

Date : June 1, 2020

Invoice:

2020-04

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Mary Kaye Wahl
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 April 1, 2020 through April 30, 2020

Description	Hours	Rate/Hour	Amount
General Administration	150	\$75	\$ 11,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
4/3/2020	postage to mail resolutions to Board President	\$ 3.20
4/8/2020	postage to mail notices to EP property owners	\$ 11.70
4/10/2020	postage to mail invoices & claims to Carver Co.	\$ 2.60
4/16/2020	postage to mail resolutions to Board Secretary	\$ 2.95
4/23/2020	postage to mail claims, purchase stamps & mail agreements to Board President	\$ 12.90
	TOTAL:	\$ 33.35

Subscription and license fees (7711)		
Date	Description	Total
4/20/2020	license fee for MS Office 365	\$ 60.00
	TOTAL:	\$ 60.00

Office Supplies (7716)		
Date	Description	Total
4/30/2020	copier paper, report covers & envelopes	\$ 76.54
	TOTAL:	\$ 76.54

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
4/1/2020	46.2	\$0.575	\$ 26.57	To Chaska to pick up mail and manage files
4/2/2020	44.9	\$0.575	\$ 25.82	To Chaska to pick up mail & make copies of rules for cities
4/7/2020	44.2	\$0.575	\$ 25.42	To Chaska to pick up mail & prepare notice to EP Area 3 property owners
4/9/2020	47.1	\$0.575	\$ 27.08	To Chaska to pick up mail & continue making copies of rules
4/10/2020	41.9	\$0.575	\$ 24.09	To Chaska to pick up mail, continue copies of rules & post meeting notice at Carver County Government Center
4/15/2020	46.4	\$0.575	\$ 26.68	To Chaska to pick up mail
4/20/2020	48.6	\$0.575	\$ 27.95	To Chaska to pick up mail & remove meeting notice at Government Center
4/22/2020	48	\$0.575	\$ 27.60	To Chaska to pick up mail, prepare claims for payment & inspect Seminary Fen Ravine stabilization constructed in 2016
4/27/2020	47.3	\$0.575	\$ 27.20	To Chanhassen to inspect 9960 Deerbrook then to Chaska to pick up mail and manage files
4/30/2020	43.9	\$0.575	\$ 25.24	To Chaska to pick up mail
	458.5		\$ 263.64	

Hourly Charges..... \$ 11,250.00
 Expenses..... \$ 169.89
 Mileage & Parking..... \$ 263.64
TOTAL INVOICE CHARGES..... \$ 11,683.53

