



LOWER MINNESOTA RIVER WATERSHED DISTRICT

Executive Summary for Action

Lower Minnesota River Watershed District Board of Managers Meeting

Wednesday, December 20, 2023

Agenda Item

Item 5. E. – Authorize removal of Manager Jesse Hartmann and addition of President Barisonzi as signatory to LMRWD financial accounts

Prepared By

Linda Loomis, Administrator

Summary

Manager Hartmann has been authorized as a signatory on LMRWD financial accounts in his role as President. With the election of Manager Barisonzi to the office of President and the resignation of Manager Hartmann signatories with both the Minnesota Municipal Money Market Fund (the 4M Fund) and US Bank need to be updated.

Both the 4M Fund, which is the primary depository for LMRWD funds and US Bank, which is used as a sweeps account to pay expenses incurred by the LMRWD. (A sweeps account has a zero balance at the end of every day).

Additionally, the only authorized person with the 4M Fund is the Administrator. It is suggested that one of the Managers be authorized with full privileges with the account held by the 4M Fund. It is recommended that the President be so authorized.

Forms have been provided to make the required updates. Resolution 23-18 is attached for the Board to adopt authorizing the changes recommended.

Attachments

- Resolution 23-18 Resolution Modifying Authorized Signers on Depositories for Lower Minnesota River Watershed District Funds
- 4M Fund Authorized Personnel Information
- US Bank Master Service Agreement 1 Contract Signer(s) Change
- US Bank Appendix A-1: New Account/Change in Authorized Account Signer(s)

Recommended Action

Motion to adopt Resolution 23-18 Modifying Authorized Signers on Depositories for the Lower Minnesota River Watershed District and authorize execution of documentation required by 4M Fund and US Bank

Manager _____ introduced the following resolution and moved its adoption:

RESOLUTION 23-17

LOWER MINNESOTA RIVER WATERSHED DISTRICT

FINAL CERTIFICATION OF PROPERTY TAX LEVIES FOR TAXES PAYABLE 2024

AND FINAL APPROVAL OF 2024 BUDGET

WHEREAS Minnesota Statutes Sections 103D.911 and 103D.915 require that each year the Board of Managers of the Lower Minnesota River Watershed District (LMRWD) adopt a budget for the next year and determine the total amount necessary to be raised from ad valorem tax levies to meet the District budget, and that the District certify to the auditor of each county within the District the county's share of the tax levy; and

WHEREAS, pursuant to Minnesota Statutes Section 103D.911, the Board of Managers called a public hearing to be noticed and held on September 20, 2023, on the proposed 2024 LMRWD budget and Tax Levies Payable 2024, where all interested members of the public were afforded the opportunity to address the Board concerning the proposed budget and levy; and

WHEREAS, pursuant to Minnesota Statutes Section 103D.911, at their September 20, 2023, Regular Meeting the Board of Managers adopted Resolutions 23-10 through 23-13 approving Preliminary Certification of Tax Levies Payable 2024 and adoption of the 2024 Budget; and

WHEREAS, the Board of Managers of the Lower Minnesota River Watershed District ("LMRWD") proposed a total budget of Two Million One Hundred Ten Thousand Three Hundred Thirty-Eight and 00/100 Dollars (\$2,110,338.00) for the fiscal year commencing January 1, 2024; and

WHEREAS, the 2024 Budget requires One Million One Hundred Seventy-Five Thousand Dollars (\$1,175,000) to be raised from an ad valorem tax levy on all taxable property in the LMRWD, apportioned according to the attached Schedule A, the following amounts:

Administrative Tax Levy	\$250,000 (Minnesota Statutes § 103D.905 Subd. 3)
Planning & Implementation Levy	\$625,000 (Minnesota Statutes § 103B.241)
Bonded Debt Levy:	
Area #3 Bonds	<u>\$300,000</u> (Minnesota Statutes § 103D.905 Subd. 4)
TOTAL Tax Levy	<u>\$1,175,000</u>

NOW, THEREFORE, BE IT RESOLVED, by the Board of Managers of the LMRWD, that the Secretary, in accordance with Minnesota Statutes, shall certify an ad valorem tax of One Million One Hundred Seventy Five Thousand and 00/100 Dollars to the Auditors of the following counties: Carver, Dakota, Hennepin and Scott, apportioned according to the attached Schedule A, which sum to be raised by a levy on all taxable property in the Lower Minnesota River Watershed District payable in the year 2024 and for the purposes noted above; and

