

Date : April 20, 2022

# Invoice:

2022.03

Naiad Consulting, LLC  
 c/o Linda Loomis  
 6677 Olson Memorial Highway, Golden Valley, MN 55427  
 Phone: 763-545-4659

**TO:** Lower Minnesota River Watershed District  
 112 East Fifth Street, Suite #102  
 Chaska, MN 55318

**FOR:** Watershed Administration Services for  
 March 1, 2022 through March 31, 2022

Description	Hours	Rate/Hour	Amount
General Administration	150	\$75	\$ 11,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
<b>TOTALS</b>	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
3/2/2020	Stamps & postage to send claims to Carver Co.	\$ 13.36
3/13/2022	Postage to send claims to Carver County	\$ 2.36
3/19/2022	Postage to send claims to Carver County	\$ 3.12
<b>TOTAL:</b>		\$ 18.84

Subscriptions & Licenses (7711)		
Date	Description	Total
3/19/2022	Cisco WebEx subscription renewal	\$ 162.00
<b>TOTAL:</b>		\$ 162.00

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
3/2/2022	39.6	\$0.585	\$ 23.17	to pick up mail at office in Chaska
3/9/2022	44.4	\$0.585	\$ 25.97	to pick up mail at office in Chaska
3/13/2022	46.2	\$0.585	\$ 27.03	to pick up mail at office in Chaska
3/16/2022	48.7	\$0.585	\$ 28.49	to Chaska for Board of Managers meeting
3/23/2022	57	\$0.585	\$ 33.35	to pick up mail at office in Chaska & to Savage to drop off affidavit of trespass w/Savage Police Dept.
3/31/2022	44.5	\$0.585	\$ 26.03	to pick up mail at office in Chaska
<b>TOTAL:</b>			\$ 104.66	

Hourly Charges.....	\$ 11,250.00
Expenses.....	\$ 180.84
Mileage & Parking.....	\$ 104.66
<b>TOTAL INVOICE CHARGES.....</b>	<b>\$ 11,535.50</b>

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
Date								
					0		Carry forward from previous month	
3/1/2022	8				8		Attend virtual Citizen Advisory Committee meeting; attend Hennepin County Chloride Initiative virtual meeting; phone calls to/from: Lisa Frenette; emails to/from: D. Young, K. Thompson, Managers, J. Kolb, C. Howard, J. Dullum, J. Skancke, E. Evans, B. Alcott, R. Clay, J. Karkowski;	
3/2/2022	6.25				6.25	39.6	virtual meeting w/D. Young; Virtual meeting w/City of Savage & MN Mash; travel to Chaska to pick up mail; finalize reconciliation of P19-3264 grant and notify BWSR; email to/from: C. Boyer, C. Caouette, K. Thompson, E. Gebauer, N. Adams, J. Skancke, LMRWD Permits, L. Stovring, J. Dullum, E. Mahon, G. Zembal, L. Storliss, J. Vucinovich, J. Cadwell, L. Jester, T. Kuplic, B. Zabel, C. Howard, S. Sommer, S. Plemmons, S. Christopher, L. Donnay, B. Zabel, J. Berglund; update website with fillable cost share application;	
3/3/2022	6				6		attend virtual Lower MN River East 1W1P; attend virtual Burnsville Quarry Lake discussion; emails to/from: B. Peichel, E. Evans, H. Dunn, State Register, MPCA, H. Kalbus, M. Doneux; work on March Administrator report; phone calls to/from: Bloomington resident about cost share;	
3/4/2022	3				3		emails to/from: B. Simmons, J. Berglund, Freshwater, D. Young, M. Seveland, J. Dullum, S. Nissen	
	<b>23.25</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23.25</b>		<b>WEEKLY TOTAL</b>	
3/7/2022	3				3		phone calls to/from: Windsor Engineers; emails to/from: D. Young, K. Thompson, B. Simmons, L. Frenette, C. Caouette, H. Kalbus	
3/8/2022	8				8		virtual meeting w/D. Young; emails to/from: work on March Board agenda	
3/9/2022	8				8	44.4	Virtual meeting w/DNR & YECG re:Gun Club Fen scar; emails to/from: schedule WBIF Convene meeting and notify partners; prepare claims for payment travel to Chaska to pick up mail; manage files in office;	
3/10/2022	3.5				3.5		emails to/from: K. Thompson, D. Young	
3/11/2022	4.25				4.25		Send claims to Carver County; work on March meeting packet; phone calls to/from: K. Tompson, B. Zabel, C. Knopik, J. Mulcahy, D. Young, J. Carlson, US Bank Equipment Finance, A. Benson, CHS, LMRWD permits, L. Forbes, J. Donkers, J. Skancke;	
3/12/2022	10				10		Emails to/from: L. Frenette, Manager Salvato, T. Kuplic, M. Doneux, Board of Managers, D. Young; work on March meeting packet;	
3/13/2022	4				4	46.2	Finish Administrator's Report and post to website; emails to/from: Manager Salvato, D. Young, K. Thompson, S. Roberts	
	<b>40.75</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40.75</b>		<b>WEEKLY TOTAL</b>	
3/14/2022	8				8		Work on January meeting minutes; prepare for March Board meeting; invoicing; prepare for Convene meeting; emails to/from: Manager Raby, Manager Salvato, D. Reiersen, J. Dullum, A. Hillman-Roberts, S. Roberts; prepare for convene meeting; send invites to WebEx Board of Managers meeting;	
3/15/2022	8				8		Work on February meeting minutes; complete January meeting minutes; Emails to/from: D. Young; Virtual meeting w/D. Young, K. Thompson, H.; Virtual meeting w/Senator Cwodzenski & L. Frenette; emails to/from: L. Foley, S. Roberts, L. Frenette, J. Dullum, D. Edgerton, K. Thompson, R. Peterson, K. Chandler, N. Adma, E. Evans, D. Young, W. Sicora, Manager Salvato;	
3/16/2022	12				12	48.7	Phone calls to/from: B. Simmons, A. Edgcumbe; emails to/from: K. Thompson, L. Donnay, K. Templin, A. Edgcumbe, D. Young, G. Oberle, J. Giese, S. Inouye, L. Frenette, Representative Pryor, S. Kucala, J. Kolb, J. Gora, E. Resseger, K. Andrews	
3/17/2022	8				8		Virtual meeting with Representative Pryor; phone calls to/from: D. Young, T. Kuplic, C. Morkeberg; join Lower MN River East 1W1P; follow-up from Board meeting; send Resolution 22-04 to 4M Fund; send master service agreement to US Bank; emails to/from: LMRWD permits, A. Beckham, MnDOT, D. Young, T. Sundby, Manager Amundson;	

