

Date : January 19, 2022

Invoice:

2021-10

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Brandon Zabel
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 October 1, 2021 through October 31, 2021

Description	Hours	Rate/Hour	Amount
General Administration	150	\$75	\$ 11,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
10/25/2021	mail claims to Carver County	\$ 3.32
TOTAL:		\$ 3.32

Office Supplies (7716)		
Date	Description	Total
TOTAL:		\$ -

Photocopying/Printing (7735)		
Date	Description	Total
TOTAL:		\$ -

Training & Education (7718)		
Date	Description	Total
TOTAL:		\$ -

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
10/2/2021	73.7	\$0.560	\$ 41.27	travel to Chaska to pick up mail; attend tour of LMRWD w/Board
10/5/2021	33.1	\$0.560	\$ 18.54	travel to Bloomington for Citizen Advisory committee meeting
10/14/2021	45.6	\$0.560	\$ 25.54	travel to Chaska to pick up mail
10/16/2021	45.1	\$0.560	\$ 25.26	travel to Chaska to pick up mail
10/20/2021	46.8	\$0.560	\$ 26.21	travel to Chaska to attend Board of Managers meeting
10/27/2021	44.6	\$0.560	\$ 24.98	travel to Chaska to pick up mail
		\$0.560	\$ -	
288.9			\$ 161.78	

Hourly Charges.....	\$ 11,250.00
Expenses.....	\$ 3.32
Mileage & Parking.....	\$ 161.78
TOTAL INVOICE CHARGES.....	\$ 11,415.10

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
Date								
					0		Carry forward from previous month	
10/1/2021	4.25				4.25		emails to/from: W. Saunders-Pearce, LMRWD Permits, MAISRC, M. Doneux, J. Dullum, K. Thompson, D. Parks; make final arrangements for tour of LMRWD projects by Board; order lunches from Panera; make copies of tour itinerary;	
10/2/2021	6.25				6.25	73.7	Attend tour of LMRWD; visits to East Chaska Creek, Vernon Avenue Dredge site, Lori Rathjen cost share project, boiling spring and Amazon Fulfillment Center storm water redirect; pick up mail at office;	
	10.5	0	0	0	10.5		WEEKLY TOTAL	
10/4/2021	3.25				3.25		emails to/from: Managers Mraz & Amundson, J. Richter, LMRWD Permits; follow up on project completions;	
10/5/2021	8				8	33.1	Attend CAC meeting boat tour of MN River; emails to/from: B. Gruidl, E. Evans, K. Thompson, D. Young, J. Dullum; virtual meeting with D. Young; schedule October Board meeting on WebEx; update website w/ remote meeting information;	
10/6/2021	8				8		emails to/from: B. Zabel, T. Kuphal, D. Young, T. Rick, K. Thompson, E. Jennings, K. Keller; work on October meeting packet and agenda;	
10/7/2021	3.25				3.25		Attend virtual meeting of the TH 13 Business Advisory Group; emails to/from: D. Young, J. Desrude, K. Chandler	
10/8/2021	4				4		Phone calls to/from: T. Luke, C. Hass; emails to/from: b. Zabel, A. Hering, N. Oktavy, J. Kolb, K. Thompson, H. Kalbus, J. Dullum, K. Chandler; check into phishing attack;	
	26.5	0	0	0	26.5		WEEKLY TOTAL	
10/11/2021	4.25				4.25		phone calls to/from: U. Ford & T. Rick, C. Hass; emails to/from: Freshwater, BWSR, B. Zabel, C. Adamson, L Schwarz;	
10/12/2021	7				7		Virtual meet w/D. Young; virtual river watch discussion w/T. Suss, D. Young & J. Dullum; emails to/from: D. Young, J. Desrude, C. Haas, M. Doneux, S. Roberts;	
10/13/2021	8				8		phone calls to/from: Mergent (H. Echelard) re: Centerpoint project; work on October meeting packet; emails to/from: D. Young, A. Schmidt, S. Most, J. Dullum, M. Doneux, K. Thompson; Register for MN Water Resouces Conference;	
10/14/2021	7.25				7.25	45.6	phone calls to/from: D. Young; virtual meeting w/city of Savage, D. Young, & K. Thompson about Eagle Creek/Schroeder's acres Park; work on October meeting packet; emails to/from: J. Dullum, D. Young, J. Carlson, MPARS, K. Thompson, Ed's Buckthorn, S. Kucala UMWA; review proposals for signage design & fabrication; travel to Chaska to pick up mail; prepare claims for payment;	
10/15/2021	6				6		Phone calls to/from: work on October meeting packet; work on payment of invoice from YECG; Review MN Valley Refuge news; emails to/from: J. Dullum, MPARS, K. Thompson, M. Doneux, L. Wehr; prepare meeting notice for Managers attending from remote locations;	
10/16/2021	8				8	45.1	Work on October meeting packet; travel to Chaska office to prepare claims for payment; mail claims at Chaska Post Office;	
10/17/2021	4.25				4.25		Work on October meeting packet	
	44.75	0	0	0	44.75		WEEKLY TOTAL	
10/18/2021	4.5				4.5		phone calls to/from: emails to/from: C. Caouette, D. Young, J. Richter, S. Most, J. Dullum, H. Kalbus, J. Carlson, K. Thompson, MPARS; work on Ocotber Administrator report;	
10/19/2021	12				12		Finish October Administrator Report; Post to website; notify Board of additional information for meeting; virtual meeting w/D. Young; join virtual wetland and stormwater discussion of MN Mash development in Savage; join MN Water Resource Conference; emails to/from: A. Beckham, W. Sicora, T. Haider, N. McCabe, J. Dullum, K. Thompson, B. Goldberg, A. Harwood, E. Jennings, G. Robinson, C. Jennings, M. Nemeth, L. Klocek, V. Sherry; Phone calls to/from: H. Echelard; join Metro MAWD meeting;	

