



# LOWER MINNESOTA RIVER WATERSHED DISTRICT

## Executive Summary for Action

Lower Minnesota River Watershed District Board of Managers Meeting  
Wednesday, August 18, 2021

### **Agenda Item**

#### **Item 6. C. - Audit and Financial Services**

### **Prepared By**

Linda Loomis, Administrator

### **Summary**

The agreement between the LMRWD and Carver County to provide financial services will expire at the end of 2021. I have spoken to the Finance Department at the County and we have agreed to present a new contract to the Board. There are several changes to the services that the County wanted to make sure the Board was aware of.

First, the county has a new system for processing the LMRWD invoices. This system will allow for the Board to approve invoices as they are presented to the County for payment. The way this new system would work is that the LMRWD administrator can enter invoices for payment electronically. The system can then be set up for the Board to approve the invoices at that time. This would allow for a level of oversight that the District does have currently. This option is totally up to the Board and the County and I would recommend that the Treasurer of the Board be designated to review the invoices and approve for payment. The entire Board would still see invoices at the Board meeting as is done currently. This would just allow a second set of eyes by the District on invoices as payment is requested.

The next issue is in regards to financial reporting. GASB 84 (Government Accounting Standards Board) has new requirements for reporting finances of the governmental units. This may involve additional tracking of contracts and agreements of the District and may increase the cost to the District. The County asked that the Board be made aware of this change and how it may impact the expense for financial services. The County also recommended that the LMRWD and the County meet with the Auditor to discuss how the GASB changes will impact the LMRWD.

If the Board has requests for additional services and would like to meet with the County, the County can be invited to a future meeting of the Board.

The contract for audit services between Redpath and the LMRWD for audit services expires this year. The Board should decide if the District should solicit bids for audit services or request a new contract from Redpath. The County and I are recommending that the LMRWD solicit proposals and also request that firms submitting proposals also submit proposals for bookkeeping services. This would give the District an idea of what the County's services are worth.

### **Attachments**

Draft Request for proposals

### **Recommended Action**

Motion to authorize staff to prepare and publish advertisement for audit and accounting/financial services