



# LOWER MINNESOTA RIVER WATERSHED DISTRICT

## Executive Summary for Action

Lower Minnesota River Watershed District Board of Managers Meeting  
Wednesday, March 19, 2025

### **Agenda Item**

#### **Item 8. A. – Committee meetings discussion**

#### **Prepared By**

Linda Loomis, Administrator

#### **Summary**

In 2024, when the Board of Managers set its 2025 meeting schedule, it designated the Finance Committee meetings for the first Wednesday of each month and the Personnel Committee meetings for the second Wednesday. I would like to ask the Board to reconsider the necessity of these meetings, as committee members have struggled to attend. The few meetings that have occurred have not met quorum requirements or adhered to the open meeting law, which applies to all Board meetings, including committees and subcommittees.

The Minnesota Open Meeting Law aims to ensure that public bodies operate openly and transparently, allowing the public to observe and be informed about issues and decisions. Remote participation is permitted under certain conditions, but remote participants must be in a location that is open and accessible to the public, with the location publicly noticed three days in advance. If a member participates remotely without meeting these requirements, they cannot participate in the meeting (unless the public is given the same level of participation) or be counted towards the quorum.

In addition, staff time is consumed making reservations for meeting locations, noticing meetings and then when the committee can't meet, cancelling room reservations and sending out notices of meeting cancellations. If any member of the public was trying to observe committee meetings constantly rearranging or cancelling meetings makes it difficult for the public to participate.

#### **Attachments**

No attachments

#### **Recommended Action**

No action recommended