



Memo

To: Linda Loomis, Administrator
From: Della Schall Young, Principal Scientist
Date: September 12, 2024
Re: General Engineering Services

Below is a summary of activities completed August 1 – 31, 2024, to provide services under the professional engineering services contract.

1. On-Call Services – 65.75hours
 - a. Administrator and consultant meetings
 - b. Monthly Board Meeting
 - c. Boundary Change Coordination
 - d. Clean Water Fund Grant Research and Coordination
 - e. LiDAR Process and Mapping
3. Project Reviews – 63.75 hours (See Table 1)
7. Project Inspections – 160.75 hours
 - a. Coordination with contacts and city representatives for all open projects, facilitate and conduct site inspections and follow ups



Young Environmental Consulting Group LLC

P.O. Box 43933
Minneapolis, MN 55443
(651)249-6974

Lower Minnesota River Watershed District
112 East 5th Street Suite 102
Chaska, MN 55318
Linda Loomis

Invoice number 180238
Date 09/12/2024

Project **General Engineering-2024**

Task 1: On Call

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	3.75	133.00	498.75
Della N. Young Principal	27.75	169.00	4,689.75
Erica E. Bock Scientist 1	1.00	80.00	80.00
Hannah R. LeClaire PM - Engineer	13.00	129.00	1,677.00
Jennifer Mocol-Johnson Program/Sr. Project Manager	2.75	170.00	467.50
Katy Young Administration	7.50	68.00	510.00
Rachel Kapsch Scientist 1	8.00	77.00	616.00
Susan A. Lindberg Comm Manager	2.00	136.00	272.00
Phase subtotal			8,811.00

Task 3: Project Reviews

Professional Fees

	Hours	Rate	Billed Amount
Ashley Weihs Intern	1.00	68.00	68.00
Christopher Ross Analyst 2	2.00	133.00	266.00
Erica E. Bock Scientist 1	20.00	80.00	1,600.00



Young Environmental Consulting Group, LLC

Lower Minnesota River Watershed District
Project **General Engineering-2024**

Invoice number 180238
Date 09/12/2024

Task 3: Project Reviews

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	14.25	129.00	1,838.25
Jennifer Mocol-Johnson Program/Sr. Project Manager	1.75	170.00	297.50
Rachel Kapsch Scientist 1	20.75	77.00	1,597.75
Susan A. Lindberg Comm Manager	4.00	136.00	544.00
Reimbursables			
	Units	Rate	Billed Amount
Document Review/Proofreading	1.00	0.0001	0.00
Phase subtotal			6,211.50

Task 7: Project Inspections

Professional Fees

	Hours	Rate	Billed Amount
Ashley Weihs Intern	74.25	68.00	5,049.00
Erica E. Bock Scientist 1	8.25	80.00	660.00
Hannah R. LeClaire PM - Engineer	2.00	129.00	258.00
Josephine Khan Intern	62.50	68.00	4,250.00
Rachel Kapsch Scientist 1	13.75	77.00	1,058.75
Reimbursables			
	Units	Rate	Billed Amount
Miles	33.00	0.585	19.31
Phase subtotal			11,295.06

Invoice total **26,317.56**



Young Environmental
Consulting Group, LLC

Lower Minnesota River Watershed District
Project **General Engineering-2024**

Invoice number 180238
Date 09/12/2024

Approved by:

Della N. Young
Founder/CEO

Thank you for your business & prompt payment. Professional services through 08/31/2024



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Lower Minnesota River Watershed District
112 East 5th Street Suite 102
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Linda Loomis

Invoice number 180239
Date 09/12/2024

Project **Area 3 Bluff Stabilization-2024**

1.1 Plan Updates & Project Management

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	1.75	125.00	218.75
Jennifer Mocol-Johnson Program/Sr. Project Manager	1.25	170.00	212.50
Phase subtotal			431.25

2.2 Permit Apps & Regulatory Agency Coord

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	0.50	125.00	62.50

Invoice total	493.75
Prepayment applied	-84.85
Amount due this invoice	408.90

Approved by:

Della N. Young
Founder/CEO



Young Environmental
Consulting Group, LLC

Lower Minnesota River Watershed District
Project **Area 3 Bluff Stabilization-2024**

Invoice number 180239
Date 09/12/2024

Thank you for your business & prompt payment. Professional services through 08/31/2024



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Lower Minnesota River Watershed District
112 East 5th Street Suite 102
Chaska, MN 55318
Linda Loomis