10/20/2021	12				12	46.8	Join Water Resource Conference; emails to/from: D. Wabbe, L. Frenette, Manager Salvato, Manager Mraz, J. Nelson, E. Doran, S. Pany, BWSR, G. Harvey, A. Ackerman, Manager Raby; travel to Chaska to attend Board of Manager meeting; perpare for Board meeting;
10/21/2021	4.5				4.5		Join UMWA monthly meeting; emails to/from: MPARS, L. Frenette, L. Stovring, D. Young, S. Dollerschall, M. Doneux; download recording of Board meeting; begin follow-up from Board meeting; prepare minutes template to send to TimeSavers;
10/22/2021	6				6		Review follow-up on LMRWD permits; Emails to/from: LMRWD permits, K. Stockwell, Manager Amundson, T. DeBaker, T. Kuphal;
	39	0	0	0	39		WEEKLY TOTAL
10/25/2021	4.5				4.5		emails to/from: A. Harwood, D. Young, J. Dullum, J. Skancke, T. Carstens, L. Stovring, C. Champion; send Ike's Creek monitoring agreement to MCES; Schedule WebEx for November Board of Managers meeting;
10/26/2021	6.25				6.25		Virtual meeting w/D. Young; emails to/from: D. Young, T. Kuphal, J. Dullum, J. Berglund, B. Zabel, G. Genz; Phone calls to/from: U. Ford; work on professional services agreement for Studio Lola; work on RFP for audit services; Schedule WebEx for November CAC meeting; Prepare claims for payment & mail to Carver County;
10/27/2021	8				8	44.6	travel to Chaska to pick up mail; work on RFP for audit services and accounting services; emails to/from: LMRWD permits, J. Hanson, K. Thompson, H. Van Offelen; join BWSR Academy;
10/28/2021	6				6		Join virtual meeting of Scott SWCD Cost Share Program discussion; continue work on rfp for audit & accounting services; emails to/from: MnDOT; S. Roberts, K. Thompson, MPARS, A. Benson; order public of RFP in State Register;
10/29/2021	4.5				4.5		phone calls to/from: H. Echelard, D. Hartley; emails to/from: D. Cottrell, J. Lindemyer, MAISRC, D. Sarazine, LMRWD permis, T. Comer, K. Thompson;
	29.25	0	0	0	29.25		WEEKLY TOTAL
	150	0	0	0	150	288.9	MONTHLY TOTAL
					150		
					0		

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2021-11

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TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Brandon Zabel
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 November 1, 2021 through November 30, 2021

Description	Hours	Rate/Hour	Amount
General Administration	130.5	\$75	\$ 9,787.50
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	130.5	\$75	\$ 9,787.50

Postage (7719)		
Date	Description	Total
11/16/2021	Mail claims to Carver County	\$ 2.16
11/20/2021	Mail legal documents to Attorney	\$ 5.88
	TOTAL:	\$ 8.04