BE IT FURTHER RESOLVED, the Administrator shall certify to the County Auditors of Carver, Dakota, Hennepin and Scott Counties a copy of this Resolution approving the property tax levies for collection in 2024 for the Lower Minnesota River Watershed District

BE IT FURTHER RESOLVED by the Board of Managers of the Lower Minnesota River Watershed District that the 2024 Budget is hereby approved and adopted as the final budget for 2024.

The question on the adoption of the Resolution was seconded by Manager _____. Upon a vote being taken there were ___ yeas and ____ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
AMUNDSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARISONZI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HARTMANN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KUPLIC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALVATO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Adopted by the Board of Managers of the Lower Minnesota River Watershed District this 20th day of December 2023.

Jesse Hartmann, President

ATTEST:

Theresa Kuplic, Vice President

I, Theresa Kuplic, Vice President of the Lower Minnesota River Watershed District, do hereby certify that I have compared the above Resolution with the original thereof as the same appears of record and on file with the LMRWD and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this 20th day of December 2023.

Theresa Kuplic, Secretary

SCEHDULE A

District 060 - Lower MN River Watershed

The following table was presented for the Managers' consideration with regard to the proposed amounts to be levied in each separate county, based upon the net tax capacities available:

Preliminary Certification of Apportioned Levies

Payable 2024

1)	General Fund (M.S. 103D.905, Subd. 3)	\$250,000.00	
2)	Planning and Implementation Fund (M.S. 103B.241)	\$625,000.00	
3)	Bonded Debt Levy (M.S. 103D.905 Subd. 4)	\$300,000.00	
4)	Payable 2024 Property Tax Levy	\$1,175,000.00	
	(4)	(5)	(6)
<u>County</u>	Payable 2024 Taxable Net Tax Capacity	Net Tax Capacity Percent Distribution	Apportioned Payable 2024 Levy Column (4) x (5)
Carver	\$9,950,849	6.5269%	\$76,691.08
Dakota	\$14,630,670	9.5964%	\$112,757.70
Hennepin	\$61,431,976	40.2938%	\$473,452.15
Scott	\$66,446,544	43.5829%	\$512,099.08
TOTAL	\$88,360,483	100.00%	\$1,175,000.00

Proposed Levy 2024

General Fund	250,000.00
Planning and Implementation Fund	625,000.00
Debt Service on Bond repayment	<u>300,000.00</u>
Apportioned Payable 2024 Levy	1,175,000.00

<u>County</u>	<u>Net Tax Capacity % Distribution</u>	<u>Apportioned Payable 2024 Levy</u>
Carver	6.5269%	76,691.08
Dakota	9.5964%	112,757.70
Hennepin	40.2938%	473,452.15
Scott	43.5829%	512,099.08
Watershed Total	100.0000%	1,175,000.00

2024 LMRWD Budget for Administration Operations
2022 Adopted Budget/2022 Actuals/2023 Adopted/ 2023 YTD/2023 Projected/2024 Adopted

