



Young Environmental Consulting Group LLC

P.O. Box 43933
Minneapolis, MN 55443
(651)249-6974

Lower Minnesota River Watershed District
112 East 5th Street Suite 102
Chaska, MN 55318
Linda Loomis

Invoice number 180016
Date 11/09/2023

Project **MN River Floodplain Modeling**

Task 1-1 Project Plan Development and Project Management

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	0.25	125.00	31.25

Task 4-1 Update Hydraulic Model Geometry

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	6.00	125.00	750.00

Invoice total **781.25**

Approved by:

Della N. Young
Founder/CEO

Professional services through 10/31/2023



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Invoice number 180017
Date 11/09/2023

Project **Spring Creek Sites 1 & 2 Design & Construction Stabilization Project**

Task 1-1 Project Management

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	0.25	125.00	31.25

Task 3-3 Permitting

Professional Fees

	Hours	Rate	Billed Amount
Erica E. Bock Scientist 1	1.75	75.00	131.25
Hannah R. LeClaire PM - Engineer	0.50	125.00	62.50
Phase subtotal			193.75

Invoice total **225.00**

Approved by:

Della N. Young
Founder/CEO

Thank you for your business & prompt payment. Professional services through 10/31/2023



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Invoice number 180024
Date 11/09/2023

Project **(M) 2023 Education and Outreach Program**

Project Management

Professional Fees

	Hours	Rate	Billed Amount
Jennifer N. Dullum Scientist 2	2.50	100.00	250.00
Susan A. Lindberg Comm Manager	2.00	85.00	170.00
Phase subtotal			420.00

Objective 1. Citizen Advisory Committee (CAC)

Professional Fees

	Hours	Rate	Billed Amount
Jennifer N. Dullum Scientist 2	4.75	100.00	475.00
Susan A. Lindberg Comm Manager	0.25	85.00	21.25

Reimbursables

	Units	Rate	Billed Amount
Miles	33.00	0.585	19.31
Phase subtotal			515.56

Objective 2. Social Media

Professional Fees

	Hours	Rate	Billed Amount
Jennifer N. Dullum Scientist 2	5.00	100.00	500.00



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Project **(M) 2023 Education and Outreach Program**

Invoice number 180024
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Objective 3. District Signage

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	0.50	125.00	62.50
Jennifer N. Dullum Scientist 2	6.25	100.00	625.00
Susan A. Lindberg Comm Manager	0.50	85.00	<u>42.50</u>
Phase subtotal			<u>730.00</u>

Objective 4. Schools Engagement

Professional Fees

	Hours	Rate	Billed Amount
Jennifer N. Dullum Scientist 2	4.75	100.00	475.00

Objective 5. Community Outreach and Engagement

Professional Fees

	Hours	Rate	Billed Amount
Jennifer N. Dullum Scientist 2	0.75	100.00	75.00

Invoice total	<u><u>2,715.56</u></u>
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Approved by:

Della N. Young
Founder/CEO

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Invoice number 180025
Date 11/09/2023

Project **Fen Stewardship Program**

Task 2-2: Complete the Fen Stewardship Plan

Professional Fees

	Hours	Rate	Billed Amount
Jim Berg Scientist 2	34.00	130.00	4,420.00
Lan H. Tornes Scientist 2	15.80	85.00	1,343.00
Susan A. Lindberg Comm Manager	1.50	85.00	<u>127.50</u>
Phase subtotal			5,890.50
		Invoice total	<u><u>5,890.50</u></u>

Approved by:

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Founder/CEO

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Invoice number 180027
Date 11/09/2023

Project **Dredge Management Site 2022**

Task 4 - Consultant Mangament

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	2.75	125.00	343.75

Task 5 - Permitting

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	2.00	125.00	250.00
Hannah R. LeClaire PM - Engineer	8.75	125.00	1,093.75
Karina Weelborg Scientist 1	4.50	85.00	382.50
Phase subtotal			1,726.25

Invoice total **2,070.00**

Approved by:

Della N. Young
Founder/CEO



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Lower Minnesota River Watershed District
Project **Dredge Management Site 2022**

Invoice number 180027
Date 11/09/2023

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Invoice number 180028
 Date 11/09/2023

Project **Area 3 Slope Restoration Project**

Task 0 Project Management

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	0.25	125.00	31.25

Task 1.1 Project Coordination Meetings

Professional Fees

	Hours	Rate	Billed Amount
Hannah R. LeClaire PM - Engineer	2.75	125.00	343.75

Task 4 Permitting

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	1.25	125.00	156.25
Erica E. Bock Scientist 1	12.50	75.00	937.50
Hannah R. LeClaire PM - Engineer	8.75	125.00	1,093.75

Phase subtotal 2,187.50

Invoice total **2,562.50**



Young Environmental
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Lower Minnesota River Watershed District
Project **Area 3 Slope Restoration Project**

Invoice number 180028
Date 11/09/2023

Approved by:

Della N. Young
Founder/CEO

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Young Environmental Consulting
Group, LLC

Memo

To: Linda Loomis, Administrator
From: Della Schall Young, Principal
Date: November 8, 2023
Re: General Engineering Services

Below is a summary of activities completed October 1 – 31, 2023, to provide services under the professional engineering services contract.

1. On-Call Services – 26.75 hours
 - a. Administrator and consultant meetings
 - b. Monthly Board Meeting
 - c. Water Resources Restoration Fund grant application and process
 - d. Burnsville Willow Creek payment review and evaluation
 - e. Metropolitan Airport Commission boundary change coordination
 - f. Conversion to the new website and troubleshooting issues
3. Project Reviews – 131.67 hours (See Table 1)
6. Municipal Coordination – 75.75 hours
 - a. LMRWD internal audit and LGU Audit
 - b. Revised the audit process and documentation
 - c. Scheduled the audit kickoff meeting with LGUs
 - d. Began developing the municipal coordination meeting agendas

October 2023 LMRWD Individual Permit Project Review Summary

2021 Security & Safety Center | Permit No. 2021-022

10/9/2023	Email	Requested a project update
10/9/2023	Email	Permittee stated that the site was seeded but they were unsure of how well vegetation had established
10/30/2023	Email	Permittee requested a site walkthrough

Ace Rent A Car | Permit No. 2022-022

10/10/2023	Email	Reminded applicant that their application is incomplete and requested a project update
10/10/2023	Email	Application contact stated that construction on site is active
10/10/2023	Email	Additional application contact stated the project did not move forward as submitted and the adjusted project was submitted for permit as a different project
10/10/2023	Email	Requested most recent project plans from the applicant
10/10/2023	Email	Applicant provided civil plans and project schedule
10/12/2023	Email	Email to John Kolb for guidance on work without a permit
10/16/2023	Email	Email from John Kolb confirming presented course of action
10/17/2023	Email	Notified MAC of work without a permit
10/17/2023	Email	MAC stated they are aware of the project
10/19/2023	Meeting	Meeting with MAC to discuss work without a permit
10/23/2023	Email	Notified applicant that work is non-compliant and requested the required information
10/23/2023	Email	Applicant stated that they are looking for the remaining items required to be in compliance with LRMWD rules
10/26/2023	Email	Applicant provided items needed to be in compliance with LMRWD Rules
10/26/2023	Email	Notified applicant of remaining items required for a permit
10/27/2023	Email	Applicant provided the remaining item required for review
10/27/2023	Email	Requested the applicant send the Notice of Coverage Letter from the MPCA

Biffs, Inc. | Permit No. 2022-011

10/2/2023	Email	Permittee stated a permit extension will not be required and asked what is needed for record drawings
10/4/2023	Email	Permittee informed of permit close out procedures
10/4/2023	Email	Permittee submitted the project record drawings for review
10/17/2023	Email	Permittee requested their project permit be closed out
10/20/2023	Email	Permittee notified that their permit will be closed