3/18/2022	8				8	Prepare claims for payment; complete documents for 4M Fund and US Bank; review proofs for educational signage; revise LWR East 1W1P bylaws; send original Willow Creek cooperative agreement to Jen Desrude in Burnsville; emails to/from: D. Devaney, H. Grube, A. Edgcumbe, J. Berglund, L. Boraas, P. Moline, D. Young, J. Distel, J. Vucinovich, C. Boyer, J. Dullum,
3/20/2022						emails to/from: B. Zabel, G. Robinson, MPARS; go to Post Office to mail claims to Carver County and cooperative agreement to Burnsville;
	<b>44</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>44</b>	<b>WEEKLY TOTAL</b>
3/21/2022	4				4	emails to/from: D. Mielke, J. Dullum, D. Young, L. Frenette, R. Anhorn, L. Forbes, T. Jeffrey, T. Buske, J. Richter, H. Kalbus, MPARS, M. Hancock, B. Zabel; virtual meet w/J. Vucinovich & C. Boyer; preapre additional documentation for US Bank; update website;
3/22/2022	8				8	virtual meet w/D. Young; emails to/from: J. Dullum, J. Skancke, J. Carlson, J. Berglund, S. Christopher, S. Roberts, LMRWD permits; D. Edgerton, L. Donnay, PMA Financial, Wildlife Forever, MPARS, D. Young, B. SImmons, A. Harwood, H. LeClaire, J. Vucinovich; phone calls to/from: L. Donnay; work on grant reconciliation; Schedule virtual CAC meeting work on March meeting minutes; download February financial reports; work on April meeting agenda; work on preparation of convene meeting notes & agenda for mtg. #2;
3/23/2022	7.25				7.25	57 Phone calls to/from: L. Frenette; Virtual mtg. w/L. Frenette & Representative Kotyza-Witthuhn; travel to Chaska to pick up mail and meet with S. Roberts; travel to Savage to file Affidavit of Trespass; emails to/from: L. Donnay, L. Frenette, J Dulum, T. Juplic, D. Desrude, S. Roberts, Freshwater, MCES, D. Edgerton, US Census Bureau, H. Kalbus; grant management in elink; review Chloride application from Edina Schools
3/24/2022	6				6	work on updates to grant reporting in elink; work on notes from WBIF meeting and agenda for mtg.#2; emials to/from: K. Thompson, H. Grube, S. Sparlin, C. Jennings,
3/25/2022	3				3	emails to/from: L. Kremer, L. Frenette, C. Knopik, S. Sparlin, J. Utecht, B. Zabel; work on getting bank account set-up and transferring accounting to new provider;
3/27/2022	3				3	Work on grant reporting in elink; work on bank account set-up;
	<b>31.25</b>				<b>31.25</b>	<b>WEEKLY TOTAL</b>
3/28/2022	3				3	complete paper work to set up bank accounts; emails to/from: Scott SWCD, L. Donnay, J. Carlson, E. Evans; L. Frenette
3/29/2022	6				6	emails to/from: US Bank, C. Henderson, S. Psarlin, Studio Lola, B. Simons, J. Vucinovich, C. Boyer, L. Wehr, P. Conrad, J. Dullum, E. Javens, C. Theis, H. Kalbus, CLA, B. Hansen; review EOR engineering pool submittal; work of grant reporting for Area #3 grant;
3/30/2022	8				8	Phone calls to/from: Sargeant Mans, Savage Police, S. Tracy; virtual meeting w/U of M architecture students; review SOQ submittals; emails to/from: K. Thompson, K. Chandler, S. Tracy, C. Knopik, J. Vucinovich, H. Grube, T. Olson, R. Clay, S. Sparlin, D. DeVaney, S. Henderson, TimeSavers, Elink;
3/31/2022	6.5				6.5	44.5 Interview with U of M Architecture Students about MN River; due date for SOQs from firms interested in being included in a Pool; J. Blackburn, K. Trushenski, E. Evans, S. Roberts, S. Sparlin, J. Dullum. N. Pickering, S. Kucala, E. Stephens, M. Apfelbacher, S. Christopher, S. Rice; travel to Chaska to pick up mail
	<b>23.5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23.5</b>	<b>WEEKLY TOTAL</b>
					0	
	<b>162.75</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>162.75</b>	<b>280.4 MONTHLY TOTAL</b>
					150	
					12.75	

