

Date: May 15, 2024

Invoice:

2024-04

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 112 East Fifth Street, Suite #102
 Chaska, MN 55318

FOR: Watershed Administration Services for
 April 1, 2024 through April 30, 2024

Description	Hours	Rate/Hour	Amount
General Administration	150	\$95	\$ 14,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 14,250.00

Manager's Expenses (6126)		
Date	Description	Total
4/2/2024	Room rental for professional services interviews	\$ 202.50
TOTAL:		\$ 202.50

Licenses & Subscriptions (6345)		
Date	Description	Total
TOTAL:		\$ -

Office Supplies (6410)		
Date	Description	Total
TOTAL:		\$ -

Training & Education (6332)		
Date	Description	Total
TOTAL:		\$ -

Expenses - Mileage (6331)				
Date	Miles	Cost/Mile	Total	Reason for Travel
4/2/2024	34.8	\$0.670	\$ 23.32	Travel CAC meeting in Bloomington
4/3/2024	44.9	\$0.670	\$ 30.08	Travel to Chaska to post notice of special meeting and pick up mail
4/10/2024	47.3	\$0.670	\$ 31.69	Pick up mail at office and set-up and attend interviews for legal counsel etal.
4/16/2024	26.3	\$0.670	\$ 17.62	Attend MN Watershed meeting at Capitol Region office in St. Paul
4/17/2024	46.2	\$0.670	\$ 30.95	travel to Chaska to prepare for and attend April Board of Managers meeting
4/23/2024	66.2	\$0.670	\$ 44.35	Attend Scott WBIF meeting in Spring Lake, pick up mail in Chaska, make deposit of LMRWD funds at bank in Hopkins
4/26/2024	46.2	\$0.670	\$ 30.95	Pick up mail in Chaska; pick up tabling materials at office for tabling event
		\$0.670	\$ -	
	311.9	TOTAL:	\$ 133.67	

Hourly Charges..... \$ 14,250.00
 Expenses..... \$ 202.50
 Mileage & Parking..... \$ 133.67
TOTAL INVOICE CHARGES..... \$ 14,586.17

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
4/1/2024	6.25				6.25		Emails to/from: D. Young, A. Sawyer, B. Peichel, J. Kolb, B. Alcott, LMRWD permits, A. Munson, L. Frenette, J. Norby, J. Kolb, President Barisonzi, CHS, T. Hakanson, T. Kuphal, D. Young, J. Dullum; Assemble monthly bank statements; prepare monthly financial statements for Board meeting; work on rubric for Education & Outreach service providers and share with President Barisonzi; invoicing;	
4/2/2024	7				7		attend Citizen Advisory Committee meeting; join virtual meeting to discuss funding options for Seminary Fen Ravine C-2 Stabilization; emails to/from: R. Stanick, A. Hildebrand, M. Westrick, H. Bushman, LMWRD CAC, J. Kolb, Friends of the Mississippi, L. Frenette, S. Sparlin, A. Besse, M. Malecha, LMRWD permits;	
4/3/2024	5.25				5.25		virtual meeting with BWSR staff; virtual meeting with H. LeClaire and Lakota Lane owner and contractors; Emails to/from: BWSR, Manager Salvato, LMRWD permits, N. Tish, H. LeClaire, A. Munson, M. Vizier, M. Westrick T. Kuphal;	
4/4/2024	4.5				4.5		Virtual meeting w/J. Kolb & H. LeClaire to discuss Lakota Lane; phone calls to/from: J. Kolb to discuss LoMRE 1W1P Joint Powers Agreement, and Scott County; emails to/from: J. Putnam, C. Simmons, Pilot Knob STEM School A. Polski, LMRWD permits, K. Chaussee, MPARS, H. LeClaire, J. Blackburn, MPCA, J. Kolb;	
4/5/2024	2.25				2.25		emails to/from: H. LeClaire, K. Ojanen, Smith Partners, VeCouer, Inc., P. LaValle, J. Kolb, C. Strelow, MN Valley Refuge Friends, Manager Amundson, CLA Billing, J. Blackburn, LMRWD Permits, A. Faerber; post personnel committee meeting notice to LMRWD website; Send notice of April 10, 2024 meeting to agenda distribution list;	
4/6/2024	4.5				4.5		work on April meeting agenda; prepare for personnel committee meeting Wednesday, April 10th;	
4/7/2024	5				5		Work on Administrator's self-evaluation; work on April meeting materials;	
	34.75	0	0	0	34.75		WEEKLY TOTAL	
4/8/2024	8				8		finalize questions for professional service applicants, finalize rubrics for E & O services and Legal Counsel; emails to/from: Managers, Manager Salvato, D. Marx, PMA, LMRWD permits, J. Dullum, H. Bushman, E. Bock, M. Meek, R. Karsch, L. Brickey, G. Oberle; Notify professional services applicants of interview times and questions; phone calls to/from: J. Kolb; attend virtual steering committee meeting for 1W1P;	
4/9/2024	8				8		emails to/from: A. Pradhanange, H. LeClaire, J. Kolb, D. Young, K. Ojanen, J. Morneau, LMRWD Permits, M. Meek, S. Westlund, Manager Salvato, Hennepin County, MnDOT, H. Bushman; review LMRWD 2023 Annual Report;	
4/10/2024	8				8		virtual meeting w/D. Young; emails to/from: J. Dullum, Managers, President Barisonzi, Manager Kuplic, D. Young, MPCA, M. Welch, B. Lundeen, Eden Prairie Planning Commission, J. Kolb, J. Weiman, Manager Salvato, Board of Managers, MnDOT, H. LeClaire, A. Edgcumbe, A. Sawyer, D. Young, J. Kolb, LMRWD permits, T. Carstens; attend Personnel Committee meeting at Chaska Community Center; conduct reconnaissance of Community Center; prepare directional signage for Personnel Committee meeting; pick up mail at Chaska;	
4/11/2024	4				4		emails to/from: H. LeClaire, J. Norby, Managers, s. Sweeney, T. Cameron, J. Weisman, UMWA, D. Young, Young Environmental Billing, H. Bushman, D. Marx, T. Sundby; phone calls to/from: T. Cameron, Manager Amundson;	
4/12/2024	2.75				2.75		emails to/from: Friends of Pool 2, M. Rowan, L. Beckman, H. LeClaire, J. Distel, L. Williams, S. Boser, D. Beauduy, J. Toth, LMRWD Permits, N. Keating, President Barisonzi, Nicole Peter, M. Stasica, S. Lijewski, J. Sauter, B. Luck, D. Young, C. Emmers, L. Frenette, S. Lindberg, J. Norby, P. Thomsen, L. Peterson, G. Genz, T. Sundby,	

