



LOWER MINNESOTA RIVER WATERSHED DISTRICT

Executive Summary for Action

Lower Minnesota River Watershed District Board of Managers Meeting
Wednesday, April 20, 2022

Agenda Item

Item 6. F. – City of Carver Levee

Prepared By

Linda Loomis, Administrator

Summary.

The City of Carver has requested reimbursement for \$75,000 of preliminary work necessary to bring its Levee up to FEMA and Corps of Engineers standards. They have provided a letter requesting reimbursement and invoices incurred.

There is a bill in the Legislature this session requesting \$9 million for construction of the Levee. The bill is being carried in the Senate (SF 1707) by Coleman and Newman. In the House (HF 1700) it is being carried by Boe and Nash.

Attachments

Letter requesting reimbursement with supporting documentation

Recommended Action

Motion to authorize reimbursement to the City of Carver



April 15, 2022

Linda Loomis
Administrator, Lower Minnesota River Watershed District
Naiad Consulting, LLC
6677 Olson Memorial Highway
Golden Valley, MN 55427

RE: City of Carver Levee Improvements
Grant Reimbursement Request #1

Dear Ms. Loomis,

Enclosed is reimbursement request #1 for work completed and costs incurred to date by the City of Carver for the above referenced project.

As part of the DNR's Flood Hazard Mitigation Grant Program, the City is responsible for funding 50% of applicable expenses until the city's maximum funding contribution is met. As part of this initial \$300,000 grant, the Lower Minnesota River Watershed District has awarded the City \$75,000 which can be used to fund a portion of the City's local cost share.

As the City's total cost share has now surpassed \$150,000 to date, we respectfully request that the District will reimburse the City the full \$75,000 which will be used to help fund the city's local match.

Please contact me if you have any questions regarding this reimbursement request.

Respectfully Submitted,

Aaron J. Schmidt, P.E.
Assistant City Engineer
City of Carver

CC: Todd Hubmer, Bolton & Menk, Inc. Levee Project Manager
Brent Mareck, City Manager

Enclosure

Quarterly, Semi-Annual, Annual Reimbursement Request Worksheet*

Flood Hazard Mitigation Grantee: City of Carver

A. J. Schmitt

Assistant City Engineer

Grant Number: 191177

Representative's Signature _____

Beginning Date of Grant: 4/1/2021

Date Submitted: 4/15/2022

Date or period of expense**	Description of Expense***	Amount	Funding Responsibility			Documentation
			DNR	City	LMRWD	Attached***
April 2021 Engineering Invoice	Engineering, Survey	\$12,902.50	\$6,451.25	\$3,225.63	\$3,225.62	Invoice 0268584
<i>April 2021 Engineering Invoice Fund Rebalance</i>	<i>Engineering, Survey</i>	<i>\$0.00</i>	<i>-\$6,451.25</i>	<i>\$3,225.62</i>	<i>\$3,225.63</i>	<i>See Note 1 Below</i>
May 2021 Engineering Invoice	Engineering, Survey	\$53,709.60	\$26,854.80	\$13,427.40	\$13,427.40	Invoice 0270330
<i>May 2021 Engineering Invoice Fund Rebalance</i>	<i>Engineering, Survey</i>	<i>\$0.00</i>	<i>-\$4,478.00</i>	<i>\$2,239.00</i>	<i>\$2,239.00</i>	<i>See Note 1 Below</i>
June 2021 Engineering Invoice	Engineering, Survey	\$78,402.15	\$39,201.07	\$19,600.54	\$19,600.54	Invoice 0271769
July 2021 Engineering Invoice	Engineering, Survey	\$22,095.00	\$11,047.50	\$5,523.75	\$5,523.75	Invoice 0273705
August 2021 Engineering Invoice	Engineering, Survey	\$36,909.55	\$18,454.78	\$9,227.39	\$9,227.38	Invoice 0275425
September 2021 Engineering Invoice	Engineering, Survey	\$20,152.50	\$10,076.25	\$5,038.13	\$5,038.13	Invoice 0277212
October 2021 Engineering Invoice	Engineering, Survey	\$19,770.00	\$9,885.00	\$4,942.50	\$4,942.50	Invoice 0278958
November 2021 Engineering Invoice	Engineering, Survey	\$20,911.10	\$10,455.55	\$5,227.78	\$5,227.78	Invoice 0280670
December 2021 Engineering Invoice	Engineering, Survey	\$28,522.50	\$14,261.25	\$10,938.97	\$3,322.28	Invoice 0282211
January 2022 Engineering Invoice	Engineering, Survey	\$4,701.50	\$2,350.75	\$2,350.75	\$0.00	Invoice 0183840
February 2022 Engineering Invoice	Engineering, Survey	\$5,546.00	\$2,773.00	\$2,773.00	\$0.00	Invoice 0285380
	Total Expenses To Date	\$303,622.40	\$140,881.95	\$87,740.45	\$75,000.00	
	Less Previous Expenses	\$145,014.25	\$72,507.12	\$72,507.13	\$0.00	
	Total Expenses this Billing Period	\$158,608.15	\$68,374.83	\$15,233.32	\$75,000.00	

* State fiscal year ends on June 30 - Payment requests must be processed at least annually.
 ** Expenses must be listed by date in the order the work was done (not in the order the bills were paid) starting with the oldest date.
 *** Include documentation or evidence of expense such as invoice, canceled check, employee time worked, hourly rate, etc..