Invoice number 180240
Date 09/12/2024

Project **MN River Floodplain Modeling**

Task 1-1 Project Plan Development and Project Management

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	1.50	125.00	187.50
Jennifer Mocol-Johnson Program/Sr. Project Manager	5.25	170.00	892.50
Phase subtotal			<u>1,080.00</u>

Task 4-1 Update Hydraulic Model Geometry

Professional Fees

	Hours	Rate	Billed Amount
Ashley Weihs Intern	22.50	68.00	1,530.00
Christopher Ross Analyst 2	3.50	125.00	437.50
Hannah R. LeClaire PM - Engineer	5.50	125.00	687.50
Rachel Kapsch Scientist 1	6.50	77.00	500.50
Phase subtotal			<u>3,155.50</u>

Invoice total **4,235.50**



Young Environmental
Consulting Group, LLC

Lower Minnesota River Watershed District
Project **MN River Floodplain Modeling**

Invoice number 180240
Date 09/12/2024

Approved by:

Della N. Young
Founder/CEO

Thank you for your business and prompt payment. Professional services through 08/31/2024.



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Lower Minnesota River Watershed District
112 East 5th Street Suite 102
Chaska, MN 55318
Linda Loomis

Invoice number 180241
Date 09/12/2024

Project **Spring Creek Sites 1 & 2 Design & Construction Stabilization Project**

Task 1-1 Project Management

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	2.00	125.00	250.00

Task 3-4 Design Review

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	6.25	125.00	781.25
Rachel Kapsch Scientist 1	1.75	77.00	134.75
Phase subtotal			916.00

Invoice total **1,166.00**

Approved by:

Della N. Young
Founder/CEO

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Minneapolis, MN 55443
(651)249-6974

Lower Minnesota River Watershed District
112 East 5th Street Suite 102
Chaska, MN 55318
Linda Loomis

Invoice number 180242
Date 09/12/2024

Project **Education and Outreach**

2.1 Maintain & Retain CAC Members

Professional Fees

	Hours	Rate	Billed Amount
Rachel Kapsch Scientist 1	0.75	77.00	57.75
Susan A. Lindberg Comm Manager	3.00	136.00	408.00
Phase subtotal			465.75

2.2 Plan & Facilitate CAC Meetings

Professional Fees

	Hours	Rate	Billed Amount
Rachel Kapsch Scientist 1	2.75	77.00	211.75
Susan A. Lindberg Comm Manager	4.75	136.00	646.00
Phase subtotal			857.75

2.3 Monitor & Assist the CAC

Reimbursables

	Units	Rate	Billed Amount
Document Review/Proofreading	1.00	32.06	32.06

2.4 Develop CAC Materials

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	0.25	133.00	33.25
Rachel Kapsch Scientist 1	4.50	77.00	346.50
Susan A. Lindberg Comm Manager	2.50	136.00	340.00



Phase subtotal 719.75

3.3 Grow Social Media Following

Professional Fees

	Hours	Rate	Billed Amount
Rachel Kapsch Scientist 1	1.75	77.00	134.75
Susan A. Lindberg Comm Manager	0.50	136.00	68.00
Phase subtotal			202.75

5.1 Partnerships

Professional Fees

	Hours	Rate	Billed Amount
Susan A. Lindberg Comm Manager	0.50	136.00	68.00

6.1 Partnership

Reimbursables

	Units	Rate	Billed Amount
Shipping & Delivery	2.00	90.68	181.36

6.2 Local Events

Professional Fees

	Hours	Rate	Billed Amount
Rachel Kapsch Scientist 1	1.00	77.00	77.00
Susan A. Lindberg Comm Manager	0.50	136.00	68.00
Phase subtotal			145.00

6.3 Tabling Materials

Professional Fees

	Hours	Rate	Billed Amount
Susan A. Lindberg Comm Manager	2.00	136.00	272.00

7. (New) Barge Tour planning

Professional Fees

	Hours	Rate	Billed Amount
Susan A. Lindberg Comm Manager	15.00	136.00	2,040.00

Reimbursables

	Units	Rate	Billed Amount
Document Review/Proofreading	1.00	41.15	41.15



**Young Environmental
Consulting Group, LLC**

Lower Minnesota River Watershed District
Project **Education and Outreach**

Invoice number 180242
Date 09/12/2024

Phase subtotal 2,081.15

8. (New) Flooding issues listening session

Professional Fees

Susan A. Lindberg
Comm Manager

Hours	Rate	Billed Amount
4.50	136.00	612.00

Reimbursables

Document Review/Proofreading

Units	Rate	Billed Amount
1.00	38.02	38.02

Phase subtotal 650.02

Invoice total **5,675.59**

Approved by:

Della N. Young
Founder/CEO

Thank you for your business & prompt payment. Professional services through 08/31/2024

ProofreadingPal

August 13, 2024

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Name:	Suzy Lindberg
E-mail:	suzy@youngecg.com
Address:	6040 Earle Brown Drive, Suite 306 Brooklyn Center, MN 55430 United States

Order/Billing Summary:

File Name:	CAC-recommendations-Aug2024.docx
Project ID:	163560
Turnaround Speed:	6-hour turnaround One Proofreader
Number of Words:	750

Total: \$32.06

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612-623-9999

Order 12266744 Details

Order Number 12266744	Status Delivered ⓘ	Charges \$90.68	Created by Inet User della@youngecg.com 8/13/2024 10:39:19 AM	Picked Up 8/13/2024 10:59:20 AM
Delivered At 8/13/2024 11:32:53 AM	POD Steve b	Delivery Code Delivered To Individual		

Origin

Young Environmental Consulting Group, LL
6040 Earle Brown Dr,
Suite 306
Brooklyn Park, MN 55430
Name Phone
Della Young 6512496974
Special Instructions

Destination

Judy Berglund
10542 Spyglass Drive
Eden Prairie, MN 55347
Name Phone
Judy Berglund 952-975-1960
Special Instructions

Shipment

Quantity	Weight	Reference
1 Other	3 lbs	
Delivery Instructions		
Extra services requested		

Service

Vehicle Type	Service Type
AUTO CAR	Auto Direct
Ready	Due
10:39 AM	11:24 AM
Tue, 13 Aug 2024	Tue, 13 Aug 2024

Order 12260095 Details

Order Number 12260095	Status Delivered ⓘ	Charges \$90.68	Created by Inet User della@youngecg.com 8/8/2024 3:39:23 PM	Picked Up 8/8/2024 4:24:00 PM
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Delivered At 8/8/2024 5:08:19 PM	POD Left At Front Desk	Delivery Code Left At Front Desk
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Signature Delivery Photos (click an image to enlarge)




Origin	Destination
Young Environmental Consulting Group, LL 6040 Earle Brown Dr, Suite 306 Brooklyn Park, MN 55430 Name: Della Young Phone: 6512496974 Special Instructions	Judy Berglund 10542 Spyglass Drive Eden Prairie, MN 55347 Name: Judy Berglund Phone: 952-975-1960 Special Instructions

Shipment	Service																						
<table border="1"> <thead> <tr> <th>Quantity</th> <th>Weight</th> <th>Reference</th> </tr> </thead> <tbody> <tr> <td>3 Box</td> <td>20 lbs</td> <td></td> </tr> <tr> <td colspan="3">Delivery Instructions</td> </tr> <tr> <td colspan="3">Extra services requested</td> </tr> </tbody> </table>	Quantity	Weight	Reference	3 Box	20 lbs		Delivery Instructions			Extra services requested			<table border="1"> <thead> <tr> <th>Vehicle Type</th> <th>Service Type</th> </tr> </thead> <tbody> <tr> <td>AUTO CAR</td> <td>Auto Direct</td> </tr> <tr> <td>Ready</td> <td>Due</td> </tr> <tr> <td>3:39 PM</td> <td>4:24 PM</td> </tr> <tr> <td>Thu, 08 Aug 2024</td> <td>Thu, 08 Aug 2024</td> </tr> </tbody> </table>	Vehicle Type	Service Type	AUTO CAR	Auto Direct	Ready	Due	3:39 PM	4:24 PM	Thu, 08 Aug 2024	Thu, 08 Aug 2024
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Thu, 08 Aug 2024	Thu, 08 Aug 2024																						

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August 13, 2024

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Phone: 888-833-8385

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Personal Information

Name:	Suzy Lindberg
E-mail:	suzy@youngecg.com
Address:	6040 Earle Brown Drive, Suite 306 Brooklyn Center, MN 55430 United States

Order/Billing Summary:

File Name:	Barge-Tour-UpdateAug2024v2.docx
Project ID:	163571
Turnaround Speed:	10-hour turnaround One Proofreader
Number of Words:	1140

Total: \$41.15

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August 15, 2024

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Personal Information

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E-mail:	suzy@youngecg.com
Address:	6040 Earle Brown Drive, Suite 306 Brooklyn Center, MN 55430 United States