4/13/2024	10				10	work on April meeting packet; emails to/from: B. Luck, Managers, L. Frenette;
4/14/2024	8				8	emails to/from: D. Zorowski, Agenda distribution list, Managers; prepare April Administrator Report; Complete March meeting minutes;
	48.75	0	0	0	48.75	WEEKLY TOTAL
4/15/2024	3.75				3.75	Post March meeting minutes to website; update full packet on website; prepare Executive Summary for 1W1P JPA; send updated items to Board; phone call to/from: J. Kolb; emails to/from: Board of Managers; M. Stasica, D. Zorowski, J. Distel, S. Lindberg, J. Kolb, N. Peter, LMRWD permits, J. Voit;
4/16/2024	7				7	phone calls to/from: Manager Kuplic; emails to/from: Manager Salvato, TimeSavers, G. DaGiau, L. Mason, Scott County Commissioner Brennan, K. Keller, A. Harwood, Manager Kuplic, H. LeClaire, J. Rischmiller, B. Loser, LMRWD permits, D. Young, A. Munson, N. Keating, T. Kuphal, R. Kapsch; virtual meeting with D. Young; attend Metro Watersheds meeting; prepare for Board of Managers meeting;
4/17/2024	10				10	Phone calls to/from: J. Kolb, L. Frenette, D. Hartley, M. Welch, President Barisonzi; emails to/from: A. Edgcumbe, Manager Kuplic, R. Kapsch, D. Beauduy, D. Young, LMRWD permits, R. Carolan, L. Leichty, J. Koehler, E. Bock, L. Mason, President Barisonzi, J. Kolb, M. Bokman, T. Kuphal, M. Jost, A. Polski, H. Bushman, N. Keating, K. Templin, R. Borman, J. Goblirsch, LCCMR, T. Theil, T. Sundby, MPCA, L. Brickey; attend LoMRE Steering Committee Meeting; prepare materials for April Board meeting, prepare claims for payment; attend April Board of Managers meeting
4/18/2024	6				6	Emails to/from: President Barisonzi, V. Sherry, LMRWD permits, D. Beauduy, L. Brickey, G. Sachau, S. Gurney, A. Munson, phone call to/from: President Barisonzi,
4/19/2024					0	emails to/from: President Barisonzi, T. Kuphal, K. Templin,
4/20/2024	4				4	prepare April 17, 2024 meeting minute template; emails to/from: TimeSaver Off Site Secretarial, Manager Lammers
	30.75	0	0	0	30.75	WEEKLY TOTAL
4/22/2024	4.5				4.5	prepare PSA for Young Environmental; notify Smith Partner and Ojanen Law Office they were not chosen; approve and order payment of claims; emails to/from: Bill.com, H. Bushman, A. Harwood, LMRWD permits, B. Peichel, A. Sawyer, J. Dullum, K. Templin, E. Bock; notify VoCouer, Inc. they were not chosen for Education & Outreach services provider; begin work on May 15, 2024 Board meeting;
4/23/2024	6.5				6.5	Munson, A. Harwood, H. LeClaire, D. Young, CAC, J. Norby; send MAC petition to President Barisonzi for signature; send Manager Kuplic Annual Report comments to S. Lindberg for inclusion; work on Convene meeting for WBIF;
4/24/2024	8				8	phone calls to/from: D. Young, J. Kolb; emails to/from: L. Haak, T. Halstengsgard, T. Sundby, J. Carlson, C. Coudron, M. Darley, B. Alcot, J. Olson, K. Templin, D. Young, M. Clark, E. Bock, V. Neppel, T. Kuphal, B. Peichel, J. Giese, S. Boser, A. Sawyer; Set up virtual convene meeting;
4/25/2024	1.75				1.75	phone calls to/from: J. Kolb; emails to/from: J. Dullum, N. Keating, J. Kolb, J. Dullum, J. Norby, LMRWD permits, MPARS, C. Rost, D. Rezac, H. LeClaire, W. Saunders-Pearce, R. Carolan, R. Kapsch; prepare for Convene meeting;
4/26/2024	4				4	work on May meeting agenda; emails to/from: J. Norby, S. Lindberg, President Barisonzi, M. Meeks, M. Wanous, 4M Fund, H. LeClaire, LMRWD permits; travel to Chaska to pick up materials for tabling event in Eden Prairie;
4/27/2024	3				3	work on May meeting agenda and prepare materials; Prepare agenda for Convene meeting;
	27.75	0	0	0	27.75	WEEKLY TOTAL
4/29/2024	3				3	emails to/from: D. DeVaney, S. Lindberg, A. Timm, D. Niziolek, P. Sejkora, LMRWD permits, CLA Billing; Finalize Convene meeting agenda and distribute;
4/30/2024	5				5	virtual meeting with D. Young; emails to/from: CLA billing, Cargill, C. Ashling, A. Pradhananga, 4M Fund, M. Ekrem, M. Stasica, S. Teitz, LMRWD permits, H. LeClaire, K. Keller, J. Voit, D. Young, A. Munson, MPCA; process reimbursement request for Prior Lake High School Educator Mini-grant; phone calls to/from: D. Marx, A. Munson; investigate payment to SSWCD for Q4 2023 invoice; join Excel Energy TEP for Blue Lake plant project; Join River Resource Forum virtually; prepare for LMR WPA convene meeting;
	8	0	0	0	8	WEEKLY TOTAL

