

2020 proposed LMRWD Budget for Administration Operations
2018 Adopted Budget/Actuals - 2019 Adopted Budget/YTD/Projected - 2020 Adopted

Account	Adopted 2018	2018 Actual	Adopted 2019	YTD 2019	Projected 2019	Adopted 2020
Revenues:						
60 General Property Tax	\$ 725,000.00	\$ 718,658.47	\$ 725,000.00	\$ 595,822.48	\$ 725,000.01	\$ 725,000.00
61 Interest Income	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
62 License Revenue from placement of dredge	\$ 25,000.00	\$ 29,652.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00
63 Revenue from sale of dredge material	\$ 5,000.00	\$ 8,904.94	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -
64 MCEs WOMP Grant	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,500.00	\$ 5,500.00	\$ 5,500.00
65 State of MN Grant for Dredge Material Mgmt.	\$ 240,000.00	\$ 480,000.00	\$ 240,000.00	\$ -	\$ -	\$ 240,000.00
66 Metro-area Watershed Based Funding Grant	\$ -	\$ 2,549.68	\$ 182,042.00	\$ 91,021.00	\$ 91,021.00	\$ 182,042.00
67 Miscellaneous Income	\$ -	\$ -	\$ -	\$ 231.91	\$ 231.91	\$ -
68 Total Revenues	\$ 1,026,500.00	\$ 1,245,265.09	\$ 1,182,542.00	\$ 691,575.39	\$ 851,752.92	\$ 1,177,542.00
Expenses:						
69 Wages-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
70 Severance Allowance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
71 Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72 PERA Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73 Payroll Tax (FICA/Medicare)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
74 Unemployment compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
75 Manager Per Diem	\$ 9,000.00	\$ 3,525.00	\$ 9,000.00	\$ 1,200.00	\$ 9,000.00	\$ 11,250.00
76 Manager Expense (mileage/food/registrations)	\$ 3,500.00	\$ 783.68	\$ 4,000.00	\$ 197.20	\$ 4,000.00	\$ 3,000.00
77 Telecommunications-Cell-Internet/Phone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
78 Postage	\$ 1,000.00	\$ 73.93	\$ 500.00	\$ -	\$ -	\$ 500.00
79 Photocopying	\$ 1,000.00	\$ 1,331.02	\$ 2,000.00	\$ 19.95	\$ 20.00	\$ 1,000.00
80 Newsletter Expense(Web Articles)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
81 Legal Notices-General	\$ 1,500.00	\$ 4,015.20	\$ 1,500.00	\$ 660.80	\$ 700.00	\$ 1,500.00
82 Dues	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
83 Publications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
84 Professional Services-General	\$ 132,400.00	\$ 114,237.50	\$ 121,100.00	\$ 101,175.00	\$ 121,100.00	\$ 121,050.00
85 Legal Fees-General	\$ 11,000.00	\$ 4,466.50	\$ 11,000.00	\$ 4,788.00	\$ 11,000.00	\$ 10,000.00
86 Accounting/Payroll Fees	\$ 4,700.00	\$ 4,872.21	\$ 5,000.00	\$ 3,782.72	\$ 5,000.00	\$ 5,500.00
87 Engineering-General	\$ 20,000.00	\$ 43,262.87	\$ 20,000.00	\$ 25,475.60	\$ 20,000.00	\$ 20,000.00
88 Audit Fees	\$ 13,500.00	\$ 13,710.00	\$ 14,000.00	\$ 14,110.00	\$ 14,000.00	\$ 15,000.00
89 Equipment-Maintenance	\$ 500.00	\$ 295.30	\$ 500.00	\$ 330.51	\$ 500.00	\$ 500.00
90 Taxable meal reimbursement	\$ 500.00	\$ 414.69	\$ 500.00	\$ 185.92	\$ 250.00	\$ 500.00
91 Mileage	\$ 6,000.00	\$ 3,048.27	\$ 6,000.00	\$ 3,059.10	\$ 4,000.00	\$ 5,000.00
92 Training & Education	\$ 1,500.00	\$ 523.16	\$ 1,500.00	\$ 230.56	\$ 1,500.00	\$ 1,500.00
93 Lodging/ Staff Travel	\$ 1,500.00	\$ 196.46	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
94 Rent	\$ 8,000.00	\$ 7,800.00	\$ 8,000.00	\$ 7,150.00	\$ 8,000.00	\$ 7,800.00
95 Web Expense-Design & Hosting (Moved to E & O)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
96 Equipment-Lease	\$ 3,000.00	\$ 2,847.72	\$ 3,000.00	\$ 1,714.62	\$ 3,000.00	\$ 2,500.00
97 Insurance & Bonds	\$ 9,000.00	\$ 9,071.00	\$ 10,000.00	\$ 9,293.00	\$ 10,000.00	\$ 10,000.00
98 Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
99 Cleaning Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100 Meeting Supplies/Expense	\$ 100.00	\$ 59.30	\$ 100.00	\$ 97.39	\$ 100.00	\$ 100.00
101 Office Supplies	\$ 300.00	\$ 497.31	\$ 300.00	\$ 150.42	\$ 300.00	\$ 300.00
102 Equipment-General	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
103 Miscellaneous-General	\$ 3,000.00	\$ 2,434.50	\$ 3,000.00	\$ 1,225.00	\$ 3,000.00	\$ 3,000.00
104 Lobbying	\$ 15,000.00	\$ 19,999.98	\$ 20,000.00	\$ 16,666.69	\$ 20,000.00	\$ 20,000.00
Total Expense for Administration:	\$ 250,000.00	\$ 244,965.60	\$ 250,000.00	\$ 199,012.48	\$ 244,470.00	\$ 250,000.00