Office Supplies (7716)		
Date	Description	Total
	TOTAL:	\$ -

Photocopying/Printing (7735)		
Date	Description	Total
	TOTAL:	\$ -

Training & Education (7718)		
Date	Description	Total
11/18/2021	Registration for MAWD annual conference	\$ 99.00
	TOTAL:	\$ 99.00

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
11/4/2021	45.2	\$0.560	\$ 25.31	Travel to Chaska to pick up mail
11/12/2021	47.3	\$0.560	\$ 26.49	Travel to Chaska to pick up mail
11/16/2021	37.3	\$0.560	\$ 20.89	Travel to CenterPoint Energy in Burnsville to inspect slope restoration
11/17/2021	46	\$0.560	\$ 25.76	Travel to Chaska for Board of Managers meeting
11/20/2021	47.1	\$0.560	\$ 26.38	Travel to Chaska to pick up mail & legal document delivered to Manager Salvato
		\$0.560	\$ -	
	222.9		\$ 124.82	

Hourly Charges.....	\$ 9,787.50
Expenses.....	\$ 107.04
Mileage & Parking.....	\$ 124.82
TOTAL INVOICE CHARGES.....	\$ 10,019.36

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
Date								
					0		Carry forward from previous month	
11/1/2021	2.5				2.5		emails to/from: H. Kalbus, J. Dullum, E. Doran, S. Feit, S. Loken, MPARS, D. Young,	
11/2/2021	6.25				6.25		virtual meeting w/D. Young; attend Citizen Advisory Committee meeting; emails to/from: M. Unmacht, S. Plemmons, E. Jennongs, K. Thompson, B. Zabel, D. Young, J. Dullum, D. DeVaney, H. Kalbus, B. Peichel, T. Kuplic; TEP for PLOC wetland delineation;	
11/4/2021	4.25				4.25	45.2	phone calls to/from: L. Frenette; emails to/from: K. Thompson, D. Young, K. Keller, Presidet Hartmann, M. Wahl, T. Debaker, A. Harwood, MPARS, C. Caouette, C. Ockwig; work on agreement between FLA and LMRWD; travel to Chaska to pick up mail and prepare claims for payment; Holiday Station store pre-permit meeting;	
11/5/2021	2.5				2.5		emails to/from: MPARS, K. Stockwell, D. Young, L. Albright, L. Frenette, N. Noland, K. Thompson, S. Tietz, H. Klabus, K. Trushenski; phone calls to/from: S. Mueller;	
11/6/2021	5.5				5.5		Work on November meeting agenda and packet; emails to/from: D. Young; begin work on claim from Young Environmental for payment;	
11/7/2021	3.5				3.5		Work on November meeting agenda and packet; emails to/from: TimeSaver Off Site Secretarial;	
	24.5	0	0	0	24.5		WEEKLY TOTAL	
11/8/2021	3.25				3.25		review red-lined rules and Eden Praire Area 3; emails to/from: K. Thompson, S. Gurney, S. Henry, K. Sockwell, C. Caoutte	
11/9/2021	6.25				6.25		Phone calls to/from: D. Schultz; virtual meeting w/D. Young; virtual meeting w/City of Eden Prairie to discuss Area #3; emails to/from: D. Young, S. Plemmons, K. Bigalke, D. Anderson, J. Donatell, H. Kalbus; review and comment on red-lined rules;	
11/10/2021	6.5				6.5		Phone calls to/from: B. Burgner; emails to/from: K. Thompson, Scott County, D. Young, J. Dullum, A. Beckham, K. Trushenski, M. Hancock, J. Paquette; edit minutes of October meeting;	
11/11/2021	6				6		Virtual meeting w/Young Environmental and J. Kolb to discuss rules update; phone calls to/from: L. Frenette; S. Schultz, MN Valley Refuge, J. Dullum, S. Sparlin;	
11/12/2021					0		phone calls to/from: T. Kuplic; emails to/from: M. Zabel, L. Papillon T. Kuplic, D. Young, L. Jester, MPARS;	
11/13/2021	8				8	47.3	travel to Chaska to pick up mail, make copies and prepare claims for payment; work on November meeting packet;	
	30	0	0	0	30		WEEKLY TOTAL	
11/15/2021	6.25				6.25		work on November Administrator Report; prepare November financial report; update November meeting webpage; emails to/from: B. Zabel, M. Green, W. Nixon, K. Thompson, C. Topp, J. Kolb, J. Dullum, D. Young, State Register, Manager Amundson, V. Sherry, UMWA; update Lakes pages on website;	
11/16/2021	8.5				8.5	37.3	travel to Burnsville to inspect CenterPoint Energy slope stabilization; work on November meeting packet; final edit of October meeting minutes, complete October 2021 financial report, complete Administrator Report; update website and notify managers; emails to/from: D. Young, S. Plemmons, A. Beckham, N. Noland, I. Jester; virtual meet with D. Young: mail claims to Carver County; Send link to November meeting agenda to agenda Distribution list.	
11/17/2021	9.5				9.5	46	Emails to/from: C. Champion, D. Wabbe, State Register, J. Gora, D. Young, S. Pany; travel to Chaska to prepare for and attend November Board of Managers meeting;	
11/18/2021	5.25				5.25		emails to/from: E. Smith, K. Thompson, S. Dollerschall, J. Kolb, MCES, S.Schultz, A. Benyon, C. Champion, R. Beduhn; join UMWA monthly meeting virtually;	
11/19/2021	4.25				4.25		emails to/from: Manager Salvato, J. Kolb, D. Young, Clifton, Larson Allen, LLP; President Hartmann, K. Templin, MCES, D. Young, K. Thompson, B. Zabel; Virtual meet w/Manager Amundson to set-up remote meeting capability;	

