



LOWER MINNESOTA RIVER WATERSHED DISTRICT

Executive Summary for Action

Lower Minnesota River Watershed District Board of Managers Meeting
Wednesday, February 20, 2019

Agenda Item

Item 4. D. - 2019 Technical Services Task Order

Prepared By

Linda Loomis, Administrator

Summary

At the beginning of every year, staff determines technical service tasks that are to be completed in the coming year. The amount to be charged to the LMRWD is based on the amount in the FY Budget for technical services. Technical services are tied to projects if possible. Services that are not specifically tied to a project are billed as On Call Services and include things like attendance at Board meetings, consultation with the District Administrator and legal counsel, etc.

The 2019 Authorization is attached for Board information

Attachments

2019 Project Authorization

Recommended Action

For information only - no action recommended

2019 Project Authorizations

The Lower Minnesota River Watershed District (the District) negotiated a general services contract with Young Environmental Consulting Group, LLC (Young Environmental) effective August 1, 2018 to provide these services on an on-call basis, where needs could be addressed without necessitating development of a new contract. At the written or verbal direction of the Administrator, Young Environmental Consulting Group, LLC staff will immediately provide service in whatever capacity is needed at the time. Monthly billings with written explanations of service will be provided to the Managers for approval.

This arrangement continues to allow the District to respond to challenges and opportunities that may require technical presence and/or experience. Based on activities planned for 2019, below are the authorized activities.

1. On-Call Services.....	\$20,000
2. Dredge Management Site	\$10,000
3. Project Reviews	\$25,000
4. Fen Assessment	\$10,000
5. Local Water Plan Review	\$10,000
6. Public Education Assistance	\$5,000
7. Rules.....	\$15,000

Authorized Lower Minnesota River Watershed District Agent

Linda Loomis

2-1-2019

Linda Loomis
District Administrator

Date

Young Environmental Consulting Group, LLC

Della Schall Young

01/22/2019

Della Schall Young, PMP, CPESC
Principal

Date