2020 Proposed Total Budget
2018 Adopted Budget/Actuals - 2019 Adopted Budget/YTD/Projected - 2020 adopted

Account	2018 Adopted	2018 Actual	2019 Adopted	2019 YTD	Projected 2019	Adopted 2020
Revenues:						
1 General Property Tax						
2 Carver County	\$ 42,113.07	\$ 42,092.18	\$ 48,442.33	\$ 26,188.24	\$ 48,442.33	\$ 42,833.00
3 Dakota County	\$ 73,373.63	\$ 75,657.55	\$ 76,001.75	\$ 41,029.40	\$ 76,001.75	\$ 70,735.35
4 Hennepin County	\$ 316,479.90	\$ 310,688.16	\$ 276,570.10	\$ 143,575.72	\$ 276,570.10	\$ 321,491.83
5 Scott County	\$ 293,033.40	\$ 290,220.58	\$ 323,985.83	\$ 385,029.12	\$ 323,985.83	\$ 289,939.83
Total Levy:	\$ 725,000.00	\$ 718,658.47	\$ 725,000.01	\$ 595,822.48	\$ 725,000.01	\$ 725,000.00
6 Interest Income	\$ 26,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
7 MCES WOMP Grant	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,500.00	\$ 5,500.00	\$ 5,500.00
8 State of MN Grant for Dredge Material Management	\$ 240,000.00	\$ 480,000.00	\$ 240,000.00	\$ -	\$ -	\$ 240,000.00
9 Metro-Area Watershed Based funding grants	\$ -	\$ -	\$ 182,042.00	\$ 91,021.00	\$ 91,021.00	\$ 91,021.00
10 License Revenue from placement of dredge	\$ 25,000.00	\$ 29,652.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00
11 Revenues from sale of dredge material	\$ 5,000.00	\$ 8,904.94	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
12 Miscellaneous Income	\$ -	\$ 2,549.68	\$ -	\$ 231.91	\$ 231.91	\$ -
Total Revenues:	\$ 1,026,500.00	\$1,245,265.09	\$1,182,542.01	\$691,575.39	\$ 851,752.92	\$ 1,091,521.00
Expenses:						
13 Administration	\$ 250,000.00	\$ 244,965.60	\$ 250,000.00	\$ 199,012.48	\$ 250,000.00	\$ 250,000.00
Cooperative Projects						
14 Eden Prairie Bank Stabilization -Area #3	\$ -	\$ 1,371.00	\$ -	\$ 4,026.80	\$ 3,554.80	\$ 35,000.00
15 Eagle Creek	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16 Gully Erosion Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17 USGS	\$ 18,500.00	\$ 19,400.00	\$ 19,700.00	\$ 19,788.00	\$ 19,700.00	\$ 19,700.00
18 Ravine Stabilization at Seminary Fen in Chaska	\$ -	\$ -	\$ -	\$ 110,400.00	\$ 110,400.00	\$ 55,200.00
19 Riley Creek Cooperative Project with RPBCWD	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 75,000.00	\$ 74,565.67
509 Plan Budget						
20 Resource Plan Implementation						
21 TH 101 Ravine/Shakopee	\$ -	\$ -	\$ -	\$ 402.97	\$ 350.00	\$ 35,000.00
22 Assumption Creek Hydrology Restoration Project	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
23 Carver Creek restoration Project	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -	\$ 15,000.00
24 Groundwater Screening Tool Model	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
25 Eagle Creek (East Branch) Project	\$ -	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -
26 East Creek Bank Stabilization Project	\$ -	\$ -	\$ 50,000.00	\$ 26,190.85	\$ -	\$ -
27 East Creek Water Quality Treatment Project	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -
28 Minnesota River Floodplain Model Feasibility Study	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ -
29 Schroeder's Acres Park/Savage Fen Stormwater Management P	\$ -	\$ -	\$ 39,555.00	\$ -	\$ -	\$ 181,055.00