Building Renovation Park Jeep | Permit No. 2021-030

10/27/2023 Email Permittee requested the project permit be closed out

Burnsville Sanitary Landfill | Permit No. 2022-040

10/19/2023 Email Applicant provided a copy of their USACE wetland permit

10/20/2023 Email Acknowledgment of permit receipt

Carmeuse Savage Marine Improvements | Permit No. 2023-024

10/9/2023 Email Pre-application request for clarification on Rule C requirements

10/10/2023 Email Notified applicant that their project will require a Rule C permit

10/11/2023 Email Applicant submitted an application and requested additional information on Rule C

10/12/2023 Email Requested additional modeling and narrative to support a no-rise certification

10/12/2023 Email Applicant requested additional information for no-rise certification and required calculations

10/13/2023 Email Applicant informed of discussion with the MNDNR and noted a MNDNR permit would not be needed

10/16/2023 Email Provided specific information on Rule C requirements and requested HEC-RAS modeling

10/16/2023 Email Applicant requested a meeting to discuss modeling requirements

10/16/2023 Email Provided applicant with availability for a meeting

10/24/2023 Meeting Met with applicant to discuss required calculations to support a no-rise certification

10/24/2023 Email Summarized earlier meeting with applicant stating that calculations and associated narrative would be required instead of HEC-RAS modeling

CenterPoint MBL Nicollet River Crossing | Permit No. 2022-002

10/9/2023 Phone call Left permittee a voicemail describing permit extension requirements

10/9/2023 Email Notified applicant of permit extension requirements

10/10/2023 Email Permittee requested a permit extension

10/10/2023 Email Notified permittee that their renewal request will be brought to the board

10/19/2023 Email Renewed permit sent to permittee

CenterPoint Pipeline Abandonment | Permit No. 2023-026

10/20/2023 Email Pre-permit request to see if the project requires a permit

10/23/2023 Email Requested additional information from the applicant to determine if the project requires a permit

10/23/2023 Email Applicant provided requested additional information for determination of permit applicability

10/30/2023 Email Permittee provided detailed project information for determination of permit requirements

CenterPoint Pipeline Abandonment | Permit No. 2023-026

10/31/2023 Email Applicant notified that a Rule C permit will be required for the project

CHS Savage Terminal | Permit No. 2022-004

10/10/2023 Email Reminded applicant that their application is incomplete and requested a project update

10/11/2023 Email Applicant stated the project is on hold

Cliff Road Ramps | Permit No. 2021-057

10/25/2023 Email Notified applicant of their upcoming permit expiration

Concourse G Infill Pods | Permit No. 2023-012

10/30/2023 Email Permittee stated they are transferring contractor ownership of the project between phase 1 and phase 2

Dean Lake Wetland Fill (After-the-Fact) | Permit No. 2023-019

10/2/2023 Email Reminded applicant that their permit is conditionally approved on payment of the permit review fee

10/2/2023 Email Applicant stated that the permit fee payment was sent a week ago

10/3/2023 Email Linda informed the project review team that the applicants permit fee has arrived

10/4/2023 Email Permit sent to applicant after receipt of conditional approval items

Frenchies Metals | Permit No. 2022-030

10/10/2023 Email Reminded applicant that their application is incomplete and requested a project update

10/11/2023 Email Contractor contact stated they are no longer on the project

Gedney Treatment Pond Decommissioning | Permit No. 2022-024

10/4/2023 Email Notification of upcoming permit expiration

10/4/2023 Email Permittee stated they did not believe they would need a renewal and requested a final site inspection

10/20/2023 Email Permittee notified that their permit would be closed

General Permit Questions | Permit No.

10/2/2023 Email Request for comment from Bloomington on two WCA NOA

10/5/2023 Email LMRWD submitted comments on NOA

10/9/2023 Email LMRWD stated they had no comments on the wetland boundaries at this time

10/13/2023 Email Request for comment from Carver on Engler Trail Gap WCA NOA

10/23/2023 Email City of Bloomington informed LMRWD of WCA NOD

10/30/2023 Invitation from Savage to Bohn properties TEP

General Permit Questions | Permit No.

