

Young Environmental Consulting Group, LLC

PO Box 43933
Minneapolis, MN 55443 US
+1 6512496974
della@youngecg.com
www.youngecg.com



INVOICE

BILL TO
Ms Linda Loomis
Lower Minnesota River Watershed District
112 E. 5th Street, #102
Minnesota
Chaska, MN 55318

INVOICE 17-6450
DATE 10/14/2021
TERMS Net 45
DUE DATE 11/28/2021

DESCRIPTION	QTY	RATE	AMOUNT
Lower Minnesota River Watershed District			
Sr. Eng. Reviewed final Inter-Fluve files for contract closeout. (K. Thompson)	0:30	138.00	69.00
SUBTOTAL - Lower Minnesota River Watershed District			69.00

For services rendered August 30th to September 30th. Thank you for your business!

BALANCE DUE

\$69.00

Project: LMRWD Area 3 Phase 2

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INVOICE 17-6451
DATE 10/14/2021
TERMS Net 45
DUE DATE 11/28/2021

DESCRIPTION	QTY	RATE	AMOUNT
CAC (Citizen Advisory Committee) Jen Dullum/14 Hours/ Ed. and Outreach Coord. Developed handouts for steep slopes and the District's educational tour. Coordinated and participated in the CAC monthly meeting, conducted supporting rain and native garden research, and performed ongoing coordination with L. Loomis and the CAC. (J. Dullum)	14	85.00	1,190.00
CAC (Citizen Advisory Committee) Della Young/.5 Hours/E&O check-in PM. Performed program review and oversight. (D. Young)	0.50	136.00	68.00
District Signage Jen Dullum/3.5 Hours Ed. and Outreach Coord. Developed and released the request for proposal for signage design and fabrication, compiled and responded to potential contractors' questions and issued an addendum. (J. Dullum)	3.50	85.00	297.50
District Signage Della Young/2 Hours/ P.M. Reviewed and finalized the signage request for proposal. Assisted in the formulation of the addendum and response to questions. (D. Young)	2	136.00	272.00
Schools & NGO Engagement: Jen Dullum/2.5 Hours Ed. and Outreach Coord. Coordination and correspondence with Burnsville High School, the city of Bloomington on the Old Cedar Ave Bridge Celebration and organized a meeting with L. Loomis and T. Suss to develop communication strategy. (J. Dullum)	2.50	85.00	212.50
Social Media: Jen Dullum/15.75 Hours/ Ed. and Outreach Coord. Daily social media check-ins, creating, scheduling, reconciling, and reviewing Q4 social media content/calendar, and completing project writeups for LMRWD tour (J. Dullum)	15.75	85.00	1,338.75
Barr Engineering Co, \$928.00 + 10% markup			1,020.80

For services rendered August 30th to September 30th. Thank you for your business!

BALANCE DUE

\$4,399.55

Project: LMRWD Education and Outreach



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Della Schall Young
 Young Environmental Consulting Group, LLC
 Suite 4000
 915 Main Street
 Hopkins, MN 55343

October 4, 2021
 Invoice No: 23101028.10 - 4

Total this Invoice	\$928.00
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Regarding: Lower Minnesota River Watershed District 2020-21 Education and Outreach

This invoice is for professional services, which include the following:

- Create Watershed Tour Handout
- Coordinate with Young Environmental for images and text
- Prepare draft graphic and revisions
- Prepare final graphic/text

Total Budget	Current Invoice	Previously Invoiced	Total Invoiced	Remaining Budget
\$14,800.00	\$928.00	\$1,829.00	\$2,757.00	\$12,043.00

Professional Services from September 4, 2021 to October 1, 2021

Job: 2021 2021 General Services

Task: 001 Watershed Tour Map

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III Bean, Marcy	5.60	130.00	728.00	
Engineer / Scientist / Specialist II Long, Colleen	2.00	100.00	200.00	
	7.60		928.00	
Subtotal Labor				928.00
				Task Subtotal
				\$928.00
				Job Subtotal
				\$928.00
				Total this Invoice
				\$928.00

Invoiced to Date	Current	Prior	Total	Received	A/R Balance
	928.00	1,829.00	2,757.00	1,829.00	928.00

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Katie Turpin-Nagel, your Barr project manager, at 952.842.3690 or email at kturpin-nagel@barr.com.

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.
 Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

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INVOICE 17-6452
DATE 10/14/2021
TERMS Net 45
DUE DATE 11/28/2021

DESCRIPTION	QTY	RATE	AMOUNT
Lower Minnesota River Watershed District			
Sr. Eng. Finalize draft report, maps, and data for PM's QC review (K. Thompson)	18:15	138.00	2,518.50
P.M. Began quality review of the draft report. (D. Young)	2:15	136.00	306.00
SUBTOTAL - Lower Minnesota River Watershed District			2,824.50

For services rendered August 30th to September 30th. Thank you for your business!

