

January 9, 2024

Linda Loomis Administrator, Lower Minnesota River Watershed District Naiad Consulting, LLC 6677 Olson Memorial Highway Golden Valley, MN 55427

RE: City of Carver Levee Improvements
Grant Reimbursement Request #2

Dear Ms. Loomis,

Enclosed is reimbursement request #2 for work completed and costs incurred to date by the City of Carver for the above referenced project.

As part of the DNR's Flood Hazard Mitigation Grant Program, the City was responsible for funding 50% of applicable expenses until the city's maximum funding contribution was met. As part of the initial \$300,000 grant, the Lower Minnesota River Watershed District awarded the City \$75,000 which was used to fund a portion of the City's local cost share. This was previously reimbursed in April 2022.

Part of the District's support of the project included a final \$25,000 to be reimbursed at a later date. At the December 20, 2023 District Board of Manager's meeting, it was approved that the remaining \$25,000 in funds would be released pending the city's providing documentation of expenses incurred.

As the City's total cost share has surpassed \$100,000 to date, we respectfully request that the District reimburses the City the remaining \$25,000 in funding for this project. Attached is a spreadsheet detailing city expenses incurred to date along with invoice backup information for the \$25,000 request.

Please contact me if you have any questions regarding this reimbursement request.

Respectfully Submitted,

auf Schidt

Aaron J. Schmidt, P.E. Assistant City Engineer

City of Carver

CC: Todd Hubmer, Bolton & Menk, Inc. Levee Project Manager

Brent Mareck, City Manager

Enclosure

Quarterly, Semi-Annual, Annual Reimbursement Request Worksheet*

Flood Hazard Mitigation Grantee: City of Carver

r of Carver
Representative's Signature aug. Schiatt Grant Number: 191177

Date Submitted: 1/9/2024

Beginning Date of Grant: 4/1/2021

			Funding Source							
		Total	DNR		City of	Federal	LMRWD	LMRWD	Documentation	
Date or period of expense**	Description of Expense***	Amount	\$150.000	DNR \$6M	Carver	HUD \$2.5M	\$75.000	\$25.000	Attached***	Notes
2021-04 Engineering Invoice	Engineering, Survey	\$ 12.902.50	\$ 6.451.25	2	\$ 3.225.63	\$ -	\$ 3,225,62	\$ -	Invoice 0268584	110.00
2021-04 Engineering Invoice Fund Rebalance	Engineering, Survey	\$ -	\$ (6,451.25)		\$ 3,225.62		\$ 3,225,63	\$ -	See Note 1 Below	
2021-05 Engineering Invoice	Engineering, Survey	\$ 53,709.60			\$ 13,427.40		\$ 13,427.40		Invoice 0270330	
2021-05 Engineering Invoice Fund Rebalance	Engineering, Survey	\$ -	\$ (4,478.00)		\$ 2.239.00		\$ 2,239.00		See Note 1 Below	
2021-06 Engineering Invoice	Engineering, Survey	\$ 78,402,15	\$ 39,201.07		\$ 19.600.54		\$ 19,600.54		Invoice 0271769	
2021-07 Engineering Invoice	Engineering, Survey	\$ 22,095.00	\$ 11.047.50		\$ 5.523.75		\$ 5,523.75		Invoice 0273705	
2021-08 Engineering Invoice	Engineering, Survey	\$ 36,909.55	\$ 18,454.78		\$ 9.227.39		\$ 9,227.38		Invoice 0275425	
2021-09 Engineering Invoice	Engineering, Survey	\$ 20,152.50	\$ 10,076.25		\$ 5,038.13		\$ 5,038.13		Invoice 0277212	
2021-10 Engineering Invoice	Engineering, Survey	\$ 19,770.00	\$ 9,885.00		\$ 4,942.50		\$ 4,942.50		Invoice 0278958	
2021-11 Engineering Invoice	Engineering, Survey	\$ 20,911.10			\$ 5,227.78		\$ 5,227.78		Invoice 0280670	
