

Date : February 19, 2020

Invoice:

2020-01

Naiad Consulting, LLC
c/o Linda Loomis
6677 Olson Memorial Highway, Golden Valley, MN 55427
Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
c/o Carver County Finance Department
Mary Kaye Wahl
Carver County Government Center
600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
January 1, 2020 through January 31, 2020

Description	Hours	Rate/Hour	Amount
General Administration	124.5	\$75	\$ 9,337.50
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	124.5	\$75	\$ 9,337.50

Photocopying (7735)		
Date	Description	Total
1/21/2020	Copy of draft rules	\$ 9.01
1/24/2020	Copy of cover page for draft rules	\$ 0.24
	TOTAL:	\$ 9.25

Parking (7706)		
Date	Description	Total
1/24/2020	Parking to attend AIS Forum at U of M	\$ 7.00
	TOTAL:	\$ 7.00

Taxable Meal (7721)		
Date	Description	Total
1/15/2020	January UMWA meeting	\$ 20.00
	TOTAL:	\$ 20.00

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
1/9/2020	32.2	\$0.575	\$ 18.52	Travel to St. Paul for meeting with BWSR re: Seminary Fen Grant
1/10/2020	46.8	\$0.575	\$ 26.91	Travel to Chaska to pick up mail and pay claims
1/14/2020	20.3	\$0.575	\$ 11.67	Travel to Edina for meeting @ Barr re: Freeway dump & landfill
1/15/2020	50.1	\$0.575	\$ 28.81	Travel to RPBCWD for Chloride meeting; travel to Chaska to pick up mail
1/16/2020	23.5	\$0.575	\$ 13.51	Travel to Chaska to pick up mail and pay claims
1/16/2020	52	\$0.575	\$ 29.90	Travel from Chaska to Lilydale for UMWA monthly meeting
1/17/2020	31.9	\$0.575	\$ 18.34	Travel to St. Paul to meet with BWSR re: Dakota Co. Fen Project
1/21/2020	29.2	\$0.575	\$ 16.79	Travel to Bloomington to attend Bluff Protection Zone Public mtg.
1/22/2020	29.2	\$0.575	\$ 16.79	Travel to Bloomington to attend Bluff Protection Zone Public mtg.
1/24/2020	29.3	\$0.575	\$ 16.85	Travel to St. Paul Campus of U of M for AIS Forum
1/28/2020	23	\$0.575	\$ 13.23	Travel to Medina to attend Hennepin Co. AIS meeting
1/29/2020	28.5	\$0.575	\$ 16.39	Travel to Bloomington to attend Bluff Protection Zone Public mtg.
1/30/2020	48.9	\$0.575	\$ 28.12	Travel to Apple Valley for Dakota Co. Groundwater Plan mtg.
1/31/2020	46.3	\$0.575	\$ 26.62	Travel to Chaska to pick up mail and pay claims
	491.2		\$ 282.44	

Hourly Charges.....	\$	9,337.50
Expenses.....	\$	29.25
Mileage & Parking.....	\$	289.44
TOTAL INVOICE CHARGES.....	\$	9,656.19