Notes:

- 1. Rebalance of Expenses within invoice that were completed prior to 4/1/2021 beginning of grant date. Expenses prior to 4/1/2022 to be City cost share.



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City of Carver
 celke@cityofcarver.com
 Brent Mareck, City Manager
 316 Broadway
 Carver, MN 55315

April 30, 2021
 Project No: 0C1.123664
 Invoice No: 0268584
 Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services through April 16, 2021:

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	10.50	1,648.50	
Administrative	2.00	156.00	
Specialist	1.00	106.00	
Licensed Project Surveyor	18.00	2,952.00	
Project Manager	27.50	6,600.00	
Graduate Surveyor	12.00	1,440.00	
Totals	71.00	12,902.50	
Total Labor			12,902.50
		Total this Task	\$12,902.50
		Total this Invoice	\$12,902.50



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 316 Broadway
 Carver, MN 55315

May 31, 2021
 Project No: 0C1.123664
 Invoice No: 0270330
 Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from April 17, 2021 to May 14, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	38.00	5,966.00	
Administrative	1.50	141.00	
Specialist	29.00	3,140.00	
Design Engineer	27.00	3,024.00	
Project Manager	83.50	20,040.00	
Senior Project Engineer	10.00	1,700.00	
Totals	189.00	34,011.00	
Total Labor			34,011.00

Unit Billing

Project Mailing & Postage			
4/20/2021	Mailing	36.0 Units @ 0.60	21.60
	Total Units		21.60
Total this Task			\$34,032.60

Topographic Survey for Design (002)

Professional Services

	Hours	Amount	
Principal	1.00	175.00	
Licensed Project Surveyor	10.50	1,722.00	
Senior Technician	50.00	8,000.00	
Survey Technician	82.50	9,780.00	
Totals	144.00	19,677.00	
Total Labor			19,677.00

Total this Task \$19,677.00

Total this Invoice \$53,709.60



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 celke@cityofcarver.com
 Brent Mareck, City Manager
 316 Broadway
 Carver, MN 55315

June 30, 2021
 Project No: 0C1.123664
 Invoice No: 0271769
 Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from May 15, 2021 to June 11, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	7.50	1,177.50	
Specialist	25.00	2,984.00	
Design Engineer	16.00	1,792.00	
Project Manager	29.50	7,080.00	
Senior Project Engineer	2.00	340.00	
Totals	80.00	13,373.50	
Total Labor			13,373.50

Reimbursable Expenses

Testing		27,039.65	
Total Reimbursables		27,039.65	27,039.65

Total this Task \$40,413.15

Topographic Survey for Design (002)

Professional Services

	Hours	Amount	
Principal	3.50	612.50	
Licensed Project Surveyor	8.50	1,394.00	
Senior Technician	115.00	18,400.00	
Survey Technician	143.50	17,342.50	
Project Manager	1.50	240.00	
Totals	272.00	37,989.00	
Total Labor			37,989.00

Total this Task \$37,989.00

Total this Invoice \$78,402.15



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 316 Broadway
 Carver, MN 55315

July 31, 2021
 Project No: OC1.123664
 Invoice No: 0273705
 Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from June 12, 2021 to July 9, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	11.50	1,805.50	
Specialist	3.00	354.00	
Design Engineer	26.00	2,912.00	
Project Manager	24.50	5,880.00	
Graduate Surveyor	10.00	1,240.00	
Senior Project Engineer	18.50	3,145.00	
Totals	93.50	15,336.50	
Total Labor			15,336.50
		Total this Task	\$15,336.50

Topographic Survey for Design (002)

Professional Services

	Hours	Amount	
Licensed Project Surveyor	14.00	2,296.00	
Survey Technician	22.50	3,362.50	
Project Manager	3.00	480.00	
Graduate Surveyor	5.00	620.00	
Totals	44.50	6,758.50	
Total Labor			6,758.50
		Total this Task	\$6,758.50
		Total this Invoice	\$22,095.00



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 316 Broadway
 Carver, MN 55315

August 31, 2021
 Project No: 0C1.123664
 Invoice No: 0275425
 Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from July 10, 2021 to August 20, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	22.50	3,532.50	
Specialist	41.50	4,658.00	
Design Engineer	4.50	504.00	
Project Engineer	27.00	3,780.00	
Senior Technician	1.50	216.00	
Technician	21.50	1,887.00	
Project Manager	43.50	10,440.00	
Senior Project Engineer	12.50	2,125.00	
Totals	174.50	27,142.50	
Total Labor			27,142.50