mail claims to carrier  
CO. mail cooperative



agreement to  
GOLDEN VALLEY Burnsville  
7701 GOLDEN VALLEY RD  
MINNEAPOLIS, MN 55427-9998  
(800)275-8777

03/19/2022 04:59 PM

Product	Qty	Unit Price	Price
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First-Class Mail® Large Envelope Burnsville, MN 55337 Weight: 1.20 oz Estimated Delivery Date Mon 03/21/2022	1		\$1.36
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First-Class Mail® Large Envelope Chaska, MN 55318 Weight: 3.42 oz Estimated Delivery Date Mon 03/21/2022	1		\$1.76
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Grand Total: \$3.12

Credit Card Remitted \$3.12

Card Name: MasterCard  
Account #: XXXXXXXXXXXX3553  
Approval #: 95395Z  
Transaction #: 919  
Receipt #: 000019  
AID: A0000000041010 Chip  
AL: MASTERCARD  
PIN: Not Required CAPITAL ONE

Stamps & send claims  
to Carrier County



CHASKA  
300 N PINE ST  
CHASKA, MN 55318-1941  
(800)275-8777

03/02/2022 11:43 AM

Product	Qty	Unit Price	Price
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First-Class Mail® Large Envelope Chaska, MN 55318 Weight: 0 lb 3.20 oz Estimated Delivery Date Fri 03/04/2022	1		\$1.76
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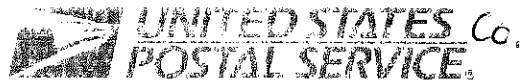
US Flags Bklt/20	1	\$11.60	\$11.60
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Grand Total: \$13.36

Credit Card Remitted \$13.36

Card Name: MasterCard  
Account #: XXXXXXXXXXXX1408  
Approval #: 08696C  
Transaction #: 005  
AID: A0000000041010 Chip  
AL: Mastercard  
PIN: Not Required

mail claims to Carrier



GOLDEN VALLEY  
7701 GOLDEN VALLEY RD  
MINNEAPOLIS, MN 55427-9998  
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03/13/2022 07:32 PM

Product	Qty	Unit Price	Price
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First-Class Mail® Large Envelope Chaska, MN 55318 Weight: 6.30 oz Estimated Delivery Date Wed 03/16/2022	1		\$2.36
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Grand Total: \$2.36

Credit Card Remitted \$2.36

Card Name: MasterCard  
Account #: XXXXXXXXXXXX3553  
Approval #: 29509Z  
Transaction #: 792  
Receipt #: 000792  
AID: A0000000041010 Chip  
AL: MASTERCARD  
PIN: Not Required CAPITAL ONE

# Receipt

## Order information

Date: 3/18/2022  
Order number: 91131250600  
Total: \$162.00

Charges on your credit card will appear as "DRI\*Cisco Webex." We'll send you an email when your order's been processed.

## Order summary

Product name/Description	Quantity	Price
Cisco Webex Starter	1	\$162.00
	Payment plan	
	Subtotal	\$162.00
	Sales tax	\$0.00
	<b>Total</b>	<b>\$162.00</b>

[Print receipt](#)

To print, please select **Print receipt** and then save it as a PDF.

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Action=DownloadInvoice&SiteID=ciscoctg&Locale=en\_US&ThemeID=4859278100&requisitionID=91131250600)

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