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	g' Channel	Total	Mileage Expense	Detail	Expenses
Date								
	7.5				7.5		Carry forward from previous month	
04/01/20	8				8	46.2	Prepare invoices; work on mailing of rules; emails to/from: B. Gruidl, L. Rathjen, Dakota County, Carver County Public Works, B. Zabel, MPCA, M. Doneux; Prepare resolution to mail for Managers signatures; prepare claims for payment; pick up mail in Chaska	
04/02/20	6				6	44.9	Tele-conference with DNR re: fen project; phone calls to/from: D. Young; emails to/from: D. Young, K. Thompson, President Hartmann, MAWD, S. Tapp, J. Stier, J. Newhall; review permit pages on website; Travel to Chaska to pick up supplies & manage files	
04/03/20	4				4		Phone calls to/from: D. Young; emails to/from: K. Thompson, Carver County WMO, M. McGuire, Dept. of Defense, R. Leaf, D. Young, C. Bleser, L. Frenette, MPARS, D. Lynch, D. Lynch;	
	25.5	0	0	0	25.5		WEEKLY TOTAL	
04/06/20	4				4		Begin work on April 2020 meeting packet; prepare March 2020 financial report; phone calls to/from: L. Frenette; emails to/from: D. Young, J. Mulcahy, B. Zabel, M. Jenny, K. Andrews, Time Savers, J. Skancke;	
04/07/20	6.25				6.25	44.2	Phone calls to/from: D. Young, L. Frenette; travel to Chaska to pick up mail; prepare claims for payment; prepare letters notifying Eden Prairie residents of LMRWD inspections; emails to/from: K. Andrews, D. Young, J. Cowan	
04/08/20	5.5				5.5		Phone calls to/from: M. Wanous; phone conference w/D. Young & J. Cowan; emails to/from: P. Moline, D. Young, B. Mareck, K. Templin, K. Andrews, J. Cowan, K. Jungers, C. Coudron, S. Soukup; prepare claims for payment; go to post office to mail notice to Area #3 property owners and return Cost Share application from Hubbard County;	
04/09/20	7.25				7.25		travel to Chaska to pick up mail; prepare claims for payment; copy rules for mailing to municipalities; emails to/from: D. Young, B. Mareck, L. Stovring, N. Bren, G. Shimek, H. Nelson, T. Hubmer, C. Johnson, S. Kucala, B. Zabel, Carver County, UMWA, D. Wabbe, Hennepin County, M. K. Wahl; set up meeting with City of Carver; update elink with expenses for Dredge Project & WBF grants	
04/10/20	4				4		Pay claims; mail original claims to Carver County Finance; work on April meeting packet; emails to/from: D. Young, D. Rezac, J. Distel;	
04/11/20	6				6		Work on April meeting packet and post online; emails to/from: D. Young	
04/12/20	4.5				4.5		Edit March meeting minutes; work on April meeting packet post online and send link to Managers; schedule WebEx for April Board meeting; work on April Administrator Report	
	37.5	0	0	0	37.5		WEEKLY TOTAL	
04/13/20	4.25				4.25		Work on April Administrator Report; email to Agenda Distribution list; update LMRWD website; participate in Watershed education group online call; emails to/from: L. Albright, G. Zembal, D. Young, J. Kolb, T. Rotchadl, J. Galatz, elink;	
04/14/20	7.5				7.5		Phone calls to/from: D. Young, T. Fahey, Star Tribune; complete April Administrator Report, post on line and distribute to Board; review maintenance agreement for HCRRA; emails to/from: T. Rotchadl, G. Zembal, D. Young, T. Sundby, S. Roberts, C. Jennings, UMWA, L. Albright, J. Barten; update LMRWD website;	
04/15/20	9.25				9.25		Teleconference with MNDOT re: TH 13; prepare for April Board meeting; attend board meeting; Emails to/from: T. Rotchadl, T. Sundby, K. Spitzley, D. Young, Carver Mayor Johnson, D. Raby	
04/16/20	6.25				6.25		phone calls to/from: B. Mareck, L. Frenette; follow up from Board meeting re: West Chaska Creek: mail Resolutions to Manager Raby for signature; prepare meeting minutes; participate in UMWA monthly meeting; emails to/from: T. Rotchadl, D. Neuendorf, B. Mareck, D. Young, MAWD, elink, V. Sherry, MPARS, B. Bigalke, B. Piechel, B. Mareck, D. Lannes, J. Gora;	