30 Prior Lake Outlet Channel	\$ -	\$ -	\$ 71,727.00	\$ -	\$ -	\$ -
31 Spring Creek Project	\$ -	\$ -	\$ 45,000.00	\$ 4,543.78	\$ -	\$ -
32 West Chaska Creek Project	\$ -	\$ -	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -
33 Sustainable Lakes Management Plan (Trout Lakes)	\$ 50,000.00	\$ -	\$ -	\$ 4,925.00	\$ -	\$ 50,000.00
34 Geomorphpic Assessments (Trout Streams)	\$ 50,000.00	\$ 2,729.75	\$ -	\$ 67,647.26	\$ 50,000.00	\$ 50,000.00
35 Paleolimnology Study (Floodplain Lakes)	\$ 50,000.00	\$ 37,200.00	\$ -	\$ -	\$ -	\$ -
36 Dakota County Fen Management Study	\$ 75,000.00	\$ 2,655.51	\$ 25,000.00	\$ 61,615.05	\$ -	\$ 25,000.00
37 District Boundary Modification Project	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
38 East Chaska Creek Treatment Wetland Project	\$ 10,000.00	\$ 3,510.74	\$ -	\$ -	\$ -	\$ -
39 Minnesota River Sediment Reduction Strategy	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -
40 Riley Creek Bank Stabilization below CSAH 61	\$ 50,000.00	\$ 74,724.49	\$ -	\$ -	\$ -	\$ -
41 Local Water Management Plan reviews	\$ 12,000.00	\$ 17,981.93	\$ 12,000.00	\$ 2,410.70	\$ 12,000.00	\$ 8,000.00
42 Project Reviews	\$ 16,000.00	\$ 42,713.64	\$ 20,000.00	\$ 49,680.40	\$ 20,000.00	\$ 20,000.00
43 Monitoring	\$ 65,000.00	\$ 50,631.20	\$ 65,000.00	\$ 40,677.13	\$ 65,000.00	\$ 65,000.00
44 Watershed Management Plan						
45 Next Generation Watershed Management Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
46 Plan Clarification and proposed rules/Rule implementation	\$ -	\$ -	\$ 25,000.00	\$ 10,130.20	\$ 25,000.00	\$ 56,000.00
47 Plan Amendment	\$ 50,000.00	\$ 94,849.35	\$ -	\$ -	\$ -	\$ -
48 Vegetation Management Standard/Plan	\$ -	\$ 3,304.75	\$ 50,000.00	\$ 7,095.90	\$ 50,000.00	\$ -
49 Public Education/Citizen Advisory Committee/Outreach Program	\$ 30,000.00	\$ 26,959.84	\$ 30,000.00	\$ 14,348.65	\$ 30,000.00	\$ 30,000.00
50 Cost Share Program	\$ 20,000.00	\$ 19,935.49	\$ 20,000.00	\$ 750.00	\$ 20,000.00	\$ 20,000.00
Nine Foot Channel						
51 Transfer from General Fund	\$ 50,000.00	\$ 50,000.00	\$ 80,000.00	\$ -	\$ 80,000.00	\$ 80,000.00
52 Dredge Site Restoration	\$ 240,000.00	\$ 60,794.39	\$ 240,000.00	\$ 55,252.48	\$ 240,000.00	\$ 315,000.00
53 Total Non-administrative Expenses:	\$ 721,500.00	\$ 457,391.08	\$ 1,367,982.00	\$ 678,897.65	\$ 642,100.00	\$ 1,184,520.67
54 Total Administrative Expenses (from line 13)	\$ 250,000.00	\$ 244,965.60	\$ 250,000.00	\$ 199,012.48	\$ 250,000.00	\$ 250,000.00
55 Total Expenses	\$ 971,500.00	\$ 702,356.68	\$ 1,617,982.00	\$ 877,910.13	\$ 892,100.00	\$ 1,434,520.67
56 Revenue less Expenses	\$ 55,000.00	\$ 542,908.41	\$ (435,439.99)	\$ (186,334.74)	\$ (40,347.08)	\$ (342,999.67)
57 Beginning Fund Balance - January 1		\$ 1,289,341.15	\$ 1,831,230.64	\$ 1,831,230.64		\$ 1,395,790.65
58 Total Revenue		\$ 1,245,265.09	\$ 1,182,542.01	\$ 691,575.39		\$ 1,091,521.00
59 Total Expenses		\$ (702,356.68)	\$ (1,617,982.00)	\$ (877,910.13)		\$ (1,434,520.67)
60 Ending Fund Balance - December 31 (bold figures are projected)		\$ 1,832,249.56	\$ 1,395,790.65	\$ 1,644,895.90		\$ 1,052,790.98