Category	General Administration Cooperative Projects/Programs 509 Plan Implementation g) Channel				Total	Mileage Expense	Detail	Expenses
Date								
	0				0		Carry forward from previous month	
01/06/20	2				2		emails to/from: M. King, J. Skancke, Y. Shirk, D. Young, D. Paul, B. Zabel, S. Roberts, L. Frenette, K. Bigalke, S. Vannavong, President Hartmann, S. MacLean, K. Spitzley; update list of Minnesota River Contacts as requested by BWSR;	
01/08/20	3				3		catch up on emails to/from: B. Wozney, M. King, J. Carlson, C. Champion, C. Jennings, S. Woods, UMWA, Suralink, Z. Kimmel, B. Zabel, D. Brazil;	
01/09/20	8				8	32.2	Phone calls to/from: L. Frenette; meet with L. Frenette and BWSR; emails to/from: D. Young, L. Frenette, M. Unmacht, S. Soukup, TimeSaver Off Site Secretarial, S. Vannavong, L. Stovring, E. Paulson, D. Young, B. Zabel; work on January meeting packet and agenda; prepare and file report of outstanding indebtedness for Carver, Dakota, Hennepin and Scott counties; prepare claims for payment	
01/10/20	8				8	46.8	phone calls to/from: D. Young; travel to Chaska to pick up mail and pay claims; work on January meeting packet; emails to/from: TimeSaver Off Site Secretarial, M. K. Wahl, J. Groten, S. Schneider, D. Young	
01/11/20	8				8		Work on January meeting packet	
	29	0	0	0	29		WEEKLY TOTAL	
01/13/20	3.5				3.5		Phone calls to/from: J. Groten; Emails to/from: J. Kolb, B. Gruidl, J. Skancke, V. Sherry, E. Lund,	
01/14/20	5.25				5.25	20.3	Phone calls to/from: D. Young, D. Hartley; emails to/from: J. Jacobson, D. Anderson, S. Sparlin, T. Suss, E. Lund, S. Johnson, R. Venette; attend meeting about Freeway Landfill in Burnsville;	
01/15/20	12.75				12.75	50.1	Phone calls to/from: D. Young, E. Lund, J. Crafton, L. Frenette, V. Sherry, C. Bleser; emails to/from: C. Bleser, D. Young, L. Frenette, E. Lund, City of Savage, B. Gruidl, K. Guentzel, C. Coudron; finish November meeting minutes; prepare for Board meeting including making copies of meeting packet for public; attend board meeting	
01/16/20	7.5				7.5	75.5	Travel to Chaska to pick up mail and pay claims; follow up from Board meeting; Phone calls to/from: J/ Crafton, L. Frenette; emails to from: J. Kolb, S. Soukup, D. Young, A. Edgcumbe, K. Templin, P. Moline, Commissioner Beard, S. Roberts, D. Wabbe, D. Brisk, N. Koktavy, H. Harvey, B. Zabel; set up doodle poll for SLMP for Carver County;	
01/17/20	7.25				7.25	31.9	travel to St. Paul to meet with BWSR and Dakota County; emails to/from: Time Savers; D. Young; D. Schmidtko, C. Coudron, S. Roberts, J. Jacobson M. Wahl, T. Seiboldt, N. Koktavy, H. Harvey; phone calls to/from: L. Frenette;	
01/18/20	1				1		emails to/from: Suralink D. Young; upload documents for audit to Suralink	
	37.25	0	0	0	37.25		WEEKLY TOTAL	
01/20/20	1.5				1.5		emails to/from: D. Young, B. Gruidl, A. Beckham, M. Norell; review notice of award documents	
01/21/20	8				8	29.2	Phone calls to/from: D. Young, M. Sutton, T. Seiboldt, J. Ward; attend public meeting in Bloomington to hear residents concerns over re-zoning; emails to/from: S. Sparlin, J. Jacobson, C. Schuster, OSA, S. Soukup, Elink, V. Grover; J. Kolb, D. Young, D. Brisk, B. Gruidl, H. Nelson, TimeSaver; update elink with grants status	
01/22/20	8				8	29.2	Phone calls to/from: L. Frenette; attend public meeting in Bloomington to hear questions from Public re: zoning change; emails to/from: S. Roberts, L. Frenette, D. Young, S. Johnson, J. Sandberg, L. Klocek, J. Jacobson; work on budget detail for Dakota For Project;	
01/23/20	7.25				7.25		Phone calls to/from: J. Ward; emails to/from: B. Alcott, L. Stovring, S. Vannavong, J. Ward, D. Anderson, S. Tapp, B. Weber, T. Fallon, S. Sparlin; prepare message re: Riley Creek Dewatering; Review Habitat Restoration Plan from Corp; prepare presentation for Invasive Species forum January 24;	
01/24/20	5.5				5.5	29.3	emails to/from: D. Young, A. Beckham, elink, E. Jean, E. Resseger, C. Fortin;	

	30.25	0	0	0	30.25		WEEKLY TOTAL	
01/27/20	6.5				6.5		Emails to/from: S. Sparlin, B. Alcott, T. Brough, A. Lewandowski, E. Javens, D. Young, L. Frenette, S. Christopher, S. Tietz, J. Jacobson, R. Leaf, D. Brisk; begin preparation of February meeting packet;	
01/28/20	6				6	23	Phone calls to/from: D. Young; emails to/from: D. Young, S. Roberts, M. Karschnia, S. Soukup, B. Zabel, J. Skancke, L. Stovring, A. Harwood, R. Walker; attend Hennepin County AIS meeting	
01/29/20	8				8	28.5	Travel to Bloomington to attend public meeting re: ordinance changes to official controls; prepare report for Dakota County to WBF in elink; emails to/from: L. Stovring, J. Kolb, D. Young, S. Sparlin, D. Elvin;	
01/30/20	4				4	48.9	Travel to Apple Valley to participate in Dakota County ground water planning; work on elink reporting on grants; emails to/from: S. Sparlin, T. Suss, D. Young, R. Porter, J. Peterson, B. Zabel, S. Vannavong, Y. Shirk, MPARS, L. Porter, M. Karchnia, J. Kolb;	
01/31/20	3.5				3.5	46.3	emails to/from: D. Young, J. Kolb, S. Soukup, J. Skancke, L. Fey, L. Peterson, J. Carlson, L. Frenette, S. Lillehaug	
	28	0	0	0	28		WEEKLY TOTAL	
	124.5	0	0	0	124.5		MONTHLY TOTAL	
					150			
					-25.5			

Date : March 18, 2020

Invoice:

2020-02

Naiad Consulting, LLC

c/o Linda Loomis

6677 Olson Memorial Highway, Golden Valley, MN 55427

Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
c/o Carver County Finance Department
Mary Kaye Wahl
Carver County Government Center
600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
February 1, 2020 through February 29, 2020

Description	Hours	Rate/Hour	Amount
General Administration	136.75	\$75	\$ 10,256.25
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	136.75	\$75	\$ 10,256.25