BALANCE DUE

\$2,824.50

Project: LMRWD Gully Inventory & Cond. Assessment

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INVOICE 17-6453
DATE 10/14/2021
TERMS Net 45
DUE DATE 11/28/2021

DESCRIPTION	QTY	RATE	AMOUNT
PM. Reviewed and finalized documents for public release and coordinated with and prepared for meeting with L. Loomis. (D. Young)	6:30	136.00	884.00
Sr. WR Sci. Internal coordination, finalized survey and created it on survey monkey, completed stakeholders' email and participation matrix and prepared for meeting with L. Loomis. (R. Haug)	30:30	100.00	3,050.00

For services rendered August 30th to September 30th. Thank you for your business!

BALANCE DUE

\$3,934.00

Project: LMRWD MN River and Corridor Mgmt Plan

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Minnesota
Chaska, MN 55318

INVOICE 17-6455
DATE 10/14/2021
TERMS Net 45
DUE DATE 11/28/2021

DESCRIPTION	QTY	RATE	AMOUNT
P.M. Draft summary and coordinate recommendations. (D Young)	4:00	136.00	544.00

For services rendered August 30th to September 30th. Thank you for your business!

BALANCE DUE

\$544.00

Project: LMRWD Calcareous Fens GW Recharge Value Eng. Workshop

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Chaska, MN 55318

INVOICE 17-6455
DATE 10/14/2021
TERMS Net 45
DUE DATE 11/28/2021

DESCRIPTION	QTY	RATE	AMOUNT
P.M. Draft summary and coordinate recommendations. (D Young)	4:00	136.00	544.00

For services rendered August 30th to September 30th. Thank you for your business!

BALANCE DUE

\$544.00

Project: LMRWD Calcareous Fens GW Recharge Value Eng. Workshop

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 Minnesota
 Chaska, MN 55318

INVOICE 17-6458
DATE 10/14/2021
TERMS Net 45
DUE DATE 11/28/2021

DESCRIPTION	QTY	RATE	AMOUNT
Lower Minnesota River Watershed District			
Task 1. Oncall Services: Proj. Manager (D. Young)	18.25	136.00	2,482.00
Task 1. Oncall Services: WR Scientist (J. Dullum, and L. Tornes)	87.18	85.00	7,410.30
Task 3. Project Reviews: Proj. Manager (D. Young)	12.50	136.00	1,700.00
Task 3. Project Reviews: District Eng (K. Thompson)	78.73	138.00	10,864.74
Task 3. Project Review: WR Scientist (K. Fisher)	54.75	75.00	4,106.25
SUBTOTAL - Lower Minnesota River Watershed District			26,563.29
Lower Minnesota River Watershed District			
Barr Engineering Co, \$1,543.00 + 10% markup			1,697.30
SUBTOTAL - Lower Minnesota River Watershed District			1,697.30
Lower Minnesota River Watershed District			
Task 6. Education: District Eng, (K. Thompson)	0:15	138.00	34.50
SUBTOTAL - Lower Minnesota River Watershed District			34.50

For services rendered August 30th to September 30th. Thank you for your business!

BALANCE DUE

\$28,295.09

Project: LMRWD General Engineering



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Della Schall Young
 Young Environmental Consulting Group, LLC
 Suite 4000
 915 Main Street
 Hopkins, MN 55343

October 4, 2021
 Invoice No: 23101028.00 - 30

Total this Invoice	\$1,543.00
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Regarding: LMRWD General Services

This invoice is for professional services related to the LMRWD General Services task order, which includes the following tasks:

Job 2021 – 2021 General Services

- Communications regarding changes to draft Task Order 2021-06 (budget and task clarifications)
- Development of final Task Order 2021-06
- Area 3 future monitoring - internal Barr meeting
- Bi-weekly meeting with Young Environmental
- Bi-weekly meeting schedule adjustments

Total Budget ¹	Current Invoice	Previously Invoiced	Total Invoiced	Remaining Budget
\$30,000.00	\$1,543.00	\$27,816.34	\$29,359.34	\$640.66

¹ Total budget includes task order 2020-07 (\$5,000), 2020-08 (\$5,000), 2021-01 (\$5,000), 2021-03 (\$5,000), 2021-04 (\$5,000) and 2021-05 (\$5,000)

