



**LOWER  
MINNESOTA RIVER  
WATERSHED DISTRICT**

**MONTHLY MEETING MINUTES**  
19 June 2013, 7:00 p.m.  
Approved 24 July 2013  
City Council Chambers, Chaska, Minnesota

**1. CALL TO ORDER**

President Francis called the regular meeting of the Board of Managers of the Lower Minnesota River Watershed District to order at 7:00 p.m. on Wednesday, 19 June 2013, in the Council Chambers at Chaska City Hall, Chaska, Minnesota.

**2. ROLL CALL**

- a. Managers present: Kent Francis, Yvonne Shirk, Len Kremer
- b. Managers absent: Carla Shutrop
- c. Also present: Terry Schwalbe, Administrator; Steve Tapp, USACOE; Katie Wigen, SSWCD; Paul Nelson, Scott County; Clint Gergen, CHS

**3. APPROVAL OF MEETING AGENDA**

Manager Shirk asked to remove the Treasurer's report from the Consent Agenda. President Francis requested the June 19, 2013 minutes also be removed from the Consent Agenda. After discussion it was moved and seconded to approve the Meeting Agenda with the above changes. Vote: ayes 3; nays 0; motion carried.

**4. OPEN FORUM**

None

**5. CONSENT AGENDA**

All items were removed from the Consent Agenda.

**6. JUNE 19, 2013 REGULAR MEETING MINUTES**

President Francis requested more detail be added item 9 a. 2012 Financial Audit. After discussion it was moved and seconded to table the minutes until the July Board Meeting. Vote: ayes 3; nays 0; motion carried.

**7. TREASURER'S REPORT AND PAYMENT OF BILLS**

- a. Manager Shirk requested clarification on the following: Cooperative Projects accounts 0103 and 0117, which appear to be duplicates, on pages 4 and 6 of the Warrant Report.

Warrants 348438 and 349136 seem excessive, so an explanation was requested of page 6, warrant 349135 (US Bank) and page 5, warrant 349130. Schwalbe stated 349135 was for the District credit card and would get back to the Board after consulting with Carver County.

- b. President Francis questioned the expenditures charged to account 0104 Governance Study since the study was completed in 2012. Schwalbe stated he would have to check with Carver County. President Francis stated Schwalbe would have answers to the above questions to the board no later than July 8, 2013.

## 8. PRESENTATIONS

- a. Steve Tapp, USACOE

The managers requested Mr. Tapp to attend the meeting to answer any questions they may have with regards to the 9' Navigation Channel Project. Manager Kremer stated the importance of having the CORPS complete the necessary duties involve in the acquisition of the Air Force Dredge Material Site prior to September 2013 so that when the District meets with State Legislator's they will have an accurate estimate of the costs the District will incur in the acquisition of the site. Mr. Tapp stated that it was important to the CORPS to have a site in the lower portion of the River at the Air Force Site, below the 494 Bridge, or another location. Tapp stated that with the limited frequency of dredging in the lower 4 miles of the channel a site in this area has slipped from the radar and at the time no money or time has been budgeted for the site. The managers again emphasized the need for accurate numbers by September 2013 and requested the CORPS update monthly the progress being made on the project. Tapp said he would do so and that he would get together with his internal team to discuss what steps need to be taken to accelerate the process for the Air Force Site . Manager Kremer then stated the legislature was willing to assist in getting approval from MNDOT for the placement of material at the 494 Bridge Site. Tapp stated an on-site visit would be the next step and that he would place it on the agenda for the River Resources Forum which next meets in August. Manager Kremer then asked if the CORPS would assist the District in the removal of material at the R.M.14.2 Site. He stated he understood that the CORPS assisted in removal at other areas on the Mississippi. Tapp stated that the CORPS has 16 Transfer Sites on the Mississippi in the St. Paul District. Tapp stated that when these Transfer Sites become full the CORPS contracts to have them emptied and this is part of the local sponsorship agreement.

- b. Eagle Creek Savage Fen Monitoring, Katie Wigen, SSWCD

Ms. Wigen presented copies of the report to the manager's and reviewed the same. Ms. Wigen stated one of the thermal sensors at the Eagle Creek Site was missing and requested the board either purchase a new sensor or replace it with a used one that the SSWCD had in storage. After discussion it was moved and seconded to approve to replace the sensor with a used one. Vote: ayes 3; nays 0; motion carried.

## 9. PRESENTATIONS FOR BOARD ACTION

- a. 2012 Financial Audit H.L.B. Tauges, Redpath

President Francis stated that the Audit was marked as Draft. Schwalbe stated that it became the final only after the board approved the final draft. After discussion the item was tabled until the July meeting.

- b. 2013 Efforts for Dean Lake, Paul Nelson, Scott WMO  
Paul Nelson presented the budget for the project as outlined in his memo dated June 11, 2013. After discussion it was moved and seconded to approve the work as outlined at a not to exceed cost of \$35,000.00. Vote: Ayes 3; Nays 0 Motion carried.
- c. 2013 Cost Share Rainwater Gardens  
The item was tabled to the July Board Meeting.

#### 10. NEW BUSINESS

Request for a 2014 Budget Workshop for 6 p.m. 7/17/13 @ Chaska Council Chambers. President Francis stated that the budget workshop would need to be moved to the August meeting. He further stated that there would be a closed meeting at 6 P.M. on 7/24/13. He also requested that the regular August meeting be changed to 7 P.M. on Wednesday August 24, 2013 at Chaska City Hall Chambers. It was moved and seconded to change the regular meeting to 7 P.M. on Wednesday August 24, 2013 at Chaska City Hall Chambers. Vote: ayes 3; nays 0; motion carried.

#### 11. OLD BUSINESS

- a. Approval of HDR Bill explanation and authorize release of check  
Schwalbe asked if the board had any comments. After discussion it was moved and seconded to approve Bill. Vote: ayes 3; nays 0; motion carried.
- b. R.F.P. 14.2 Dredge Site  
Schwalbe stated he was concerned that the subject of private dredge material being placed at the site was not in the R.F.P. and that LS Marine Services had included accepting private material in the proposed management plan. Manager Kremer stated the request was for services and thus the district could consider any services LS proposed.

#### 12. ADMINISTRATOR REPORT

- a. Seminary Fen Grant Update  
Schwalbe presented the Joint Powers agreement between the LMRWD and the City of Chaska for Design and Construction of the Project to the board for approval. After discussion it was moved and seconded to approve the agreement which was approved by Attorney Malkerson and have the President sign same and have the Administrator forward to the City of Chaska for approval. Vote: ayes 3; nays 0; motion carried.
- b. Meetings Attended  
Schwalbe stated he attended the meeting of the Minnesota River Board on May 20, 2013 and that the MRB reviewed recommendations for reorganization and voted to request participating counties to supply one-half of their annual dues to the board so they could continue to pursue reorganization.
- c. Annual Report  
Schwalbe stated he was still working on it and should have it ready for the August meeting.

#### 13. UPCOMING MEETINGS/TOURS/EVENTS

- a. FEMA Meeting Scott County, 6/25/13
- b. Dakota Regional Trail (Eagan Segment)

14. ADJOURNMENT

It was moved and seconded to adjourn at 9:17 p.m. Vote: ayes 4; nays 0; motion passed.