

Date : November 21, 2020

Invoice:

2020-11

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Brandon Zabel
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 November 1, 2020 through November 30, 2020

Description	Hours	Rate/Hour	Amount
General Administration	150	\$75	\$ 11,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
11/27/2020	postage to mail claims to Carver County	\$ 2.20
	TOTAL:	\$ 2.20

Education & Training (7718)		
Date	Description	Total
11/3/2020	Registration for MAWD Annual Conference	\$ 202.78
	TOTAL:	\$ 202.78

Photocopying (77)		
Date	Description	Total
11/25/2020	signage for East Chaska Creek project (1 sign)	\$ 24.65
	TOTAL:	\$ 24.65

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
11/5/2020	45.1	\$0.575	\$ 25.93	travel to Chaska to pick up mail at office
11/14/2020	45.3	\$0.575	\$ 26.05	travel to Chaska to pick up mail at office
11/25/2020	45.4	\$0.575	\$ 26.11	travel to Chaska to pick up mail at office
11/27/2020	47.3	\$0.575	\$ 27.20	travel to Chaska to pick up mail at office; to post office & office depot
	0	\$0.575	\$ -	
	0	\$0.575	\$ -	
	183.1		\$ 105.28	

Hourly Charges..... \$ 11,250.00
 Expenses..... \$ 229.63
 Mileage & Parking..... \$ 105.28
TOTAL INVOICE CHARGES..... \$ 11,584.91

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9' Channel	Total	Mileage Expense	Detail	Expenses
Date	10.75				10.75		Carry forward from previous month	
11/2/2020	2.5				2.5		emails to/from: D. Young, MAWA (MN Association of Watershed Administrators), BWSR, Manager Salvato, G. Bingner, B. Weber	
11/3/2020	8				8		Phone calls to/from: D. Young, C. Robling; emails to/from: MAWA, Managers, D. Young, MPARS; look for video footage for 60th Anniversary video; virtual meet with Young Environmental to review footage from video shoot;	
11/4/2020	8				8		Phone calls to/from: D. Young; emails to/from: Manager Salvato, D. Young, D. Bokern, B. Zabel, MAWA, C. Bleser, B. Wozney, B. Bissen, CCWMO; Check w/MAWD to make sure Manager Salvato has been added to MAWD mailing list; attend Lower Minnesota River North WBF meeting;	
11/5/2020	8				8	45.1	emails to/from: G. Bingner, K. Andrews, K. Randall, J. Linc Stine, L. Stovring, J. Strate, K. Thompson, E. Evans, D. Young, D. Tix; search for more pictures and videos, secure permission to use video footage of Minnesota River from different sources; work on November meeting agenda	
11/6/2020	3.25				3.25		Emails to/from: B. Alcott, Manager Salvato, B. Holtzer, D. Young, K. Thompson, J. Groten, E. Evans, Test email through website system; virtual meet with applicants to discuss 77th Street underpass;	
	40.5	0	0	0	40.5		WEEKLY TOTAL	
11/9/2020	3.5				3.5		look for photos for video and upload to Google drive; emails to/from: D. Young, E. Javens, K. Keller, Friends of Mississippi River, B. Zabel; prepare November financial reports for December Board meeting;	
11/10/2020	7				7		phone calls to/from: D. Young; virtual meeting with Auditors & Carver County Finance; emails to/from: D. Young, D. Bokern, L. Stovring, L. Yetka, J. Dullum, B. Zabel, S. Tapp, D. Bokern, D. Anderson, B. Watson, J. Desrude, E. Gable, V. Sherry, L. Frenette, S. Johnson; work on November meeting packet;	
11/11/2020	8				8		virtual meeting with D. Young & K. Thompson to review Area #3 RFP; emails to/from: D. Young, K. Thompson, A. Galatz, T. Schmeig, B. Goldberg;	
11/12/2020	8				8		Virtual meeting w/D. Young & J. Groten to discuss draft MN River Sediment monitoring report. Phone calls to/from: V. Sherry; emails to/from: T. Huinker, E. Javens, B. Neuendorf, J. Jones, J. Carlson, M. Apfelbacher, K. Spitzley, S. Woods, D. Young, G. Bingner, J. Fincher, J. Groten	
11/13/2020	4				4		Work on November meeting packet; prepare October meeting minutes; emails to/from: C. Fortin, M. Helgeson, E. Jean, B. Zabel, D. Young, J. Dulum, L. Frenette, K. Thompson, B. Wozney; review technical memorandum for Texas Roadhouse, CSAH 11, 77th Street Underpass, and Shakopee mixed use development; work on November meeting packet	
11/14/2020	8				8	45.3	Work on November meeting packet; edit October meeting minutes; emails to/from: D. Young, E. Javens; travel to Chaska to pick up mail;	
11/15/2020	6.5				6.5		Finish up work on November meeting packet: send to Managers; post to website; send notice to agenda distribution list; Emails to/from: RPBCWD, UMWA	
	45	0	0	0	45		WEEKLY TOTAL	
11/16/2020	8				8		Phone calls to/from: L. Frenette; join meeting with videographer; virtual meeting w/D. Young, J. Kolb, K. Thompson to discuss 77th street underpass; emails to/from: B. Neuendorf, G. Bingner, T. Suss, E. Brown, D. Young, G. Zeck, D. Young, E. Evans, Metro Sales, MPARS, K. Templin, MAWA, A. Harwood, E. Erdmann, C. Latham;	
11/17/2020	8				8		Phone calls to/from: D. Young; join meeting with M. Helgeson; join explore your waterway meeting; prepare for LMRWD Board meeting; emails to/from: Managers, G. Bingner, J. Newhall, M. Hoy, M. Bean, L. Leichty, D. Young, B. Lauer, J. Newhall, A. Beckham, J. Galatz, B. Wozney; call MicroSoft support to get Office 365 registered property; join "Explore your waterway" training session;	