Professional Services from September 4, 2021 to October 1, 2021

Job: 2021 2021 General Services

Labor Charges

	Hours	Rate	Amount	
Principal				
Chandler, Karen	4.20	185.00	777.00	
Grosser, Aaron	.50	210.00	105.00	
Engineer / Scientist / Specialist IV				
Bayrd, Garrett	.80	165.00	132.00	
Engineer / Scientist / Specialist III				
Bean, Marcy	1.10	130.00	143.00	
Engineer / Scientist / Specialist II				
Turpin-Nagel, Katelyn	2.80	120.00	336.00	
Support Personnel II				
Nypan, Nyssa	.50	100.00	50.00	
	9.90		1,543.00	
Subtotal Labor				1,543.00
				Job Subtotal
				\$1,543.00
				Total this Invoice
				\$1,543.00

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	1,543.00	42,435.84	43,978.84	38,356.84	5,622.00

Outstanding Invoices

Invoice	Date	Balance
28	8/3/2021	2,645.50
29	9/7/2021	1,433.50
Total		4,079.00

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Katie Turpin-Nagel, your Barr project manager, at 952.842.3690 or email at kturpin-nagel@barr.com.



Young Environmental Consulting
Group, LLC

Memo

To: Linda Loomis, Administrator
From: Della Schall Young, Principal
Date: October 14, 2021
Re: General Engineering Services

Below is a summary of activities completed August 30 – September 30, 2021, to provide services under the professional engineering services contract.

1. On-Call Services 148.93 hours
 - a. Administrator and consultant meetings
 - b. Monthly Board Meeting
 - c. Monitoring (website)
 - d. Finalize District Tour Planning
2. Project Reviews – 133.48 hours (See Table 1)
6. Public Education – 0.25 hours

Quarry Lake Trail Project | LMRWD No. 2020-115 | City of Shakopee

Expired

9/16/20	Board conditionally approved project pending receipt of NPDES permit and contractor information.
9/18/20	Emailed applicant conditional approval notification.
12/21/20	Called applicant to request project update and conditional approval items; left voicemail.
1/8/21	Emailed City to determine project status.
1/25/21	Met with City to discuss project, was notified that the project is on hold.
9/10/21	Emailed applicant notice that conditional approval would expire on 9/16/21.
9/16/21	Received contractor information, applicant notified LMRWD that the project had changed and was no longer more than one acre of disturbance.
9/20/21	Emailed applicant requesting final design plans to confirm change in project and extents.
9/21/21	City notified LMRWD that the record drawings would be completed soon; emailed all to confirm if project was actively under construction. Phone call with applicant discussing final design plans and needs.

CSAH 61 Drainage Ditch | LMRWD No. 2021-002 | City of Chanhassen

Under review

2/2/21	Received an online permit application on 2/2/21, but project has been ongoing since 2016.
2/9/21	Contacted applicant to get clarification if project proposes fill in the floodplain or is solely excavation (email and voicemail)
2/11/21	County provided additional information for review and requested a meeting to discuss project further. Coordinated with applicant to set up a meeting on 2/18.
2/18/21	Met with applicant to discuss project and additional items needed for permit review as permit is considered incomplete. Applicant will be submitting the proposed grading plan and hydraulic information
2/22/21	Emailed applicant with additional information request (hydraulic modeling, confirmation of culvert design); County will revise and include with their resubmittal.
8/26/21	Received updated submittal from County; acknowledged receipt. Applicant confirmed November 2021 construction start date.
9/3/21	Emails to applicant.

Burnsville Cemetery | LMRWD No. 2021-007 | City of Burnsville

Under review

3/5/21	Received applicant email requesting preliminary meeting from administrator
3/19/21	Received online permit application
3/26/21	Sent notification that permit application had been received
4/2/21	Sent applicant incomplete notice (permit fee, NPDES permit, stormwater runoff increases, contact information for erosion control inspections)
4/6/21	Coordinated with applicant to schedule preliminary review meeting
4/13/21	Preliminary review meeting with applicant—waiting on comments from City; will provide updated plans and permit fee in June
8/4/21	Called applicant; they said they had received comments from the City and would be resubmitting soon.
8/31/21	Applicant notified LMRWD that they would be reapplying soon.
9/2/21	Received application via email.

September 2021 LMRWD Individual Permit Project Review Summary

9/3/21	Acknowledged receipt.
9/17/21	Emails with applicant to confirm project extents.
9/27/21	Completeness notification to applicant.