	Account	Adopted 2022	2022 Actuals	2023 Adopted	2023 Actual YTD (Through 11/30/23)	Projected 2023	Adopted 2024
	Revenues:						
	General Property Tax						
1	Carver County	\$ 41,762.17	\$ 41,597.27	\$ 42,871.43	\$ 25,539.32	\$ 46,207.83	\$ 76,691.08
2	Dakota County	\$ 72,153.45	\$ 72,519.30	\$ 72,959.65	\$ 76,518.99	\$ 76,427.40	\$ 112,757.70
3	Hennepin County	\$ 306,964.28	\$ 303,846.27	\$ 318,293.13	\$ 160,301.31	\$ 314,054.03	\$ 473,452.15
4	Scott County	\$ 304,120.10	\$ 301,586.70	\$ 290,875.80	\$ 179,046.40	\$ 338,310.75	\$ 512,099.08
	Total Levy:	\$ 725,000.00	\$ 719,549.54	\$ 725,000.01	\$ 441,406.02	\$ 775,000.01	\$ 1,175,000.00
5	Interest Income	\$ -	\$ 20,117.41	\$ -	\$ 56,253.80	\$ -	\$ -
6	MCES WOMP Grant	\$ 5,000.00	\$ 1,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
7	State of MN Grant for Dredge Material Management	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00	\$ 240,000.00
8	Metro-Area Watershed Based funding grants	\$ -	\$ -	\$ -	\$ 91,021.00	\$ 91,021.00	\$ -
9	License Revenue from placement of dredge	\$ 25,000.00	\$ 29,036.00	\$ 25,000.00	\$ 10,372.00	\$ 20,513.00	\$ 25,000.00
10	Revenues from sale of dredge material	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
11	Permit Fees	\$ -	\$ 14,000.00	\$ -	\$ 6,650.00	\$ 6,650.00	\$ -
12	Miscellaneous Income	\$ -	\$ 2,829.08	\$ -	\$ 11,279.44	\$ 11,279.44	\$ -
	Total Revenues:	\$1,000,000.00	\$ 1,026,532.03	\$1,000,000.01	\$861,482.26	\$ 1,148,963.45	\$ 1,449,500.00
	Expenses:						
13	Administration (from Administrative Budget Page)	\$ 250,000.00	\$ 370,977.11	\$ 250,000.00	\$ 277,060.46	\$ 260,000.00	\$ 377,838.00
	Cooperative Projects						
14	Eden Prairie Bank Stabilization -Area #3	\$ 100,000.00	\$ 91,603.35	\$ -	\$ 133,830.22	\$ 133,830.22	\$ 100,000.00
16	Gully Erosion Contingency	\$ -	\$ 4,395.65	\$ -	\$ -	\$ -	\$ -
17	Riley Creek Cooperative Project with RPBCWD	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
18	Seminary Fen Ravine Restoration site B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	Seminary Fen Ravine C-2	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 90,000.00
20	Eagle Creek Bank Restoration Town & Country RV Park Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00
21	Shakopee River bank Stabilization Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
	509 Plan Budget						
	Resource Plan Implementation						
22	Watershed Resource Restoration Fund	\$ 120,000.00	\$ 142,500.00	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 82,500.00
23	Fen Private Land Acquisition Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
24	Gully Inventory	\$ -	\$ 5,830.50	\$ 90,500.00	\$ 81,264.54	\$ 90,500.00	\$ 150,000.00
25	Minnesota River Corridor Management Project	\$ -	\$ 38,902.28	\$ -	\$ -	\$ -	\$ -
26	Gun Clun Fen Intrusion Investigation	\$ -	\$ 34,542.73	\$ -	\$ -	\$ -	\$ -
27	Assumption Creek Hydrology Restoration Project	\$ -	\$ 2,125.50	\$ -	\$ -	\$ -	\$ -
28	Groundwater Screening Tool Model	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
29	Minnesota River Floodplain Model Feasibility Study	\$ -	\$ 13,301.32	\$ 75,000.00	\$ 9,547.85	\$ 75,000.00	\$ -