2020 Budget Explanation of line items

Project funding proposed in the 2020 Budget is taken from Table 4-1 of the LMRWD Watershed Management Plan. Additional projects have been added and will fall under the Water Resources Restoration Fund	
Line #	Cooperative Projects
	<i>Cooperative Projects are those projects that are intended to be completed by the LMRWD with other partners</i>
14	<p>Eden Prairie Bank Stabilization - Area #3</p> <p>This item includes a dollar amount this year to cover the cost of assessing the data collected from the inclinometers. The Water Resource Restoration Fund shown in Table 4-1 of the Watershed Management Plan is intended to cover projects that LMRWD staff was not aware of at the time the Watershed Management plan was adopted</p>
18	<p>The Ravine Stabilization at Seminary Fen in Chaska</p> <p>This item has an amount listed which is one half the amount of the second half of the Clean Water Fund grant. If the BWSR Board does not reconsider the decision to deny payment of the final portion of the grant, the LMRWD may have an expense related to this project. Staff is working with legal counsel to determine how to move forward on this item.</p>
19	<p>Riley Creek Cooperative Project with RPBCWD</p> <p>The LMRWD committed 150,000 to this project. The amount reflected on this line is the amount needed to fully fund the project. The LMRWD has levied for this project in the past and the expenses incurred so far have been for the feasibility report and the construction the reach of the project south of CSAH 61/Flying Cloud Drive. The account for revenues and expenses are:</p> <p style="padding-left: 40px;">Revenues:</p> <ul style="list-style-type: none"> • 2016.....\$45,000 • 2017.....\$100,000 • <u>2018.....\$50,000</u> <p style="padding-left: 40px;">TOTAL.....\$195,000</p> <p style="padding-left: 40px;">Expenses:</p> <ul style="list-style-type: none"> • 2016.....\$39,052.63 • 2017.....\$6,315.55 • <u>2018.....\$74,197.49</u> <p style="padding-left: 40px;">TOTAL.....\$119,565.67</p> <p>The difference between the Revenues and Expenses is \$75,434.33. In order to meet the amount committed to the Riley/ Purgatory/Bluff Creek Watershed District for the upper Riley Creek an additional \$74,565.67 is needed.</p>
	509 Plan Budget
21	<p>TH 101 Ravine/Shakopee</p> <p>This project will restore a ravine to the Minnesota River that the city of Shakopee is intending to direct stormwater to, in order to redirect stormwater from the Amazon Fulfillment Center that is currently flowing to a Native American Burial Mound site. Redirecting water to this ravine is the preferred alternative.</p>
41	<p>Local Water Management Plan Reviews</p> <p>The LMRWD has not yet approved the Local Water Management Plans for Shakopee, Savage and Mendota. All other cities' plans have been approved and will need to be reviewed only if amended or when next updated in 2027/2028.</p>
42	<p>Project Reviews</p> <p>This item includes costs incurred by the LMRWD to review non-LMRWD projects. Once the general permits are approved for the cities, the LMRWD will only review projects proposed in unincorporated areas of the LMRWD and by MNDOT. Since the LMRWD cannot charge permit fees to the State, it is unlikely the LMRWD will be able to cover the cost of project</p>