						Prepare for LMRWD Board meeting; view and critique latest cut of Video; emails to/from: Manager Frey, C. Cullen-Swanson, G. Bingner, B. Alcott, H. Kalbus, S. Pany, Manager Salvato, D. Young, BWSR, MAWA, Manager Frey; Phone call to/from: D. Young; virtual meeting w/ D. Young to discuss video; attend November Board of MANagers meeting;	
11/18/2020	12				12		
11/19/2020	8				8	Join MAWA meeting; join UMWA monthly meeting; follow up from Board meeting; begin preparation of November meeting minutes; emails to/from: D. Young, G. Bingner, E. Brown, J. Carlson, J. Desrude, M. Johnson, J. Newhall, K. Galles, K. Thompson, D. Lynch;	
11/20/2020	8				8	Phone calls to/from: B. Gruidl, D. Young; join virtual discussion of educational program planning for 2021 w/Nine Mile Creek, Riley Purgatory Bluff Creek, City of Eden Prairie and City of Minnetonka; join virtual Lower Minnesota River South Watershed Based Funding meeting; emails to/from: D. Klimbal, D. Young, D. Braun, L. Stovring, Hamline University, D. DeVaney, J. Carlson, Managers;	
11/21/2020	4				4	Invoicing; prepare claims for payment; pick up sign for East Chaska Creek project;	
	48	0	0	0	48	WEEKLY TOTAL	
11/23/2020	8				8	emails to/from: D. Young, E. MacBeth, Manager Salvato, C. Jennings, K. Spitzley, MAWD, B. Palazzolo, E. Javens	
11/24/2020	8				8	phone calls to/from: D. Young; emails to/from: Manager Salvato, V. Sherry, D. Anderson, D. Young, MAWD, S. Schmidt, K. Thompson; work on mailing list for video premier press release;	
11/25/2020	8				8	45.4 phone calls to/from: D. Young, L. Frenette; prepare claims for payment and send to Carver County; work on updating Mail Chimp recipient list; prepare Mail Chimp release; emails to/from: L. Frenette, D. Young, G. Bingner, President Hartmann, A. Harwood, S. Roberts, M. Bohn, P. Sejkora, D. DeVaney, C. Jennings, R. Harnack, L. Nelson, Managers; travel to Chaska to pick up mail;	
11/27/2020	7.25				7.25	47.3 Mail claims to Carver County for payment; pick up sign for East Chaska Creek at Office depot; emails to/from: D. Young, K. Guentzel, D. Braun, E. Javens, L. Kremer, Manager Raby. D. DeVaney, L. Frenette, G. Bingner; prepare Meyer Contracting claim for payment; prepare D. Braun Cost Share payment; assist with preparation of RFP for Area 3 design services; update website with 60th anniversary video; travel to Chaska to work on files in office;	
11/28/2020	5.5				5.5	update email addresses for press release; prepare press release;	
	36.75	0	0	0	36.75	WEEKLY TOTAL	
11/30/2020	4				4	emails to/from: D. Young, L. Frenette, H. Kalbus, C. Hass, President Hartmann, MAWD, L. Albright, S. Vannavong, K. Thompson, C. Hass, D. DeVaney; complete compensation survey from Comfort Lake WD; prepare for MAWD conference access; send minutes to TimeSavers; invoicing	
	4				4	WEEKLY TOTAL	
	174.25	0	0	0	174.25	183.1	MONTHLY TOTAL
						150	
						24.25	