2021-12 Engineering Invoice	Engineering, Survey	\$ 28,522,50	\$ 14.261.25		\$ 10.938.97		\$ 3,322,28		Invoice 0282211	Completes initial \$75.000 LMRWD Match
2022-01 Engineering Invoice	Engineering, Survey	\$ 4,701.50	\$ 2,350.75		\$ -	\$ -	\$ -		Invoice 0183840	
2022-02 Engineering Invoice	Engineering, Survey	\$ 5,546.00	\$ 2,773.00		\$ -	\$ -	\$ -	\$ 2,773.00		
2022-03 Engineering Invoice	Engineering, Survey	\$ 10,392.00	\$ 5,196.00		\$ -	\$ -	\$ -		Invoice 0287015	
2022-04 Engineering Invoice	Engineering, Survey	\$ 10,565.45	\$ 3,922.05			\$ -	\$ -		Invoice 0288947	Completes \$150,000 DNR Grant.
2022-05 Engineering Invoice	Engineering, Survey	\$ 6,833.50	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		\$ -	\$ -	\$ -		Invoice 0290855	
2022-06 Engineering Invoice	Engineering, Survey	\$ 4,940.00			\$ -	\$ 3.736.65	\$ -		Invoice 0292836	Completes final \$25,000 LMRWD Funding and Starts Federal HUD Funding
2022-07 Engineering Invoice	Engineering, Survey	\$ 4,052,50			\$ -	\$ 4.052.50	i e	. ,	Invoice 0294595	J
2022-08 Engineering Invoice	Engineering, Survey	\$ 4,938.00			\$ -	\$ 4.938.00			Invoice 0296758	
2022-09 Engineering Invoice	Engineering, Survey	\$ 2,315.00			\$ -	\$ 2,315.00			Invoice 0298486	
2022-10 Engineering Invoice	Engineering, Survey	\$ 3,303.50			\$ -	\$ 3,303.50			Invoice 0300819	
2022-11 Engineering Invoice	Engineering, Survey	\$ 4,732,50			\$ -	\$ 4,732.50				
2022-12 Engineering Invoice	Engineering, Survey	\$ 9,435.00			\$ -	\$ 9,435,00				
2023-01 Engineering Invoice	Engineering, Survey	\$ 7,131,50			\$ -	\$ 7,131,50				
2023-02 Engineering Invoice	Engineering, Survey	\$ 20,139.00			\$ -	\$ 20.139.00				
2023-03 Engineering Invoice	Engineering, Survey	\$ 12,604.00			\$ -	\$ 12,604.00				
2023-04 Engineering Invoice	Engineering, Survey	\$ 24,372.00			\$ -	\$ 24,372.00				
2023-05 Engineering Invoice	Engineering, Survey	\$ 20,424.50				\$ 20,424.50				
2023-06 Engineering Invoice	Engineering, Survey	\$ 22,869.00			\$ -	\$ 22,869.00				
2023-07 Engineering Invoice	Engineering, Survey	\$ 45,539.00		\$ 45,539.00	\$ -	\$ -				Starts DNR 2023 Funding, Pauses federal HUD funding.
2023-08 Engineering Invoice	Engineering, Survey	\$ 96,250,00		\$ 96,250,00	\$ -	\$ -				ů.
2023-09 Engineering Invoice	Engineering, Survey	\$ 61,046.57		\$ 61,046.57	\$ -	\$ -				
2023-10 Engineering Invoice	Engineering, Survey	\$ 45,875.00		\$ 45,875.00	\$ -	\$ -				
2023-11 Engineering Invoice	Engineering, Survey	\$ 45,022.00		\$ 45,022.00	\$ -	\$ -				
2023-12 Engineering Invoice	Engineering, Survey	\$ 50,970.50		\$ 50,970.50	\$ -	\$ -				
	Total Expenses To Date	\$ 817,372.92	\$ 150,000.00	\$ 344,703.07	\$ 82,616.70	\$ 140,053.15	\$ 75,000.00	\$ 25,000.00		
	Less Previous Expenses Reimbursed	\$ 307,616.70	\$ 150,000.00	\$ -	\$ 82,616.70	\$ -	\$ 75,000.00	\$ -		
	· ·									
	Total Due this Billing Period	\$ 509,756,22	\$ -	\$ 344,703.07	s -	\$ 140.053.15	s -	\$ 25,000.00	1	
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* State fiscal year ends on June 30 - Payment requests mus	t be presented at least approally								•——	

^{*} State fiscal year ends on June 30 - Payment requests must be processed at least annually.

** Expenses must be listed by date in the order the work was done (not in the order the bills were paid) starting with the oldest date.