2020 Budget Explanation of line items

	reviews through fees for permit review.
46	<p>Rule Implementation</p> <p>This item is what staff estimates it will cost to implement LMRWD rules. Staff will have to review applications submitted by the cities and cities official controls in order to issue the general permits.</p>
49	<p>Public Education/CAC/Outreach Program</p> <p>The 2020 projected costs the LMRWD will spend on public education include:</p> <ul style="list-style-type: none"> • Master Water Steward Program.....\$2,500.00 • LMRWD website update/maintenance.....\$8,000.00 • 2020 Metro Children's Water Festival.....\$1,650.00 • Rain Garden Workshops.....\$2,250.00 • Freshwater Society "Ice Out/Loon In".....\$800.00 • Support for Minnesota River Congress.....\$300.00 • MN River Boat Tour.....\$8,000.00 • Sponsorship of RSS and Water Summit.....\$1,500.00 • Project with MN River Congress.....\$5,000.00 <p>TOTAL:.....\$30,000.00</p>
Line #	Nine Foot Channel
51	<p>Transfer from General Fund</p> <p>One of the reasons there is a deficit in the Nine Foot Channel fund is because 20% of the administrative costs for the District are allocated to the Channel Maintenance Fund. Staff recommends reducing the amount of administrative cost attributed to the Channel to 15%. \$80,000 has been added to the expenses of the Nine Foot Channel to be used for the Capital Improvement Project the LMRWD has planned for the Dredge Management site in 2020. State Grant money will be used also.</p>
Line #	Administrative Budget
75	<p>Manager Per Diem</p> <p>This figures is calculated using an increase in the per diem to \$125/meeting in 2020 and includes 1.5 meetings per month per manager</p>
77	<p>Tele-Communications</p> <p>An amount has been added to pay for a cell phone for the District. Currently the LMRWD does not have its own phone number and it should have a number for the public and others to call to reach the District. The Administrator would then use the phone for business purposes.</p>
79	<p>Photocopying</p> <p>Photocopying expense has been reduced because the new copier the LMRWD has leased allow for direct printing of meeting packets.</p>
82	<p>Dues</p> <p>MAWD dues were included at \$7,500. I have not heard any indication that the dues will be increased for 2020.</p>
86	<p>Accounting /Payroll Fees</p> <p>The agreement with Carver County to provide financial services for the LMRWD expires at the end of 2019. The LMRWD is working with the County to draft a new agreement, but the increase in cost is not known at this time. The increase proposed in the draft budget used the increase in the fees between 2018 and 2019 in the current agreement.</p>
88	<p>Audit Fees</p> <p>Audit fees equal the amounts agreed upon in the engagement letter between Redpath and Company and the LMRWD approved in 2018. In addition, it includes fees charged to the LMRWD by Scott and Carver County to complete tax work papers.</p>

2020 Budget Explanation of line items

94	Rent Rent remains at \$650 per month on a month by month basis.
96	Equipment - Lease The lease for the new copier is less than the old copier and the cost per copy reflected in the maintenance agreement is less also.