30	Schroeder's Acres Park/Savage Fen Stormwater Management	\$ -	\$ 53,768.61	\$ -	\$ -	\$ -	\$ -
31	Downtown Shakopee Stormwater BMPs	\$ 50,000.00	\$ 25,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00
32	PLOC Realignment/Wetland Restoration	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
33	Spring Creek Project	\$ -	\$ 12,336.30	\$ 90,000.00	\$ 54,396.52	\$ 90,000.00	\$ 100,000.00
34	West Chaska Creek Project	\$ -	\$ 27,441.00	\$ -	\$ -	\$ -	\$ -
35	Sustainable Lakes Management Plan (Trout Lakes)	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
36	Geomorphpic Assessments (Trout Streams)	\$ -	\$ 9,913.85	\$ -	\$ -	\$ -	\$ 100,000.00
37	Fen Stewardship Program	\$ 25,000.00	\$ 47,671.03	\$ 75,000.00	\$ 51,540.00	\$ 75,000.00	\$ 75,000.00
38	District Boundary Modification Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39	East Chaska Creek Bank Stabilization Project	\$ -	\$ 4,526.32	\$ -	\$ -	\$ -	\$ -
40	Minnesota River Sediment Reduction Strategy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41	Local Water Management Plan reviews	\$ 5,000.00	\$ 9,538.31	\$ 5,000.00	\$ 31.25	\$ 5,000.00	\$ 5,000.00
42	Project Reviews	\$ 75,000.00	\$ 239,647.69	\$ 50,000.00	\$ 108,379.50	\$ 50,000.00	\$ 50,000.00
43	Monitoring	\$ 75,000.00	\$ 43,965.84	\$ 75,000.00	\$ 48,750.94	\$ 75,000.00	\$ 75,000.00
44	Watershed Management Plan						
45	Next Generation Watershed Management Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46	Plan Clarification and proposed rules/Rule implementation	\$ -	\$ -	\$ -	\$ 73,282.86	\$ 73,282.86	\$ -
47	Plan Amendment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48	Vegetation Management Standard/Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
49	Public Education/Citizen Advisory Committee/Outreach Program	\$ 75,000.00	\$ 69,142.44	\$ 85,000.00	\$ 78,753.95	\$ 85,000.00	\$ 115,000.00
50	Cost Share Program	\$ 20,000.00	\$ 20,606.43	\$ 20,000.00	\$ 20,586.50	\$ 20,000.00	\$ 20,000.00
	Nine Foot Channel						
51	Dredge site operations	\$ 240,000.00	\$ 16,132.25	\$ 240,000.00	\$ 305,473.35	\$ 240,000.00	\$ 240,000.00
52	Dredge Site Restoration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Bonded Debt Levy						
53	Area #3 Bonds						\$ 300,000.00
54	Total Non-administrative Expenses:	\$ 865,000.00	\$ 1,082,891.40	\$ 975,500.00	\$ 965,837.48	\$ 1,182,613.08	\$ 1,732,500.00
55	Total Administrative Expenses (from line 13)	\$ 250,000.00	\$ 370,977.11	\$ 250,000.00	\$ 277,060.46	\$ 260,000.00	\$ 377,838.00
56	Total Expenses	\$ 1,115,000.00	\$ 1,453,868.51	\$ 1,225,500.00	\$ 1,242,897.94	\$ 1,442,613.08	\$ 2,110,338.00
57	Revenue less Expenses	\$ (115,000.00)	\$ (427,336.48)	\$ (225,499.99)	\$ (381,415.68)	\$ (293,649.63)	\$ (660,838.00)
58	Beginning Fund Balance - January 1		\$ 1,953,659.65		\$ 1,376,420.36		\$ 995,004.68
59	Total Revenue		\$1,026,532.03		\$861,482.26		\$ 1,449,500.00
60	Total Expenses		\$ (1,453,868.51)		\$ (1,242,897.94)		\$ (2,110,338.00)
61	Ending Fund Balance - December 31 (bold figures are projected)	\$ 1,953,659.65	\$ 1,526,323.17	\$ 1,376,420.36	\$ 995,004.68		\$ 334,166.68