10/30/2023		LMRWD inquired what project the Bohn properties are associated with
10/30/2023		City stated they do not have project materials for the Bohn properties yet
10/31/2023		City provided report for Bohn properties TEP

135W Frontage Trail | Permit No. 2021-035

10/9/2023	Phone call	Notified applicant of permit extension requirements and close out procedures
10/9/2023	Email	Summarized phone call discussion on permit extension requirements and close out procedures
10/9/2023	Email	Permittee requested a permit extension
10/12/2023	Email	Notified permittee that their permit extension request would be presented to the board in October
10/18/2023	Email	Permittee provided project record drawings
10/20/2023	Email	Renewed permit sent to permittee
10/20/2023	Email	Requested additional information from the applicant on project stabilization as large areas were found to be exposed
10/20/2023	Email	Permittee stated they would reach out to the contractor
10/31/2023	Email	Requested permittee provide reasoning for removing second retaining wall along the trail

Ivy Brook Northeast | Permit No. 2022-027

10/9/2023	Email	Informed permittee that a permit extension may be required
10/9/2023	Email	Permittee requested a permit extension
10/10/2023	Email	Notified permittee that their extension request would be presented to the board at the October meeting
10/19/2023	Email	Renewed permit sent to permittee

Ivy Brook Parking East | Permit No. 2022-003

10/9/2023	Email	Informed permittee that a permit extension may be required
10/9/2023	Email	Permittee requested the permit be closed out
10/10/2023	Email	Notified permittee that permit can be closed out following receipt of pictures
10/10/2023	Email	Permittee provided photos to close out the project permit
10/10/2023	Email	Notified permittee that their permit would be closed out

Lakota Lane After-the-Fact | Permit No. 2023-001

10/23/2023	Email	Applicant provided municipal and LMRWD comments on project survey to surveyor
10/23/2023	Email	Applicant stated that they are working on getting requested project items together

MN MASH | Permit No. 2021-033

10/19/2023 Email Renewed permit sent to permittee

MN River Greenway Trail | Permit No. 2023-007

10/11/2023 Phone call Discussed project updates and additional conditional approval items with the applicant

10/11/2023 Email Summarized discussion from earlier phone call about project updates and remaining conditional approval items

Normandale Blvd & 98 St. Intersection Project | Permit No. 2022-013

10/6/2023 Email Notified applicant that their permit will be closed out

Peterson Wetland Bank | Permit No. 2022-037

10/2/2023 Email Applicant submitted some of the conditional approval items required for their permit

10/2/2023 Email Notified permittee that municipal approval is required before their permit can be issued

10/12/2023 Email LMRWD informed of project changes

10/13/2023 Email Requested updated no-rise certification to support project changes

10/18/2023 Email Applicant provided updated HEC-RAS modeling

10/26/2023 Email Notified applicant that updated modeling supports a no-rise certification and stated that municipal approval is required for the permit to be issued

10/26/2023 Email Applicant stated that municipal approval should be coming in late October or early November

Quarry Lake Park Restroom | Permit No. 2022-038

10/20/2023 Email Permittee notified that their permit would be closed

RSI Marine | Permit No. 2022-031

10/19/2023 Email Chanhassen provided their comments on the applicants Engineering and Water Resources Plan

Safety and Security Center Phase 2 | Permit No. 2023-022

10/2/2023 Email Application received

10/2/2023 Email Application acknowledgement email sent to applicant

10/6/2023 Email Notified applicant of incomplete application

10/6/2023 Email Applicant requested another individual be included on all project emails

10/23/2023 Email Applicant provided updated materials based on comments

10/31/2023 Email Notified applicant of incomplete information in application materials

TH 35W SPI987-140 | Permit No. 2023-025

10/25/2023 Email Request for pre-permit meeting to discuss volume retention requirements

TH 35W SPI 987-140 | Permit No. 2023-025

10/26/2023	Email	Availability for meeting provided to the applicant
10/31/2023	Meeting	Pre-permit meeting with project team to discuss project details and requirements