Reimbursable Expenses

Testing		8,894.05	
Total Reimbursables		8,894.05	8,894.05

Total this Task \$36,036.55

Topographic Survey for Design (002)

Professional Services

	Hours	Amount	
Principal	1.00	175.00	
Licensed Project Surveyor	3.50	574.00	
Graduate Surveyor	1.00	124.00	
Totals	5.50	873.00	
Total Labor			873.00

Total this Task \$873.00

Total this Invoice \$36,909.55



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 316 Broadway
 Carver, MN 55315

September 30, 2021
 Project No: 0C1.123664
 Invoice No: 0277212
 Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from August 21, 2021 to September 17, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	19.50	3,061.50	
Administrative	6.50	879.00	
Specialist	31.00	3,949.00	
Design Engineer	7.50	862.00	
Project Engineer	39.50	5,530.00	
Senior Technician	6.50	866.00	
Project Manager	20.50	4,920.00	
Senior Project Engineer	.50	85.00	
Totals	131.50	20,152.50	
Total Labor			20,152.50
		Total this Task	\$20,152.50

Topographic Survey for Design (002)

Professional Services

	Hours	Amount	
Specialist	3.00	398.00	
Totals	3.00	398.00	
Total Labor			398.00
		Total this Task	\$398.00
		Total this Invoice	\$20,550.50



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316 Broadway
Carver, MN 55315

October 31, 2021
Project No: 0C1.123664
Invoice No: 0278958
Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from September 18, 2021 to October 15, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	13.50	2,119.50	
Administrative	7.50	1,050.00	
Specialist	61.00	6,424.00	
Design Engineer	4.50	517.50	
Project Engineer	31.00	4,340.00	
Senior Technician	1.00	144.00	
Project Manager	20.50	4,920.00	
Senior Project Engineer	1.50	255.00	
Totals	140.50	19,770.00	
Total Labor			19,770.00
		Total this Task	\$19,770.00
		Total this Invoice	\$19,770.00



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 316 Broadway
 Carver, MN 55315

November 30, 2021
 Project No: 0C1.123664
 Invoice No: 0280670
 Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from October 16, 2021 to November 12, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	11.00	1,727.00	
Specialist	33.00	3,483.00	
Design Engineer	1.00	115.00	
Project Engineer	13.50	1,890.00	
Senior Technician	12.00	1,728.00	
Project Manager	19.50	4,680.00	
Senior Project Engineer	1.00	170.00	
Totals	91.00	13,793.00	
Total Labor			13,793.00

Reimbursable Expenses

Misc. Reimbursable Expense			
10/31/2021 Astound US, Inc		3,190.00	
10/31/2021 Astound US, Inc		3,190.00	
Testing			
10/31/2021 Braun Intertec Corporation		738.10	
Total Reimbursables		7,118.10	7,118.10

Total this Task \$20,911.10

Total this Invoice \$20,911.10



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December 31, 2021
 Project No: 0C1.123664
 Invoice No: 0282211
 Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from November 13, 2021 to December 10, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	11.00	1,727.00	
Landscape Architect	8.00	1,040.00	
Specialist	9.00	929.00	
Design Engineer	1.00	115.00	
Project Engineer	13.50	1,890.00	
Senior Technician	5.00	720.00	
Project Manager	23.00	5,520.00	
Senior Project Engineer	1.00	164.00	
Totals	71.50	12,105.00	
Total Labor			12,105.00

Reimbursable Expenses

Testing			
11/30/2021	Braun Intertec Corporation	Geotechnical	5,478.00
11/30/2021	Braun Intertec Corporation	Geotechnical	10,939.50
	Total Reimbursables		16,417.50
Total this Task			\$28,522.50
Total this Invoice			\$28,522.50



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City of Carver
celke@cityofcarver.com
Brent Mareck, City Manager
316 Broadway
Carver, MN 55315

January 31, 2022
Project No: 0C1.123664
Invoice No: 0283840
Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from December 11, 2021 to December 31, 2021

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	4.50	706.50	
Specialist	.50	59.00	
Senior Technician	1.50	216.00	
Project Manager	15.50	3,720.00	
Totals	22.00	4,701.50	
Total Labor			4,701.50
		Total this Task	\$4,701.50
		Total this Invoice	\$4,701.50



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City of Carver
celke@cityofcarver.com
Brent Mareck, City Manager
316 Broadway
Carver, MN 55315

February 28, 2022
Project No: 0C1.123664
Invoice No: 0285380
Client Account: CARVER_CI_MN

Carver/Certified Levee Improvements

Professional Services from January 8, 2022 to February 4, 2022

Preliminary Design (001)

Professional Services

	Hours	Amount	
Principal	20.00	4,333.00	
Specialist	8.50	1,063.00	
Senior Technician	1.00	150.00	
Totals	29.50	5,546.00	
Total Labor			5,546.00
		Total this Task	\$5,546.00
		Total this Invoice	\$5,546.00