

**Lower Minnesota River Watershed District
Board of Manager's Personnel Committee
7:00 p.m., Wednesday, November 13, 2024
Red Maple Room – Chaska Community Center
1661 Park Ridge Drive, Chaska, MN
Approved _____, 2024**

In attendance: In-person: Manager Theresa Kuplic; Manager Lauren Salvato; President Joseph Barisonzi; and Linda Loomis, LMRWD Administrator.

The purpose of this meeting was to develop plans for retaining new administrative services pending the retirement of the current Administrator.

President Barisonzi prepared a draft process to recommend to the Board at the December 11, 2024, Board of Managers meeting. The committee went through the document and tweaked the document.

They also developed a job description and a timeline to accomplish the recruitment process. The Committee would like to post the position immediately after the December 11th Board meeting.

The committee intends to ask the Board for authorization to go ahead with publishing the notice, accepting applications, interviewing prospects and then making a recommendation to the Board of Managers.

The meeting adjourned at 8:09 p.m.

Next Personnel Committee meeting: the next meeting of the personnel committee is planned for 7:00 p.m. January 8, 2024.