11/20/2021	3.25				3.25	47.1	emails to/from: Manager Salvato, J. Kolb; travel to Chaska to pick up mail from office and legal papers left w/Manager Salvato;
	37	0	0	0	37		WEEKLY TOTAL
11/22/2021	2				2		phone calls to/from: K. Templin, S. Christopher; emails to/from: M. Wahl, H. Kalbus, Manager Salvato, L. Rotty, D. Young, K. Thompson;
11/23/2021	6				6		virtual meeting w/D. Young; virtual meeting w/Inter-Fluve; emails to/from: D. Young, J. Kolb, Manager Amundson, K. Templin, L. Jester, K. Thompson, Bergan KDV; phone calls to/from: L. Frenette;
11/24/2021	6				6		work on payment of claims: emails to/from: D. Young, J. Dullum, Studio Lola; K. Templin, L. Rotty, M. Karschnia, B. Alcott, S. Roberts, Scott County, M. Wahl, MCES
11/26/2021	6				6		emails to/from: Manager Mraz, TimeSavers, L. Frenette, K. Templin;
11/27/2021	4				4		emails to/from: MN Awards, schedule WebEx for december board meeting; begin work on December meeting packet;
11/28/2021	4				4		Work on December meeting packet;
	28				28		WEEKLY TOTAL
11/29/2021	3				3		Emails to/from: M. Kujawa-Daniels, M. Nemeth, H. Kalbus, L. Rotty, K. Templin, MN. Awards, J. Dullum, M. Salisbury, MAWD; join Hennepin Chloride Initiative meeting;
11/30/2021	8				8		Virtual meeting w/D. Young; Emails to/from: TimeSavers, J. Fischer, S. Schultz, M. Wahl, B. Zabel, J. Dullum, H. Kalbus, J. Carlson, J. Richter, D. Young, B. Gruidl, MPARS; schedule December 2021 CAC meeting; phone calls to/from: M. Nemeth;
	11				11		WEEKLY TOTAL
					0		
	130.5	0	0	0	130.5	222.9	MONTHLY TOTAL
					150		
					-19.5		

Date : January 19, 2022

Invoice:

2021-12

Naiad Consulting, LLC
 c/o Linda Loomis
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TO: Lower Minnesota River Watershed District
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FOR: Watershed Administration Services for
 December 1, 2021 through December 30, 2021

Description	Hours	Rate/Hour	Amount
General Administration	150	\$75	\$ 11,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
12/8/2021	mail legal documents to attorney	\$ 3.16
12/22/2021	Mail claims to Carver County	\$ 3.36
12/31/2021	Mail claims to Carver County	\$ 1.36
	TOTAL:	\$ 4.72

Office Supplies (7716)		
Date	Description	Total
12/6/2021	recognition award for Manager Raby	\$ 114.04
12/7/2021	Parchment certificates	\$ 10.20
12/8/2021	stapler & wall hangers	\$ 40.95
	TOTAL:	\$ 165.19

Photocopying/Printing (7735)		
Date	Description	Total
12/22/2021	copies of invoices for payment	\$ 2.44
	TOTAL:	\$ 2.44