2024 proposed LMRWD Budget for Administration Operations
2022 Adopted Budget/2022 Actuals/2023 Adopted/ 2023 YTD/2023 Projected/2024 Proposed

Account	Adopted 2022	2022 Actual (unaudited)	Adopted 2023	YTD 2023 (Through 11/30/23)	Projected 2023	Adopted 2024
Expenses:						
62 Wages-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
63 Severance Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
64 Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
65 PERA Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
66 Payroll Tax (FICA/Medicare)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
67 Unemployment compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
68 Manager Per Diem	\$ 11,250.00	\$ 6,625.00	\$ 11,250.00	\$ 4,500.00	\$ 11,250.00	\$ 15,000.00
69 Manager Expense (mileage/food/registrations)	\$ 3,000.00	\$ 1,293.43	\$ 3,000.00	\$ 549.20	\$ 3,000.00	\$ 4,500.00
70 Telecommunications-Cell-Internet/Phone	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
71 Office Supplies	\$ 300.00	\$ 93.19	\$ 300.00	\$ 181.68	\$ 300.00	\$ 300.00
72 Meeting Supplies/Expense	\$ 100.00	\$ -	\$ 100.00	\$ 80.26	\$ 100.00	\$ 100.00
73 Rent	\$ 7,800.00	\$ 7,800.00	\$ 7,800.00	\$ 6,500.00	\$ 7,800.00	\$ 7,800.00
74 Dues	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	\$ -	\$ -
75 Miscellaneous-General	\$ 3,000.00	\$ 2,551.00	\$ 3,000.00	\$ 2,086.00	\$ 3,000.00	\$ 3,000.00
76 Training & Education	\$ 1,500.00	\$ 600.00	\$ 1,500.00	\$ 330.00	\$ 1,500.00	\$ 1,500.00
77 Insurance & Bonds	\$ 11,000.00	\$ 10,709.00	\$ 11,000.00	\$ 9,968.00	\$ 11,000.00	\$ 12,000.00
78 Postage	\$ 375.00	\$ 47.68	\$ 375.00	\$ 21.63	\$ 375.00	\$ 300.00
79 Photocopying	\$ 875.00	\$ 355.98	\$ 875.00	\$ 169.27	\$ 875.00	\$ 750.00
80 Legal Notices-General	\$ 1,500.00	\$ 2,700.20	\$ 1,500.00	\$ 800.40	\$ 1,500.00	\$ 2,000.00
81 Subscriptions & License Fees	\$ 250.00	\$ 355.42	\$ 250.00	\$ 580.99	\$ 250.00	\$ 400.00
82 Mileage	\$ 5,000.00	\$ 2,013.72	\$ 5,000.00	\$ 2,279.37	\$ 5,000.00	\$ 5,000.00
83 Taxable meal reimbursement	\$ 500.00	\$ -	\$ 500.00	\$ 40.00	\$ 500.00	\$ 500.00
84 Lodging/ Staff Travel	\$ 1,500.00	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
85 Accounting/Financial Services	\$ 5,382.00	\$ 29,523.84	\$ 5,580.00	\$ 26,436.71	\$ 5,580.00	\$ 25,438.00
86 Audit Fees	\$ 15,000.00	\$ 17,841.00	\$ 15,000.00	\$ 240.00	\$ 25,000.00	\$ 30,000.00
87 Professional Services-General	\$ 120,168.00	\$ 130,762.50	\$ 104,970.00	\$ 98,718.75	\$ 104,970.00	\$ 153,000.00
88 Legal Fees-General	\$ 10,000.00	\$ 13,162.98	\$ 10,000.00	\$ 10,384.00	\$ 10,000.00	\$ 15,000.00
89 Engineering-General	\$ 20,000.00	\$ 121,966.48	\$ 35,000.00	\$ 99,500.05	\$ 42,500.00	\$ 75,000.00
90 Equipment-Maintenance	\$ 500.00	\$ 508.02	\$ 500.00	\$ 288.34	\$ 500.00	\$ 500.00
91 Equipment-Lease	\$ 2,500.00	\$ 2,067.63	\$ 2,500.00	\$ 1,739.12	\$ 2,500.00	\$ 2,500.00
92 Lobbying	\$ 20,000.00	\$ 20,000.04	\$ 20,000.00	\$ 11,666.69	\$ 20,000.00	\$ 20,000.00
93 Bank fees and charges	\$ -	\$ -	\$ -	\$ 80.00	\$ -	\$ 750.00
94 Total Expense for Administration:	\$ 250,000.00	\$ 370,977.11	\$ 250,000.00	\$ 277,060.46	\$ 260,000.00	\$ 377,838.00

Manager _____ offered the following Resolution and moved its adoption:

RESOLUTION 23-18

**RESOLUTION MODIFYING AUTHORIZED SIGNERS ON DEPOSITORIES FOR
LOWER MINNESOTA RIVER WATERSHED DISTRICT FUNDS**

WHEREAS, pursuant to Minnesota Statute Chapter 469.052, all governmental entities are required to designate depositories and a governmental entity's deposits and investments must comply with Minnesota Statutes Chapter 118A; and

WHEREAS, the Minnesota Municipal Money Market Fund (the 4M Fund) and US Bank have been designated as official Lower Minnesota River Watershed District (LMRWD) depositories; and

WHEREAS, it may be necessary from time to time to change authorized signers on these accounts; and

WHEREAS, Manager Joseph Barisonzi was elected President of the Board of Managers at the October 18, 2023 Board of Managers meeting; and

WHEREAS, Manager Jesse Hartmann tendered his resignation from the Board of Manager November 15, 2023.