***Include documentation or evidence of expense such as invoice, canceled check, employee time worked, hourly rate, etc.

Notes:

1. Rebalance of Expenses within invoice that were completed prior to 4/1/2021 beginning of grant date. Expenses prior to 4/1/2022 to be City cost share.



Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)
Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Carver celke@cityofcarver.com Brent Mareck, City Manager 316 Broadway Carver, MN 55315 January 31, 2022

Project No: Invoice No: 0C1.123664 0283840

Client Account:

CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from December 11, 2021 to December 31, 2021

Total Labor

Preliminary Design (001)
Professional Services

Hours	Amount
4.50	706.50
.50	59.00
1.50	216.00
15.50	3,720.00
22.00	4,701.50
	4.50 .50 1.50 15.50

A.-

Amount

Total this Task

\$4,701.50

4,701.50

Total this Invoice

\$4,701.50



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City of Carver celke@cityofcarver.com Brent Mareck, City Manager 316 Broadway Carver, MN 55315

February 28, 2022

Project No:

0C1.123664

Invoice No:

0285380

Client Account:

CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from January 8, 2022 to February 4, 2022

Preliminary Design (001)

	•	O (
Profess	ional	Services

	Hours	Amount
Principal	20.00	4,333.00
Specialist	8.50	1,063.00
Senior Technician	1.00	150.00
Totals	29.50	5,546.00

Total Labor

Total this Task \$5,546.00

Total this Invoice

\$5,546.00

5,546.00



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City of Carver celke@cityofcarver.com Brent Mareck, City Manager 316 Broadway Carver, MN 55315 March 31, 2022

Project No: Invoice No: 0C1.123664 0287015

Client Account:

CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from February 5, 2022 to March 18, 2022

Preliminary Design (001)			
Professional Services			
	Hours	Amount	
Principal	24.00	5,832.00	
Landscape Architect	.50	71.00	
Specialist	34.00	4,204.00	
Totals	58.50	10,107.00	
Total Labor			10,107.00
		Total this Task	\$10,107.00
Topographic Survey for Design (002)			
Professional Services			
	Hours	Amount	
Specialist	3.00	285.00	
Totals	3.00	285.00	
Total Labor			285.00

Total this Task

\$285.00



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City of Carver celke@cityofcarver.com Brent Mareck, City Manager 316 Broadway Carver, MN 55315 April 30, 2022

Project No:

0C1.123664

Invoice No:

0288947

Client Account:

CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from March 19, 2022 to April 15, 2022

Preliminary Design				
Professional Servi	ces			
		Hours	Amount	
Principal		30.00	6,729.00	
Specialist		6.50	814.00	
Senior Technici	an	2.50	375.00	
	Totals	39.00	7,918.00	
	Total Labor			7,918.00
Reimbursable Exp	enses			
Testing				
3/31/2022	Braun Intertec Corporation		975.70	
3/31/2022	Braun Intertec Corporation		1,339.25	
	Total Reimbursables		2,314.95	2,314.95
			Total this Task	\$10,232.95
Topographic Survey	for Design (002)			
Professional Servi				
		Hours	Amount	
Specialist		3.50	332.50	
	Totals	3.50	332.50	
	Total Labor			332.50
			Total this Task	\$332.50

\$10,565.45



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City of Carver celke@cityofcarver.com Brent Mareck, City Manager 316 Broadway Carver, MN 55315 May 31, 2022

Project No:

0C1.123664

Invoice No:

0290855

Client Account:

CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from April 16, 2022 to May 13, 2022

Preliminary Design (001)

Professional	Services	

	Hours	Amount
Principal	25.50	5,967.00
Specialist	4.50	505.00
Design Engineer	1.50	187.50
Senior Project Engineer	1.00	174.00
Totals	32.50	6,833.50
Total Labor		

6,833.50

Total this Task

\$6,833.50

Total this Invoice

\$6,833.50



Please Remit To: Bolton & Menk, Inc.

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507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Carver celke@cityofcarver.com Brent Mareck, City Manager 316 Broadway Carver, MN 55315 June 30, 2022

Project No:

0C1.123664

Invoice No:

0292836

Client Account:

CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from May 14, 2022 to June 10, 2022

Preliminary Design (001)

Professional Services

Hours

Amount

Principal

19.00

4,940.00

19.00

4,940.00

Total Labor

Totals

4,940.00

Total this Task

\$4,940.00

Total this Invoice

\$4,940.00