

INVOICE

EVERGREEN INTERNATIONAL
SUSTAINABILITY SOLUTIONS LLC

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Buffalo, MN 55313

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+1 (906) 231-2556



Bill to

Lower Minnesota River Watershed District
112 East Fifth Street
Suite 102
Chaska, MN 55318
United States

Ship to

Lower Minnesota River Watershed District
112 East Fifth Street
Suite 102
Chaska, MN 55318
United States

Invoice details

Invoice no.: 7043
Terms: Net 30
Invoice date: 06/02/2025
Due date: 07/02/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	04/30/2025	Administrative Tasks, Planning, Meetings, and Correspondence	April Administration Fees (prorated 18th-30th), insurance, contract execution, transition planning, correspondence	1	\$2,720.00	\$2,720.00
2.	01/31/2025	Transition & Operational Onboarding Tasks (One-Time Deliverables)	Tasks include (see attachment for completed deliverables): 1. District Administrator Onboarding 2. Operational Hand-off 3. Financial Systems and Budget Familiarization 4. Project Reviewing 5. Website and Communications Audit 6. Policy and Document Review 7. Permit System Assessment 8. Consultant and Partner Coordination	1	\$5,600.00	\$5,600.00
3.	05/31/2025	Ongoing Administrative & Operational Responsibilities (Recurring Deliverables)	Responsibilities Include: 1. Board Support 2. Financial Administration 3. Project Oversight 4. Email/Correspondence 5. Calendar and Task Management 6. Records and File Management 7. Implementation Coordination 8. Interim Reporting	1	\$7,166.00	\$7,166.00
4.	05/30/2025	Reimbursement	April/May Reimbursements (see attachment for detail)	1	\$230.30	\$230.30

Ways to pay

BANK

View and pay

Total

\$15,716.30

Mileage log and expense report

Contractor Evergreen International Sustainability Solutions, LLC

Rate per mile (\$.70/mile per GSA Rate)

Date	Starting location	Destination	Description/Notes	Mileage (round trip)	Reimbursement
5/6/2025	Home office	Bloomington, MN	CAC Tour Ikes Creek	91	\$63.70
5/7/2025	Home office	Chaska, MN	Watershed Distric Tour (Linda, Lisa, Lauren)	78	\$54.60
5/14/2025	Home office	Chaska, MN	Personnel Commitee Meeting	78	\$54.60
5/21/2025	Home office	Savage/Chaska, MN	Meeting with Manager and Board Meeting	82	\$57.40
				329	\$230.30

