

Date: April 16, 2025

Invoice:

2025-03

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 112 East Fifth Street, Suite #102
 Chaska, MN 55318

FOR: Watershed Administration Services for
 March 1, 2025 through March 31, 2025

Description	Hours	Rate/Hour	Amount
General Administration	136.75	\$95	\$ 12,991.25
Cooperative Projects	0	\$95	\$ -
509 Plan	0	\$95	\$ -
9' Channel	0	\$95	\$ -
TOTALS	136.75	\$95	\$ 12,991.25

Licenses & Subscriptions		
Date	Description	
3/17/2025	renewal of Webex subscription	\$ 162.00
	TOTAL:	\$ 162.00

Education (702-0113-6260)		
Date	Description	Total
	TOTAL:	\$ -

Manager Expense (6126)		
Date	Description	Total
	TOTAL:	\$ -

Meeting Supplies/Expenses (6104)		
Date	Description	Total
3/19/2025	meals for managers between Personnel & Board	\$ 48.74
	TOTAL:	\$ 48.74

Expenses - Mileage (6331)				
Date	Miles	Cost/Mile	Total	Reason for Travel
3/12/2025	52.4	\$0.700	\$ 36.68	Travel to Scott County Gov. Center, to Chaska, to Bank
3/18/2025	19	\$0.700	\$ 13.30	Travel to Savage to attend TH 13 community meeting
3/19/2025	46.1	\$0.700	\$ 32.27	Travel to Chaska for Personnel Commttee & Board of Managers meetings
3/26/2025	45.9	\$0.700	\$ 32.13	Travel to Chaska office to pick up mail.
		\$0.700	\$ -	
		\$0.700	\$ -	
		\$0.700	\$ -	
	163.4	TOTAL:	\$ 114.38	

Hourly Charges..... \$ 12,991.25
 Expenses..... \$ 210.74
 Mileage & Parking..... \$ 114.38
TOTAL INVOICE CHARGES..... \$ 13,316.37

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
3/3/2025	4	0			4		emails to/from: J. Kolb, D. Young, BWSR, MPCA, Subcommittee on water policy, C. Bass, 4M Fund ;work on February Financial Report; work on updating LMRWD website with approved meeting minutes; virtual meeting w/Dr. Munoz-Zanzi to discuss grant application; schedule personnel and finance committee meetings on Webex; check 401 Certification notice from MPCA;	
3/4/2025	8	0			8		Continue work on financial report for February; virtual meeting w/D. Young; emails to/from: D. Young, A. Munson, Manager Kuplic, LMRWD permits, N. Pickering, J. Toth, B. Carlson, H. LeClaire, S. Sweeney, Manager Salvato, MPCA, B. Fisher, BWSR, Bill.com, City of Eden Prairie, B. Brown, Board of MANagers; Attend vrtual CAC	
3/5/2025	8	0			8		Cancel Finance Committee meeting - send notice to managers, agenda distribution list and consultants, & cancel room reservation; phone calls to/from: D. Young; emails to/from: CLA Billing, Watershed Restoration Fund, S. Lindberg, State Auditor, Scott County Library, President Barisonzi, Bill.com, C. Strelow, C. Madsen, MnDOT, L. Vlasaty, S. Feely, TimeSavers; virtual meeting w/S. Sweeney to discuss financing for Vernon Avenue Project;	
3/6/2025	2.25	0			2.25		emails to/from: Bill.com, MPCA, WI Salt Wise, S. Sweeney, L. Albright, J. Dullum, J. Williams, A. Timm, MPCA, M. Bokman, President Barisonzi; work on March meeting materials - prepare report on Vernon Avnue financing;	
3/7/2025	4.25				4.25		emails to/from: Bill.com, N. Keating, Redpath & Company, S. Lindberg, G. Lang, BWSR, LCCMR, A. Anderson, S. Lindberg, E. Bock, LCCMR; begin preparation of FY 2022 financial report to State Auditor;	
	26.5	0	0	0	26.5		WEEKLY TOTAL	
3/10/2025	3.5				3.5		phone calls to/from: E. Hanson; emails to/from: Manager Salvato, S. Madden, LMRWD permits, J. Mocol-Johnson, S. Lindberg, J. Kolb, Bill.com, Young Environmental Accounting, Carver County, J. Dullum, ISG, LMRWD permits, S. Lindberg; review Mendota Heights Comp Plan changes;	
3/11/2025	8	0			8		phone calls to/from: J. Williams, A. Bukowski; emails to/from: J. Mocol-Johnson, S. Lindberg, LMRWD permits, V. Sherry, A. Bukowski, J. Bernard, K. Willaert, J. Kolb, J. Dullum, J. Fallon, MN Salt Wise, Bill.com, S. Madden, Manager Kuplic, Webex; review draft 2024 annual report; Cancel personnel committee meeting and Reschedule meeting location for personnel committee meeting and send out new notification; upload documents to website for March 19, Board meeting; review comp plan amendments from Minneapolis and Mendota Heights and provide response to cities;	
3/12/2025	8				8		Phone calls to/from: W. Lytle, J. Williams; attend Scott WMO Plan revision meeting at Scott County Government Center; pick up mail at Chaska office; emails to/from: S. Lindberg, W. Lytle, P. Erdmann, LMRWD permits, R. Kapsch, C. Munoz-Zanzi, A. Coleman, Manager Kuplic, M. Modzelewski, H. LeClaire; virtulla meeting w/S. Lindberg;	
3/13/2025	1.5				1.5		Emails to/from: Bill.com, J. Mocol-Johnson, S. Lindberg, E. Hanson, P. Thomsen, Bloomington Planning Commission, M. Trapp, R. Cronquist, D. Anderson, BWSR;	
3/14/2025	2.5				2.5		emails to/from: Bill.com, E. Hanason, MAISRC, T. Kuphal, W. Lytle, President Barisonazi, A. Hillman, J. Westerlund, LCCMR, K. Templin, D. Young; prepare March 2025 meeting materials;	
3/15/2025	10				10		Prepare meeting materials for Board of Managers meeting; post to website; send email to manager with link to webpage;	
3/16/2025	10				10		emails to/from: D. Young, President Barisonzi, Webex, T. Kuphal, Manager Salvato; work on preparation of meeting materials for March 19th Board meeting - invoices from YECG & Naiad and Administrator report; prepare municipal coordination meeting summaries report to add to March agenda; review Peterson Farms Wetland Bank monitoring report; prepare March Board of Managers meeting materials and post to LMRWD website;	
	43.5	0	0	0	43.5		WEEKLY TOTAL	