Quarry Lake Outlet Project | LMRWD No. 2021-014 | City of Shakopee

Under review

4/9/21	Received online permit application
4/16/21	Meeting with City; not bidding project yet; still working on easement agreement; City wanted to start conversation with LMRWD on permitting
4/26/21	Incomplete application notification: applicant needs to provide fill below 100-year elevation, no-rise documentation, geotechnical borings, NPDES permit, and contractor contact information
4/27/21	Received MPARS notice for comments on project; comments due 5/23/2021
5/6/21	Received revised submittal from applicant.
5/11/21	Resent the 2020 Quarry Lake Level Feasibility Review comments to the City.
5/18/21	Received WCA Notice of Decision of No Loss
5/22/21	MPARS and revised submittal review comments provided to the LMRWD administrator and uploaded to MPARS website.
5/24/21	Email from MnDNR providing applicant and City with LMRWD comment memo.
5/28/21	Email from WSB regarding permit status.
6/3/21	Followed up with WSB realized not everyone was in loop and requested a meeting to discuss LMRWD comments.
6/4/21	Scheduled meeting with WSB and city
6/7/21	Rescheduled mtg time per City's request
6/8/21	Meeting with City & WSB team; City has not completed their review of the 60 percent design but will be removing the backflow preventor and may be proposing to use Quarry Lake as peak rate control storage for the PLOC.
9/9/21	Phone call with City; project getting approval for bid at 9/21 council meeting
9/16/21	Resubmittal received
9/29/21	Emails with WSB

Minnesota River Greenway | LMRWD No. 2021-027 | Cities of Burnsville & Eagan

Incomplete

7/7/21	Submitted LMRWD Environmental Assessment Worksheet (EAW) comments for the Minnesota River Greenway project to Dakota County.
7/28/21	Applicant email requesting coordination meeting with LMRWD.
7/30/21	Received Wetland Conservation Act (WCA) Notice of Application for wetland replacement; comment period ends August 25, 2021.
8/16/21	Received request for comments from MnDNR for Public Waters Work Application 2021-2888.
8/17/21	Received online permit application.
8/19/21	Submitted comments on behalf of LMRWD to Minnesota Department of Natural Resources.
8/23/21	Technical Evaluation Panel (TEP) meeting
8/27/21	Incomplete notice sent to applicant.

September 2021 LMRWD Individual Permit Project Review Summary

9/3/21	Emails with applicant.
9/7/21	Emails with applicant.
9/10/21	Meeting with applicant to discuss project and permitting requirements.
9/14/21	Notice of permit review extension sent to applicant.

Park Jeep Building Renovations | LMRWD No. 2021-030 | City of Burnsville

Conditional approval

7/9/21	Received online permit application and email from applicant with additional information regarding their permit application; acknowledged receipt of application.
7/12/21	Emails with applicant; sent him the AOA form, confirmed construction start date after 8/18 board meeting.
7/14/21	Received AOA form from applicant.
7/16/21	Completeness email sent to applicant.
8/9/21	Reached out to the applicant to discuss missing permit fee; project considered incomplete without the fee.
8/10/21	Phone call with applicant; said fee had been hand-delivered to LMRWD offices today.
8/13/21	Received \$1,000 permit fee.
9/15/21	Conditional approval by Board
9/17/21	Notification of conditional approval and required submittals to applicant.
9/27/21	Reminder email of conditional approval and required submittals.

Minnesota Mash | LMRWD No. 2021-033 | City of Savage

Under review: Former Watermark Development site, now proposed baseball training facilities.

6/23/21	Met with City, applicant, and TEP members to discuss upcoming permit application.
7/16/21	Applicant contacted Young Environmental to address preliminary application questions.
7/26/21	Emails and phone call with applicant discussing project and potential rules.
8/11/21	Emails from applicant requesting pre-permitting meeting.
8/16/21	Phone call and emails with application for pre-permit meeting scheduling.
8/20/21	Applicant provided information for 8/25 meeting.
8/25/21	Pre-permit meeting with applicant.
9/17/21	Received permit application.

Circle K/Holiday Station | LMRWD No. 2021-034 | City of Savage

Conditional approval

7/26/21	Received online application; acknowledgement email provided to applicant.
8/10/21	Incomplete notice sent to applicant (\$1,000 permit fee, AOA, existing water quality calculations, and maintenance agreement)
8/11/21	Phone call with applicant discussing the water quality requirements; called City of Savage to discuss permit review status, left voicemail.
8/13/21	Received \$1,000 permit fee.
8/17/21	Applicant called to request an expedited review process; called City of Savage to discuss, left voicemail.