TH 41 ORF Relocation | Permit No. 2023-027

10/25/2023	Email	Request for a phone call to discuss permitting requirements
10/25/2023	Phone call	Discussed Rule D triggers for full reconstruction and request for preliminary review of their SWMP
10/26/2023	Email	Summary email of phone call discussing Rule D Triggers and SWMP preliminary review
10/26/2023	Email	Applicant sent their SWMP for preliminary review

TH41 & CSAH61 Improvements | Permit No. 2022-014

10/25/2023	Email	Notified applicant of their upcoming permit expiration
10/25/2023	Email	Applicant requested permit extension
10/31/2023	Email	Requested applicant confirm no changes to the project scope
10/31/2023	Email	Permittee confirmed there are no changes to the project scope
10/31/2023	Email	Permittee notified that their extension request would be presented to the board

Tramore Heights Addition | Permit No. 2023-020

10/3/2023	Email	Applicant requested approval of a Rule B permit prior to the issuance of a Rule F permit and submitted updated materials
10/4/2023	Email	Notified applicant that their project would be presented to the board for Rule B only
10/4/2023	Email	Applicant asked if they were required to attend the upcoming board meeting
10/6/2023	Email	Applicant informed that they did not need to attend the board meeting
10/16/2023	Email	Notified applicant of outstanding questions for their Rule F permit application
10/19/2023	Email	Applicant requested an update on their Rule B permit
10/20/2023	Email	Permit for Rule B sent to applicant

Valleyfair Parking | Permit No. 2022-034

10/9/2023	Email	Reminded applicant that their conditional approval is about to expire
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Vernon Avenue Road Improvements | Permit No. 2023-023

10/4/2023	Email	Application submitted for Vernon Avenue road improvements projects
10/6/2023	Email	Application shared with Barr Engineering for permit review



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Linda Loomis

Invoice number 180029
Date 11/09/2023

Project **(M) 2023 General Engineering Services**

Task 1: On Call

Professional Fees

	Hours	Rate	Billed Amount
Della N. Young Principal	12.25	142.00	1,739.50
Erica E. Bock Scientist 1	8.50	75.00	637.50
Hannah R. LeClaire PM - Engineer	5.75	125.00	718.75
Susan A. Lindberg Comm Manager	0.25	85.00	21.25
Phase subtotal			3,117.00

Task 3: Project Reviews

Professional Fees

	Hours	Rate	Billed Amount
Christopher Ross Analyst 2	4.00	125.00	500.00
Erica E. Bock Scientist 1	54.50	75.00	4,087.50
Hannah R. LeClaire PM - Engineer	18.00	125.00	2,250.00
Karina Weelborg Scientist 1	54.42	85.00	4,625.70
Susan A. Lindberg Comm Manager	0.75	85.00	63.75
Consultant			
	Units	Rate	Billed Amount
Other Consultant Barr Engineering Co			1,293.00



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Invoice number 180029
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Phase subtotal 12,819.95

Task 6: Municipal Coordination

Professional Fees

	Hours	Rate	Billed Amount
Amanda Campbell			
Project Admin/Support 2	2.00	105.00	210.00
Christopher Ross			
Analyst 2	2.00	125.00	250.00
Erica E. Bock			
Scientist 1	3.75	75.00	281.25
Hannah R. LeClaire			
PM - Engineer	5.75	125.00	718.75
Karina Weelborg			
Scientist 1	75.75	85.00	6,438.75

Reimbursables

	Units	Rate	Billed Amount
Miles	84.50	0.585	49.43
Phase subtotal			7,948.18

Task 7: Project Inspections

Professional Fees

	Hours	Rate	Billed Amount
Erica E. Bock			
Scientist 1	5.00	75.00	375.00
Karina Weelborg			
Scientist 1	6.50	85.00	552.50

Reimbursables

	Units	Rate	Billed Amount
Miles	11.20	0.585	6.55
Phase subtotal			934.05

Invoice total **24,819.18**

Approved by:

Della N. Young
Founder/CEO



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Lower Minnesota River Watershed District
Project **(M) 2023 General Engineering Services**

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