3/17/2025	6.5				6.5	send March meeting agenda to agenda distribution list; work on meeting materials for March 19th Personnel Committee meeting; emails to/from: Manager Salvato, President Barisonzi, Manager Kuplic, G. Lang, LMRWD permits, R. Kapsch, A. Dye, J. Voit, K. Templin, MPCA, M. Modzelewski, BWSR; Webex renewal; Look at fund balance to determine if there are funds that could be allocated to Administrative expenses;
3/18/2025	6.25				6.25	Virtual meeting w/D. Young; prepare for Board of Manager meeting; review and edit meeting minutes; emails to/from: Manager Salvato, 4M Fund, J Williams, TimeSavers, 4M Fund, S. Lindberg, Manager Salvato, Z. Bair; invite Park Street Public, Legal Counsel, technical consultant and others to LMRWD Boar meeting Webex; attend MnDOT TH 13 Open House in Savage;
3/19/2025	14.25				14.25	work on preparation of claims for payment; phone calls to/from: Manager Kuplic; emails to/from: Manager Salvato, Manager Barisonzi, Manager Williams, K. Kowalczyk, C. Ross, R. Kapsch, G. Johnson, T. Radebach, A. Munson, G. Johnson, T. Jeffreys, E. Hanson, Sarpino's; Responded to request from RPBKWD Administrator; prepare for personnel committee meeting and Board of Managers meeting - make meeting packets for public; order meals for managers; attend Personnel Committee meeting; set-up for and attend Board of Managers meeting;
3/20/2025	3				3	deadline of March 26, 2025 for applications for district administrator; send claims to CLA for data entry; approve claims in Bill.com; emails to/from: Civic Plus, A. Munson, J. Mocol-Johnson, K. Andrews, Manager Williams, LMRWD Permits, A. Hays, RPBKWD, D. Cripe, W. Lytle, E. Hanson, V. Ranua, T. Hakanson, J. Buckentin, A. Lammers; respond to inquiry from J. Mocol-Johnson re: Gully feasibility studies; Contact applicants for District Administrator to invite to interviews;
3/21/2025	3.5				3.5	order payment of claims; attend fen meeting w/J. Mocol-Johnson K. Andrews & C. Ross; attend fen meeting w/J. Mocol-Johnson and B. Alcott; emails to/from: Bill.Com, A. Hayes, M. Vang, J. Mocol-Johnson, D. Stucks, City of Eden Prairie, D. Young, M. O'Bagy, D. Franta, R. Kapsch, LMRWD permits, K. Chandler; respond to request from Riley Purgatory Bluff Creek WD Administrator re: accounting consultant;
3/22/2025					0	emails to/from: 4M Fund, Park Street Public;
	33.5	0	0	0	33.5	WEEKLY TOTAL
3/24/2025	3.25				3.25	emails to/from: Bill.com, MPCA, V. Ranua, D. Young, LMRWD permits, OSA, RPBKWD, Manager Kuplic, J. Mocol-Johnson, T. Edgington, K. Kowalczyk, A. Lammers, R. Kapsch, LMRWD permits, W. Lytle, V. Ranua, Subcommittee on Water Policy, Manager Kuplic, W. Ehresman, R. Kapsch, B. Swanson; phone calls to/from: Manager Kuplic; review entry letter and provide signed copy on letterhead; review 401 certification notices;
3/25/2025	6.25				6.25	virtual meeting w/D. Young; provide information to Bolton & Menk for Salt Symposium sponsor; process payment to Bolton & Menk for sponsor; work on financials - begin to balance account for March; emails to/from: K. Farber, Bill.com, D. Young, S. Lindberg, LMRWD permits, K. Kowalczyk, 4M Fund, Park Street Public, T. Klingenberg, C. Brandel, G. Lang, Manager Salvato, S. Soto, K. Templin; prepare pre-interview question to send to managers for comment and edits; begin preparation of April meeting materials; phone calls to/from: W. Lytle;
3/26/2025	6.75				6.75	phone calls to/from: E. Hanson; review Burnsville gully memo and LMRWD gully assessment in prearation for meeting with City; virtual meeting w/City of Burnsville and J. Mocol-Johnson; review information for trout stream related to Burnsville gully BVL 16; emails to/from: MPCA, Bill.com, J. Mocol-Johnson, C. Killmer, LMRWD permits, C. Knopik, Manager Williams, B. Johnson, S. Lindberg, K. Templin, Bloomington Planning Commission, B. Fisher, J. Herbert, T. Kuphal, D. Young, S. Lindberg, L. Vlasaty, J. Herbert; review 401 Certification notice for Blue Earth County Ditch 26 repairs; travel to Chaska Office to pick up mail; scan agreement with Scott SWCD and email to SWCD; Scan amendment to BMI workorder and email to H. LeClaire; take care of some housekeeping items - scan signed resolutions, file signed meeting minutes, manage claim payment files;