04/17/20	3				3	emails to/from: Friends of Pool 2, H. Nelson, K. Weinandt, D. Young, J. Perkins, L. Frenette, T. Sundby, L. Boraas, B. Weber, M. Geoffrey, MPCA, B. Alcott, D. Lynch; virtual conference with City of Carver to discuss Levee;
	30.25	0	0	0	30.25	WEEKLY TOTAL
04/20/20	5.5				5.5	48.6 emails to/from: D. Young, L. Albright, L. Katnjen, J. Kolb, S. Soukup, B. Schmidt, C. Howley, R. Leaf, Carver County, J. Jacobson, N. Lorenz, D. Lynch; travel to Chaska to pick up mail; remove meeting notice from Carver County Government Center; Prepare Rules for mailing; prepare Agreement between CCWMO and LMRWD for West Chaska Creek for mailing to obtain signature;
04/21/20	8				8	Phone calls to/from: D. Young; teleconference with River Resource Forum; emails to/from: S. Zurn, D. Young, A. Harwood, M. Jabs, MAWD, S. Tietz, K. Andrews, D. Hough, B. Wozney, T. Schmiege, D. Hough, C. Bleser, D. Bokern, B. Zabel;
04/22/20	7.75				7.75	48 travel to Chaska to pick up mail; prepare claims for payment; copy High Value Resource map and Steep Slope Overlay Zone; emails to/from: L. Boraas, B. Zabel, b. Peichel, C. Schmitt, S. Kucala, M. Jabs, D. Young, K. Spitzley, K. Andrews, E. Henricksen, B. Mareck, M. Clark, B. Clark; Set up virtual meeting with City of Chaska to discuss East Chaska Creek; phones calls to/from: D. Young
04/23/20	4				4	emails to/from: D. Young, J. Kolb, V. Sherry, B. Alcott, Hennepin County Climate Action; prepare request for proposals for professional services; order publication of RFP;
04/24/20	6.25				6.25	emails to/from: Freshwater, L. Albright, MAWD, S. Soukup, D. Young, Time Savers, MAWD, J. Kostrzewski, S. Plemmons,
04/25/20	2				2	work on Annual report
	33.5	0	0	0	33.5	WEEKLY TOTAL
04/27/20	6.25				6.25	47.3 Travel to Chanhassen to meet on site at 9960 Deerbrook; travel to Chaska to pick up mail; emails to/from: L. Youngsma, T. Kuphal, R. Walker, K. Andrews, B. Wozney, K. Templin, G. Morrison, C. Chatfield, I. Albright, C. Bleser, J. Skancke,
04/28/20	7.5				7.5	emails to/from: T. McTigue, E. Henricksen, MPARS, S. Sparlin, T. Luke, J. Herbert, V. Sherry, B. Alcott, D. Young; follow up tasks from Board meeting
04/29/20	8				8	Watershed Based Funding - Lower MN River South conference call; Conference call with City of Chaska re: East Chaska Creek; emails to/from: E. Lund, B. Alcott, D. Young, B. Peichel, N. Phelps, S. Vannavong
04/30/20	6				6	43.9 Phone calls to/from: S. Peterson; emails to/from: S. Tapp, J. Maxwell, D. Young, C. Hengtes, B. Ripp, S. Hvizdos, H. Nelson, T. Sundby, J. Jacobson, Y. Shirk, L. Albright; travel to Chaska to pick up mail;
	27.75	0	0	0	27.75	WEEKLY TOTAL
	154.5	0	0	0	154.5	MONTHLY TOTAL
					150	
					4.5	

Date : June 1, 2020

Invoice:

2020-05

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 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Mary Kaye Wahl
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 May 1, 2020 through May 31, 2020

Description	Hours	Rate/Hour	Amount
General Administration	150	\$75	\$ 11,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
5/12/2020		\$ 1.80
TOTAL:		\$ 1.80

Copies (7706)		
Date	Description	Total
5/23/2020	Copies of invoices and claims for payment	\$ 13.86
TOTAL:		\$ 13.86

Date	Description	Total
TOTAL:		\$ -

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
5/7/2020	50.4	\$0.575	\$ 28.98	Travel to Chaska to pick up mail
5/14/2020	45.8	\$0.575	\$ 26.34	Travel to Chaska to pick up mail
5/22/2020	58.3	\$0.575	\$ 33.52	Travel to Chaska to pick up mail; visit Dredge Site; visit Shakopee TH 101 Ravine Project
		\$0.575	\$ -	
		\$0.575	\$ -	
	154.5		\$ 88.84	

Hourly Charges..... \$ 11,250.00
 Expenses..... \$ 15.66
 Mileage & Parking..... \$ 88.84
TOTAL INVOICE CHARGES..... \$ 11,354.50