Subscriptions (7711)		
Date	Description	Total
12/19/2021	Microsoft 365 annual subscription	\$ 161.06
	TOTAL:	\$ 161.06

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
12/4/2021	47.3	\$0.560	\$ 26.49	travel to Chaska to pick up mail
12/6/2021	46	\$0.560	\$ 25.76	travel to Chaska to pick up mail
12/15/2021	45.2	\$0.560	\$ 25.31	trave to Chaska for Board of Managers meeting
12/22/2021	48	\$0.560	\$ 26.88	to Office Depot to pick up printing; travel to Chaska to pick up mail
12/29/2021	46	\$0.560	\$ 25.76	travel to Chaska to pick up mail
		\$0.560	\$ -	
		\$0.560	\$ -	
	232.5		\$ 130.20	

Hourly Charges..... \$ 11,250.00
 Expenses..... \$ 333.41
 Mileage & Parking..... \$ 130.20
TOTAL INVOICE CHARGES..... \$ 11,713.61

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
Date								
					0		Carry forward from previous month	
12/1/2021	8				8		Join MAWD Annual Conference virtually; Work on December Meeting agenda; emamils to/from: L. Frenette, D. DeVaney, D. Young, B. Zabel, D. Edgerton, M. Unmacht, E. Heiland; meet with BerganKDV to discuss accounting RFP;	
12/2/2021	8				8		Join MAWD Annual Conference virtually; Work on December Meeting agenda; order notice of public hearing for budget and levy certification; emails to/from: L. Frenette, D. Young, S. Christopher, C. Caouette, StarTribune, J. Dullum, G. Williams; 494 Bridge work discussion w/MnDOT; Meet w/City of Shakopee to discuss Quarry Lake as a High Value Resource;	
12/3/2021	6				6		Join MAWD Annual Conference virtually; work on December meeting packet; emails to/from: A. Elhassan, Dakota County, MAC, H. Kalbus, S. Christopher,	
12/4/2021	7				7	47.3	Travel to Chaska to pick up mail; emails to/from: J. Kolb, P. Moline, K. Galles, B. Watson, C. Hentges, G. Kuczek, D. Young, V. Sherry, B. Zabel, J. Dullum; work on December meeting packet; prepare claims for payment; pull information re: Dakota County Tax Settlement from website;	
12/5/2021	4				4		Work on December meeting packet and begin to post to website; prepare per diem payment request for Managers; emails to/from: D. Young, MN Awards	
	33	0	0	0	33		WEEKLY TOTAL	
12/6/2021	5.25				5.25	46	Emails to/from: D. Young, B. Watson, J. Dullum, D. DeVaney, K. Templin, MN Awards, MN Mash, J. Kolb; work on December meeting packet; trave to Chaska to pick up mail;	
12/7/2021	8				8		Emails to/from: G. Williams, K. Galles, C. Champion, C. Amevo, L. Ross, C. Knopik, L. Chor, B. Watson, J. Dullum, TAC, MPCA, D. Young G, Genz; work on December meeting packet; join River Resource Forum; attend Citizens Advisory Committee meeting; virtual meeting w/D. Young;	
12/8/2021							emails to/from: E. Brown, J. Donkers, K. Thompson, N. Johnson, MPCA, A. WhiteEagle, A. Beckham; work on December meeting packet;	
12/9/2021	6				6		Emails to/from: d. Young, V. Sherry, S. Blood, S. Christopher, President Hartmann,	
12/10/2021	3				3		emails to/from: D. Young, V. Sherry, M. Karschnia, K. Templin, K. Thompson, J. Eichten, J. Kolb; phone calls to/from: L. Frenette; work on December meeting packet;	
12/11/2021	12				12		work on December meeing packet; emails to/from: K. Thompson	
12/12/2021	0				0		work on December 2021 Administrator's Report	
	34.25	0	0	0	34.25		WEEKLY TOTAL	
12/13/2021	3.25				3.25		emails to/from: D. Young, S. Christopher, Manager Raby, MAWA, President Hartmann, L. Stovring, StarTribune, L. Albright, T. Rotchadl, Manager Mraz, Manager Salvato, M. Hancock; Phone call to/from: M. Peterson re: utility project connected with TH 13; complete December Administrator report and post to website,	
12/14/2021	8				8		virtual meeting w/D. Young; virtual meeting w/RPBCWD, NMCWD, RBWMO re: Hennepin County Chloride program; virtual meet w/J. Dullum to discuss sign projects and other educational partnerships; emails to/from: R. Anhorn, T. Jeffrey, D. Young, J. Dullum, C. Caoette, S/ Schultz, Manager Salvato, B. Gruidl, J. Kolb, H. Kalbus; Send notice of meeting to agenda distribution list; meeting w/ M. Karschnia from UMN Water Resource Center	
12/15/2021	12				12	45.2	Prepare for December anager meeting; work on claims; make copy of meeting packet for public; emails to/from:MPARS, K. Templin, J. Kolb, D. Young, elink, LMRWD permits, K. Andrews, D. Wabbe, N. Koktavy, J. Dullum, J. Cadwell, Manager Mraz, B. Zabel, S. Pany;	