3/27/2025	2.25				2.25	Review Area #3 Proposal from Barr Engineering; review proposal from Eric Hanson/Michael Baker; phone calls to/from: City of Chaska; research misdirection of check to 106 Group; emails to/from: A. Munson, Bill.com, J. Mocol-Johnson, S. Lindberg, E. Hanson, Manager Salvato, J. Herbert, J. Mocol-Johnson, LMRWD permits;	
3/28/2025	2.75				2.75	phone calls to/from: D. Young, D. Hartley; emails to/from: Manager Williams, President Barosionzi, D. Franta, V. Sherry, CLA Billing, LCCMR, LMRWD permits;	
3/29/2025	6				6	work on FY 2022 report to OSA; emails to/from: Administrator applicants, managers, 4M Fund; work on FY 2022 Audit	
	27.25	0	0	0	27.25	WEEKLY TOTAL	
3/31/2025	6				6	Phone calls to/from: President Barisonzi, Manager Williams, D. Hartley; join MN Greenway trail construction meeting virtually; emails to/from: S. Roberts, TimeSavers, LMRWD permits, E. Hanson, MPCA, Commissioner Brennan, Bill.com, A. Munson, M. O'Bagy, J. Voit, S. Lindberg, N. Voss, J. Mocol-Johnson; Look up 401 Certification notices to determine impact to MN River:	
	6	0	0	0	6	WEEKLY TOTAL	
	136.75	0	0	0	136.75	0 MONTHLY TOTAL	

Tax Invoice

Invoice No: BI66357040
Date: March 17, 2025
Order No: 251837663

Provided by:

Avangate Inc dba 2Checkout
11700 Great Oaks Way no. 210, 30022
Alpharetta, Georgia
Country VAT ID: United States of America
VAT ID: 26-0160456
E-mail: info@2checkout.com

Provided to:

Lower Minnesota River Watershed District
Linda Loomis
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Delivered to:

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Invoice Details

No	Products	Units	Unit Price (USD)	Sales TAX (USD)	Value (USD)
1	Webex Starter	1	162.00	0.00	162.00

Delivery date: 2025-03-17
Sales TAX (USD): 0.00
Total (USD): 162.00
Invoice Status: PAID

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Linda Loomis <naiadconsulting@gmail.com>

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