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Board of Managers of the Lower Minnesota River Watershed that Manager Joseph Barisonzi is authorized to be a signatory on checks drawn on funds deposited; and

BE IT FURTHER RESOLVED that Manager Joseph Barisonzi shall be authorized to make investments of the LMRWD and shall be authorized to deposit the principal of said investments in the above depositories as necessary and beneficial to the LMRWD; and

BE T FURTHER RESOLVED that Manager Jesse Hartmann shall be removed as an authorized representative from the above depositories effective from the date of this Resolution; and

BE IT FURTHER RESOLVED, that the President or his/her designee, is hereby authorized and directed to execute all documents necessary to modify the authorized signers on accounts at the above depositories; and

BE IT FINALLY RESOLVED that the LMRWD Treasurer or Administrator will supply each of the depositories with certified copies of this resolution with such signature documentation as is required by the depository and the authorizations set forth above.

The question on the adoption of the Resolution was seconded by Manager _____ .

Upon a vote being taken there were ___ yeas and ___ nays as follows:

(signatures on following page)

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
AMUNDSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARISONZI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HARTMANN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KUPLIC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALVATO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the President declared the Resolution adopted.

ATTEST:

Jesse Hartmann, President

Theresa Kuplic, Vice President

I, Theresa Kuplic, Vice President of the Lower Minnesota River Watershed District, do hereby certify that I have compared the above Resolution with the original thereof as the same appears of record and on file with the LMRWD and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I hereunto set my hand this 20th day of December 2023.

Theresa Kuplic, Vice President

AUTHORIZED PERSONNEL INFORMATION

Participant/Entity Name: Lower Minnesota River Watershed District

Select one of the following:

- Activate New Authorized Individual for **Full** Rights (Complete Sections A, B, and D)
- Activate New Authorized Individual for **Limited** Rights (Complete Sections A, C, and D)
- De-Activate Existing Authorized Individual _____ (Insert Name and Complete Section D below.)

SECTION A: AUTHORIZED PERSONNEL INFORMATION

2. Please designate the 4M Authorized Individual for your Entity:

Name: _____ Phone: _____
Fax: _____ Email: _____
Title: _____ Address: _____

SECTION B: ACCOUNT SECURITY/AUTHORITY - FULL RIGHTS

3. The above-named authorized person will have the authority to:

- Certify the Authorized Personnel at the Entity, and Specify the PMA GPS® Access Capabilities;
- Add, Change, Delete the Bank Information (ACH/Wire) 4M has on File for the Entity;
- Open, Close, Change and Reactivate 4M Account Information; and
- Move money (make purchases, redemptions, transfers and fixed rate investments.)

4. Account Authority:

- This authorization applies to all 4M sub-accounts for my entity.
- This authorization only applies to the following accounts:

5. System Access:

- Yes, access to PMA GPS® is necessary; a username and password will be sent via email.
- No, access to PMA GPS® is not necessary at this time.

6. Email Notification:

- Yes, send an email when online statements and confirmations are available. To receive these emails, access to PMA GPS® must have been selected in the section above.
- No, do not send an email when online statements and confirmations are available.

SECTION C: ACCOUNT SECURITY / AUTHORITY - LIMITED RIGHTS (TRANSACTION OR VIEW ONLY)

- 7. Security:
 - Yes, the authorized person is authorized to move money (SELECT ALL THAT APPLY)
 - Purchases Redemptions Transfers
 - No, the authorized person is not authorized to move money; VIEW ONLY access is requested.

- 8. Account Authority:
 - This authorization applies to all 4M sub-accounts for my entity.
 - This authorization only applies to the following accounts:

- 9. System Access:
 - Yes, access to PMA GPS® is necessary; a username and password will be sent via email and U.S. mail, respectively.
 - No, access to PMA GPS® is not necessary at this time.

- 10. Email notification:
 - Yes, send an email when online statements and confirmations are available. To receive these emails, access to PMA GPS® must have been selected in the section above.
 - No, do not send an email when online statements and confirmations are available.