	150	0	0	0	150	0	MONTHLY TOTAL	

Chaska Parks & Recreation
 1661 Park Ridge Drive
 Chaska, MN 55318
 Phone: (952) 448-5633
 FAX: --
 Email: parksandrec@chaskamn.com

Receipt #1532420.002

Apr 2, 2024 3:35 PM



CITY OF CHASKA

PARKS AND RECREATION

LINDA LOOMIS
 112 5TH ST E
 #102
 CARVER, MN 55315

Prepared By: Jaime W
 Customer ID: 15299

Primary phone: (763) 568-9522, Work phone: (763) 545-4659

▼ Payment Summary

Credit Card: \$202.50 MasterCard xxx1408, Auth# 00911C

Total Received: \$202.50

Total Payments: \$202.50

▼ Transactions

Customer	Description	Item	Unit	Qty	Fee	Charge
Linda Loomis 112 5TH ST E #102 CARVER, MN 55315 Primary phone: (763) 568-9522 Email: naiadconsulting@gmail.com ID: 15299	Created Permits #R42306 Action: Permit Permit #R42306					
Linda Loomis 112 5TH ST E #102 CARVER, MN 55315 Primary phone: (763) 568-9522 Email: naiadconsulting@gmail.com ID: 15299	Lower MN River Watershed District Action: Paid on Account Balance ¹ Location: Rinkside Room (Cap 30) at Chaska Cmty Ctr Permit #R42306	Fac:	Per Hour			\$202.50
		Rental Fee				

Total Charges \$202.50

Total Payments \$202.50

Balance \$0

¹ Payment Schedule for Original Balance of \$202.50

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
			Current Balance	\$0
			Due Now	\$0

Apr 2, 2024	\$202.50	\$202.50	\$0	\$0
Current Balance				\$0
Due Now				\$0

Terms & Conditions: This agreement constitutes a contractual agreement binding both parties to certain obligations. The applicant agrees to observe and obey all Organization rules and regulations. In addition, it shall be the responsibility of the applicant to pay the required fee at the time of reservation. Balance due must be paid before the scheduled event. Deposits will be returned only in the case of conditions which force the cancellation of the event. The Organization agrees to maintain the facility, to assure that the facility is prepared properly for the agreed-upon event, and to provide adequate sanitation facilities, subject to available equipment, resources, weather conditions and time of year.

Chaska Parks and Recreation - THANK YOU!!