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	g' Channel	Total	Mileage Expense	Detail	Expenses
Date								
	4.5				4.5		Carry forward from previous month	
05/01/20	4.25				4.25		Phone calls to/from: C. Hengtes, D. Young, D. Jonjack; emails to/from: J. Richter, M. Unmacht, D. Young, BJ Bonin, C. Hengtes, M. Wahl, J. Jacobson, S. Zurn, L. Frenette, BWSR; work on Annual Report	
05/03/20	1				1		emails to/from: D. Young, J. Richter	
	9.75	0	0	0	9.75		WEEKLY TOTAL	
05/04/20	5.25				5.25		Phone calls to/from: S. Peterson, B. Field, G. Swan; emails to/from: D. Young, D. Jonjak, J. Beyer, K. Jungers, V. Strong, J. Steckling, M. Walters, MAWA, K. Spitzley; posted notice on LMRWD website re: proposals for professional services	
05/05/20	8				8		Phone calls to/from: D. Young, B. Notermann, L. Frenette; tried to get into BWSR phone conference re: COVID-19 - unsuccessful (was on hold for 20 minutes); emails to/from: D. Young, L. Cerney, E. Javens, K. Spitzley, D. Jacobson, A. Timmons, CCWMO, S. Soukup, D. Brisk, J. Kostrzewski; review invoice from Young Environmental; begin work on May Board meeting agenda;	
05/06/20	8				8		phone calls to/from: L. Frenette; meet with MPCA & Barr Engineering on Freeway Landfill; emails to/from: S. Zurn, D. Young, S. Soukup, L. Stovring, b. Wozney, b. Peichel, Legislative Water Committee, T. Sundby, S. Roberts, S. Sovell, City of Bloomington, V. Sherry;	
05/07/20	8				8	50.4	pick up mail in Chaska; meet at Study Area #3 to look for overland erosion; emails to/from: A. Fore, E. Stefanik, J. Utecht, B. Field, D. Young, E. Javens, S. Roberts, MAWA; Phone calls to/from: B. Field,	
05/08/20	4				4		phone calls to/from: R. Larson; emails to/from: D. Young, P. Sejkera, T. Sundby, A. Fore, B. Peichel, S. Plemmons, L. Stovring, B. Zabel, City of Bloomington, E. Stefanik. Scott County: work on prioritization for WBF discussion;	
	33.25	0	0	0	33.25		WEEKLY TOTAL	
05/11/20	5				5		Phone calls to/from: R. Larson, L. Frenette; emails to/from: D. Young, J. Kolb, L. Boraas, D. Braun, J. Distal, S. Gurney, J. Utecht, MPCA, A. Timmons R. Pribble, S. Roberts, D. Wabbe, S. Soukup, Board of Managers; work on May meeting packet; review TH 101 inspection report; schedule board meeting on WebEx	
05/12/20	8				8		Phone calls to/from: D. Young, C. Howley, Star Tribune; review Area #3 memos; participate in Lower Minnesota River North WBF discussion; emails to/from: MPARS, T. Luke, G. Oberle, S. Kucala, Cargill, D. Young, B. Zabel, MAWA, P. Sejkora, A. Penn, R. Leaf, T. Jeffrey, L. Frenette;	
05/13/20	7.25				7.25		Phone calls to/from: Star Tribune; emails to/from: B. Zabel, Star Tribune, D. Young, B. Gruidl, TAC, J. Fincher, D. Edgerton, R. Larson, L. Frenette, J. Kolb, J. Gora, L. Boraas, M. Drewitz, D. Edgerton, P. Moline, V. Sherry; work on May meeting packet; review Larson cost share application;	
05/14/20	8				8	45.8	Phone calls to/from: D. Hartley, B. Field; emails to/from: D. Lynch, D. Brisk, L. Frenette, S. Plemmons, P. Hanson, C. Jennings, K. Stehly, B. Zabel, UMWA, C. Bleser, R. Anhorn; Work on May meeting agenda and packet; Teleconference with D. Lynch; phone calls to/from: V. Sherry; emails to/from: B. Gruidl, C. Bleser, D. Young, D. Braun, S. Gurney, B. Wozney; review trout waters work plan; review technical staff comments on, 565 Lakota Lane, Structures, Inc. and Peterson/Noterman farms; Work on May meeting agenda and packet;	
05/15/20	8				8		Work on May meeting packet and post to LMRWD website; send scholarly article on ravines to D. Young;	
05/16/20	8				8		Work on May meeting packet; email agenda distribution list;	
05/17/20	2				2			
	46.25	0	0	0	46.25		WEEKLY TOTAL	