September 2021 LMRWD Individual Permit Project Review Summary

Page 4 of 6

8/18/21	Received resubmittal from applicant; acknowledgement from City of Savage email that the project had gone through formal planning and council approvals.
8/19/21	Acknowledged receipt of resubmittal; noted that permit application is complete and would be heard at the 9/15/21 board meeting.
9/1/21	Emails with applicant; incomplete notice.
9/3/21	Emails with applicant.
9/8/21	Emails with applicant.
9/9/21	Meeting with applicant; follow up email.
9/10/21	Emails and phone calls with applicant; notification of conditional approval recommendation to Board.
9/13/21	Surety coordination; phone calls with applicant.
9/14/21	Resubmittal email and documents received from applicant.
9/15/21	Conditional approval by Board
9/17/21	Notification of conditional approval and required submittals to applicant.
9/27/21	Reminder email of conditional approval and required submittals.
9/28/21	Emails and phone call with applicant.

River Bluffs | LMRWD No. 2021-039 | City of Shakopee

Conditional approval: Project is the final component of the previously permitted Shakopee Flats development (LMRWD No. 2020-123A).

7/21/21	Notified by City that public works improvements related to the Shakopee Flats development would be submitted for the August 18, 2021 board meeting.
7/23/21	Received permit application via email from applicant's engineer.
8/12/21	Calls and emails with City and its engineer.
8/17/21	Coordination with City and its engineer.
8/18/21	Board conditional approval.
8/24/21	Notification of conditional approval and required submittals to applicant.
9/27/21	Reminder email of conditional approval and required submittals.

Canterbury Independent Senior Living | LMRWD No. 2021-040 | City of Shakopee

Conditional approval

8/11/21	Received online application
8/12/21	Acknowledgement email sent.
8/13/21	Emailed follow up questions; received \$750 permit fee.
8/16/21	Additional information received from applicant.
8/18/21	Emails from applicant.
8/19/21	Complete application notification.
9/9/21	Emails with applicant confirming project will be on 9/15 agenda
9/15/21	Conditional approval by Board
9/17/21	Notification of conditional approval and required submittals to applicant.
9/27/21	Reminder email of conditional approval and required submittals.

Xcel Energy Line #0832 | LMRWD No. 2021-041 | City of Burnsville**Complete**

7/29/21	Received Minnesota Department of Natural Resources (MnDNR) Water Appropriations Permit Application request for comments through the MnDNR Permit Application and Reporting System (MPARS).
8/27/21	Uploaded comment review memo to MPARS
8/28/21	Received request for clarification from Xcel Energy on 8/27 comments.
8/31/21	Emailed clarification responses to Xcel Energy.
9/15/21	Approval by Board
9/17/21	Notification of approval and permit.

Hwy 13 and Lone Oak Road Signal | LMRWD No. 2021-042 | MnDOT**Under review**

8/27/21	Received online application.
9/3/21	Acknowledgement email sent.
9/16/21	Complete application notification.

Junction 35W & 13, LLC | LMRWD No. 2021-043 | City of Burnsville**Complete; no permit required.**

9/2/21	Received online application.
9/10/21	Incomplete notice; emails with applicant.
9/16/21	Notification that no permit is required.

Storage Mart Phase 4 | LMRWD No. 2021-044 | City of Burnsville**Complete; no permit required.**

9/7/21	Received an email request to determine if a LMRWD permit is needed
9/21/21	Notification that no permit is required.

Triple Crown Residents Phase II | LMRWD No. 2021-045 | City of Shakopee**Under review**

9/22/21	City of Shakopee notified LMRWD staff that project may need a LMRWD permit expedited. Discussed the project with the City and applicant over the phone in separate calls. Received online application.
9/23/21	Emails and phone calls with applicant.
9/24/21	Emails with applicant.
9/27/21	Issued engineer's opinion on need for permit at this time to applicant, city, and board.

Dakota LP | LMRWD No. 2021-046 | City of Shakopee**Under review**

8/30/21	Applicant emailed LMRWD administrator to determine if permit is needed.
9/1/21	Emails with applicant.

September 2021 LMRWD Individual Permit Project Review Summary

Page 6 of 6

9/2/21	Emails with applicant.
9/3/21	Emails with applicant.
9/15/21	Phone call with applicant.
9/16/21	Application mailed to LMRWD office.
9/27/21	Phone call and email with applicant.

River Valley Industrial Center | LMRWD No. 2021-047 | City of Chanhassen

Under review

9/21/21	Received hardcopy request for preliminary discussion
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MN River Greenway Trail Bridge Project | LMRWD No. 2021-048 | City of Eagan

Upcoming: This project was previously reviewed under a WCA Notice of Application in 2020 (LMRWD No. 2020-119).

9/28/21	Received notice of pre-application on-site meeting from the MnDNR.
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