Order/Billing Summary:

File Name:	Flood-Listening-Session-Aug2024v3.docx
Project ID:	163601
Turnaround Speed:	3-hour turnaround One Proofreader
Number of Words:	551

Total: \$38.02

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Minneapolis, MN 55443
(651)249-6974

Lower Minnesota River Watershed District
112 East 5th Street Suite 102
Chaska, MN 55318
Linda Loomis

Invoice number 180243
Date 09/12/2024

Project **Gully Feasibility Study**

1.1 Plan Development & Project Management

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	1.00	133.00	133.00
Erica E. Bock Scientist 1	1.00	80.00	80.00
Hannah R. LeClaire PM - Engineer	3.00	129.00	387.00
Jennifer Mocol-Johnson Program/Sr. Project Manager	3.00	170.00	510.00
Rachel Kapsch Scientist 1	0.75	77.00	57.75
Phase subtotal			1,167.75
		Invoice total	1,167.75

Approved by:

Della N. Young
Founder/CEO

Professional services through 08/31/2024



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Minneapolis, MN 55443
(651)249-6974

Lower Minnesota River Watershed District
112 East 5th Street Suite 102
Chaska, MN 55318
Linda Loomis

Invoice number 180244
Date 09/12/2024

Project **Trout Stream Geomorphic Assessment**

1.1 Plan Development & Project Mgmt

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	0.25	129.00	32.25
Jennifer Mocol-Johnson Program/Sr. Project Manager	1.50	170.00	255.00
Phase subtotal			287.25

5.2 Trout Stream Geomorphic Assessment Report Development

Professional Fees

	Hours	Rate	Billed Amount
Ashley Weihs Intern	15.00	68.00	1,020.00
Hannah R. LeClaire PM - Engineer	3.00	129.00	387.00
Josephine Khan Intern	15.50	68.00	1,054.00
Phase subtotal			2,461.00

5.3 Final Trout Stream Geomorphic Assessment Report

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	24.50	129.00	3,160.50
Rachel Kapsch Scientist 1	4.50	77.00	346.50
Phase subtotal			3,507.00

Invoice total **6,255.25**



Young Environmental
Consulting Group, LLC

Lower Minnesota River Watershed District
Project **Trout Stream Geomorphic Assessment**

Invoice number 180244
Date 09/12/2024

Approved by:

Della N. Young
Founder/CEO

Professional services through 08/31/2024



Young Environmental Consulting Group LLC

P.O. Box 43933
Minneapolis, MN 55443
(651)249-6974

Lower Minnesota River Watershed District
112 East 5th Street Suite 102
Chaska, MN 55318
Linda Loomis

Invoice number 180245
Date 09/12/2024

Project **Fen Stewardship Program-2024**

Task 1.1 Plan Development & Project Mgmt

Professional Fees

	Hours	Rate	Billed Amount
Jennifer Mocol-Johnson Program/Sr. Project Manager	2.50	170.00	425.00

Task 1.3 MnDNR Coordination

Professional Fees

	Hours	Rate	Billed Amount
Jennifer Mocol-Johnson Program/Sr. Project Manager	4.75	170.00	807.50

Task 2.1 Recharge Area Mapping

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	1.75	133.00	232.75
Jennifer Mocol-Johnson Program/Sr. Project Manager	5.50	170.00	935.00
Jim Berg Scientist 2	21.25	140.00	2,975.00
Rachel Kapsch Scientist 1	1.00	77.00	77.00
Susan A. Lindberg Comm Manager	4.00	136.00	544.00

Phase subtotal 4,763.75

Task 3.1 Implementation of Stewardship Strategies

Professional Fees

	Hours	Rate	Billed Amount
Lan H. Tornes Scientist 2	7.60	90.00	684.00



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Lower Minnesota River Watershed District
Project **Fen Stewardship Program-2024**

Invoice number 180245
Date 09/12/2024

Task 4.0 Seminary Fen Stewardship Plan Implementation

Professional Fees

	Hours	Rate	Billed Amount
Jennifer Mocol-Johnson Program/Sr. Project Manager	0.75	170.00	127.50

Task 4.2 Develop Tech Memo-Draft

Professional Fees

	Hours	Rate	Billed Amount
Lan H. Tornes Scientist 2	0.50	90.00	45.00

Invoice total	6,852.75
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Approved by:

Della N. Young
Founder/CEO

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