05/18/20	8				8	Phone calls to/from: B. Notermann, L. Frenette; teleconference with terminal operators: S. Kucala, B. Sneen, M. Weires, T. Luke, D. Young, G. Oberle; prepare for Wednesday Board meeting; worked on May 2020 Administrator Report; attend virtual public meeting with MPCA re: Freeway Landfill; emails to/from: D. Callahan, D. Young, B. Zabel, J. Griep, E. Waage, L. Frenette, A. Sullivan, D. Davies, T. Sundby, S. Sparlin, C. Howley, B. Peichel, J. Gora, S. Roberts, C. Fortin;	
05/19/20	8.5				8.5	phone calls to/from: D. Young, spoke with an insurance agent for a Savage property owner about flood plain information; addressed information about 2019 audit with Redpath; emails to/from: D. Callahn, D. Young, B. Peichel, J. Utecht, J. Barten, B. Bissen, M. Unmacht, D. Bokern, B. Field, B. Zabel, N. Lorenz, J. Ostorm, J. Richter, B. Wozney, Board of Managers, C. Fortin; finished Administrator report, posted to website and notified Board; prepared for Wednesday Board meeting;	
05/20/20	8				8	Review 2019 audit report and work papers; attend exit interview for 2019 audit; attend MN River South WBF group meeting; attend Board meeting; phone calls to/from: B. Notermann; emails to/from: D. Young, B. Field, D. Bokern, B. Zabel, B. Peichel, J. Carlson, A. Hering, MPARS, J. Trescott; set up meeting for Structures, Inc. discussion with City of Chaska and proponent;	
05/21/20	8				8	Finalize Audit report; look up detail for activity code 104 and provide to auditor; attend Structures, Inc. discussion; provide maintenance agreement to Structures, Inc.; emails to/from: D. Young, B. Peichel, Docusign, J. Griep, B. Zabel, L. Boraas, L. Frenette, B. Field, S. Sparlin, D. Bokern, A. Hering, S. Soukup, T. Nelson, J. Greip; attend UMWA discussion; set up meeting with D. Callahan to discuss trout streams;	
05/22/20	6.75				6.75	Meet w/ D. Young, D. Callahan & T. Nelson to virtual tour trout streams - Naass and Eagle Creek; Travel to Chaska to pick up mail; prepare claims for payment; phone calls to/from: L. Frenette; visit dredge site; inspect Amazon Fulfillment Center project; emails to/from: C. Bleser, C. Fortin D. Young, D. Callahan, B. Gruidl, H. Voth	58.3
05/23/20	0.25				0.25	emails to/from: D. Young	
	39.5	0	0	0	39.5	WEEKLY TOTAL	
05/25/20	0.25				0.25	emails to/from: E. Javens, V. Sherry, D. Callahan	
05/26/20	8				8	Attend Intern training; phone calls to/from: D. Young; emails to/from: Managers, D. Meyer, D. Young S. James, R. Larson, Suralink, L. Frenette, L. Boraas, D. Braun, D. Callahan	
05/27/20	8				8	prepare memo for Chaska City Council; attend Intern Safety Training; work on annual report; emails to/from: P. Hiller, D. Young, E. Jean, D. Meyer, BJ Bonin, S. James, B. Alcott, Suralink, City of Bloomington, DNR, MPARS;	
05/28/20	6				6	Virtual meeting w/R. Anhorn, C. Bleser, B. Gruidl re:Hennepin Chloride; phone calls to/from: D. Young, E. Mathison; emails to/from: C. Bleser, R. Anhorn, E. Sniegowski, D. Young, K. Guntzel, MPARS, B. Wozney, Scott SWCD; work on annual report; finish memo to Chaska and send to B. Alcott	
05/29/20	8				8	emails to/from: City of Bloomington, BJ Bonin, B. Field, D. Young,	
	30.25	0	0	0	30.25	WEEKLY TOTAL	
	159	0	0	0	159	MONTHLY TOTAL	
					150		
					9		