SECTION D: AUTHORIZATION

This section must be signed by either an authorized person as designated in the New Account Application, or a Primary Contact or Authorized Personnel Information form, OR the new incumbent in an authorized position, accompanied by a copy of the board minutes covering the appointment/election of a new incumbent. (Please mark the appropriate section and black out salary and other confidential information.) The authorizations set forth on this form shall remain in full force and effect until the Fund receives written notification of a change.

Signature:	_____	Date:	_____
Printed Name:	<u>Linda Loomis</u>	Phone:	<u>763-545-4659</u>
Title:	<u>Administrator</u>	Email:	<u>naiadconsulting@gmail.com</u>

Send completed forms to your PMA representative or to gps@pmanetwork.com



Master Services Agreement 1 Contract Signer(s) Change

Customer information

Customer name: Lower Minnesota River Watershed District
 Tax ID number on current MSA: 411476295 Contract signer changes related to the most recent MSA dated: 02.16.2022

The undersigned Contract Signer certifies that, based on his or her review of Customer's books and records, Customer has full power and lawful authority to make this change to the Contract Signer(s) and to confer the powers herein granted to the persons named, and that the undersigned Contract Signer has full power and authority to exercise the same.

The undersigned Contract Signer further certifies that the newly appointed Contract Signers have been duly elected to and now hold the offices of Customer set opposite their respective names, and the signatures appearing opposite their names are the authentic, official signatures of the said Contract Signer.

Add contract signer(s)

Print contract signer name	Print contract signer title	Contract signer email address	Contract signer signature
<u>Joseph Barisonzi</u>	<u>President</u>	<u>jbarisonzi@iwlamnvalley.org</u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>

Delete contract signer(s)

Delete contract signer name: Jesse Hartmann

Existing contract signer(s) other than those new contract signers listed above

List name(s) and email addresses, no specimen signatures are needed.

Contract signer	Email address	Contract signer	Email address
<u>Laura Amundson</u>	<u>jlamu107@gmail.com</u>	<u>Linda Loomis</u>	<u>naiadconsulting@gmail.com</u>
<u></u>	<u></u>	<u></u>	<u></u>

Signature: Email address: naiadconsulting@gmail.com
 Print name: Linda Loomis Date: December 20, 2023
 Print title: Administrator

For Internal Use Only:

Review Validation Method TL Review Imaged





Appendix A-1: New Account/Change in Authorized Account Signer(s)

Customer information

Customer name: Lower Minnesota River Watershed District
Tax identification number: 411476295
 New account
 Change in authorized account signers

Account information

Account name	Account number	Tax identification number
Lower Minnesota River Watershed District Controlled Disbursement	146899182852	411476295

Authorized account signers

Add authorized account signer(s)

Name	Title	Email address	Specimen signature
Joseph Barisonzi	President	jbarisonzi@iwlamnvalley.org	

Delete authorized account signer(s)

List names only.

Jesse Hartmann

Existing authorized account signer(s)

Provide the names and email addresses of existing authorized signer(s), other than those new authorized signers listed above. No specimen signatures are needed.

Authorized signer	Email address	Authorized signer	Email address
Laura Amundson	jlamu107@gmail.com	Linda Loomis	naiadconsulting@gmail.com



Appendix A-1

New Account/Change in Authorized Account Signer(s)

The Signer listed below represents and warrants to the Bank that: (i) the signatures listed above are the true and authentic signatures of the additional Authorized Account Signer(s); (ii) that each Customer listed above has taken all action required by its respective organizational documents to appoint the additional Authorized Account Signer(s) and to delete any Existing Authorized Account Signer(s); and (iii) he/she is authorized to complete this Appendix A-1 for each Customer listed above. Customer is responsible for the validity and authenticity of email addresses provided above.

Account Signer may execute this Appendix A-1 to add an account(s) for Customer if the Existing Authorized Signers remain the same. Otherwise, this Appendix A-1 must be executed by a Contract signer. This Appendix A 1 becomes effective only after U.S. Bank receives and has time to modify its records to reflect the changes noted herein.

Signature: _____ Email address: naiadconsulting@gmail.com
Print name: Linda Loomis Date: December 20, 2023
Print title: Administrator

For Internal Use Only:

Authorized signers are related to the Master Services Agreement dated: _____

Review _____ Validation method _____ TL review _____ Imaged _____