						emails to/from: D. Young, D. Edgerton, R. Townsend, M. Westrick, Manager Salvato, S. MacLean, J. Donatell, B. Alcott, A. Beckham, LMRWD permits, T. Rotchadl, Manager Salvato, MPCA, K. Thompson, C. Knopik, J. Dullum, L. Frenette; Join MN River Corridor Management Plan meeting; attend virtual UMWA monthly meeting; Join Lower MN River East 1W1P policy committee meeting; Join Lower MN River West 1W1P Technical Advisory Group meeting;	
12/16/2021	4				4		
12/17/2021	2.25				2.25	Emails to/from: R. Anhorn, T. Jeffrey, D. Young, N. Koktavy, J. Dullum, B. Alcott, K. Spitzley, R. Robertson;	
12/19/2021	5				5	Emails to/from: YECG, D. Young, Microsoft, P. McLarnon; Prepare claims for payment;	
	34.5	0	0	0	34.5	WEEKLY TOTAL	
12/20/2021	3.25				3.25	emails to/from: C. Avemo, B. Alcott, S. Schultz. LMRWD permits, G. Williams, BWSR, MPCA, K. Thompson, D. Anderson, B. Zabel, M. Karschnia;	
12/21/2021	8				8	virtual meeting with Senator Ingebrigtsen & L. Frenette; phone calls to/from: L. Frenette; emails to/from: K. Thompson, J. Fincher, J. Dullum, Manager Amunson, President Hartmann, K. Trushenski, L. Frenette, G. Williams, D. Young, CLA, J. Kolb	
12/22/2021	8				8	Travel to Chaska to pick up mail; prepare claims for payment; pick up printing at Office depot; go to post office to mail claims; file management; prepare and send levy certifications to counties; emails to/from: C. Knopik, M. Centinario, P. Brown, J. Schleper, M. Doneux, T. Monsour, J. Kolb; virtual meeting w/D. Young;	48
12/23/2021	6				6	emails to/from: D. Young, K. Thompson, President Hartmann, I Lenzner, J. Kolb, C. Caouette, K. Keller, LMRWD permits; get signature on Inter-Fluve agreement from President Hartmann;	
12/25/2021	4				4	Work on Annual Reports	
12/26/2021	6				6	Work on Annual Reports; update website;	
	25.25				25.25	WEEKLY TOTAL	
12/27/2021	4				4	Work on Annual Reports; prepare November 2021 financial report; emails to/from: D. Young, S. Tapp, D. Klimbal, M. Hancock, B. Zabel, Manager Mraz,	
12/28/2021	8				8	Virtual meeting w/D. Young; schedule CAC meeting; prepare claims for payment; emails to/from: J. Dullum, M. Hancock, B. Zabel, K. Spitzley, J. Karkowski, M. Nemeth, C. Caouette; obtain google analytics from website; phone calls to/from: Commissioner Matt Uddermann; schedule CAC WebEx	
12/29/2021	8				8	Travel to Chaska to pick up mail and prepare claims for payment; pick up certified mail at post office; emails to/from: S. Westlund, D. Young, L. Stovring, J. Dullum, J. Berglund, J. Kolb, G. Williams, D. Anderson; phone calls to/from: S. Westlund;	46
12/30/2021	6.5				6.5	join virtual Area #3 meeting w/Inter-Fluve; emails to/from: M. Swanson, MnDOT, B. Zabel, Scott SWCD	
12/31/2021	4.5				4.5	go to post office to mail claims and receipt of legal documents regarding eminent domain action; complete contract for accounting services; emails to/from: J. Kolb, D. Young, CLA, B. Theroux;	
	31	0	0	0	31	WEEKLY TOTAL	
	158	0	0	0	158	232.5 MONTHLY TOTAL	
					150		
					8		