Postage (7719)		
Date	Description	Total
2/19/2020	Stamps	\$ 22.00
2/28/2020	Postage to mail dredge site contract	\$ 1.20
	TOTAL:	\$ 23.20

Parking (7706)		
Date	Description	Total
		\$ -
	TOTAL:	\$ -

Taxable Meal (7721)		
Date	Description	Total
2/19/2020	meet w/ d. Young & J. Kolb prior to Board mtg.	\$ 12.86
1/20/2020	UMWA monthly meeting	\$ 20.00
	TOTAL:	\$ 32.86

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
2/5/2020	58.9	\$0.575	\$ 33.87	Meet with City of Chaska & CCWMO to discuss SLMP & East Creek
2/6/2020	52.6	\$0.575	\$ 30.25	Meet with local district administrators
2/11/2020	26.5	\$0.575	\$ 15.24	meet with City of Eden Prairie to discuss Area #3
2/12/2020	68.4	\$0.575	\$ 39.33	Meet with SCWEP in Jordan; pick up mail in Chaska
2/14/2020	45.5	\$0.575	\$ 26.16	Travel to Chaska to pick up mail & pay claims
2/18/2020	32.9	\$0.575	\$ 18.92	Meet with Hennepin County Chloride groups @ RPBCWD
2/19/2020	46.6	\$0.575	\$ 26.80	Travel to Chaska to prepare for & attend LMRWD Board meeting
2/20/2019	45.9	\$0.575	\$ 26.39	Attend UMWA monthly meeting in Lilydale
1/20/1900	28.4	\$0.575	\$ 16.33	Attend Bloomington Planning Commission meeting
2/21/2020	29.2	\$0.575	\$ 16.79	Attend TH 13 meeting with DNR & MNDOT in Roseville
2/27/2020	44.5	\$0.575	\$ 25.59	Travel to Chaska to pick up mail
2/28/2020	94.1	\$0.575	\$ 54.11	Travel to Chaska to pay claims
	573.5		\$ 329.76	

Hourly Charges..... \$ 10,256.25
 Expenses..... \$ 56.06
 Mileage & Parking..... \$ 329.76
TOTAL INVOICE CHARGES..... \$ 10,642.07

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	g Channel	Total	Mileage Expense	Detail	Expenses
Date								
	0				0		Carry forward from previous month	
02/01/20	1						emails to/from: J. Spensley, D. Young, L. Frenette, K. Templin	
02/03/20	2.25				2.25		emails to/from: D. Young, A. edgcumbe, B. Alcott, J. Kolb, A. Hillman, President Hartmann,	
02/04/20	6.25				6.25		Phone calls to/from: D. Young; emails to/from: d. Young, L. Stovring, A. Moffatt	
02/05/20	10.5				10.5	58.9	travel to Chaska to meet with City; meet with Carver County WMO; work on February meeting agenda and packet; travel to Savage for TH 13 project open house; emails to/from: D. Young, Meyer contracting, S. Roberts, J. Waln, B. Alcott, D. Edgerton, J. Kolb, J. Utecht, J. Barten, F. Kelly, C. Coudron;	
02/06/20	4.5				4.5	52.6	emails to/from: T. Sundby, J. Crampton, B. Zabel, D. Meyer, M. Doneaux, D. Lynch, S. Henderson, d. Young,	
02/07/20	4				4		emails to/from: J. Windschill, B. Zabel, D. Young,	
	28.5	0	0	0	28.5		WEEKLY TOTAL	
02/10/20	3.25				3.25		emails to/from: River Resource Forum, Fortin Consulting, UMWA. B. Alcott; Prepare January 2020 financial report;	
02/11/20	4				4	26.5	emails to/from: B. Zabel, L. Stovring, S. Roberts, J. Steckling, Patrick Sejkora, D. Young, D. Norris; Work on January 2020 financial report; phone calls to/from: D. Young; travel to Eden Prairie to meet with City regarding Area #3'	
02/12/20	8				8	68.4	Attend Scott County Water Education Partnership in Jordan; work ay Chaska office; pick up mail; prepare cliams for payment; emails to/from: D. Young, Z. Kimmel, S. Roberts, K. Parker, J. Groten;	
02/13/20	4				4		Work on February meeting packet; emails to/from: D. Young, B. Zabel, J. Kolb, M. Karschnia, C. Schmitt, S. Nissen; phone calls to/from: D. Young;	
02/14/20	2.25				2.25	45.5	Travel to Chaska to pick up mail & pay claims; work on February meeting packet; emails to/from: Friends of Pool 2, L. Rathjen, Freshwater, D. Young, L. Stovring	
02/15/20	5.25				5.25		prepare December 2019 meeting minutes; work on February meeting agenda; emails to/from: T. Suss, C. Bleser,	
02/16/20	8				8		Work on January 2020 financial report; work on February meeting packet; post meeting materials on LMRWD website	
	34.75	0	0	0	34.75		WEEKLY TOTAL	
02/17/20	4				4		Work on February meeting packet; email meeting packet link to Managers, LMRWD staff and agenda distribution list; emails to/from: L. Frenette; S. Sparlin, Star Tribune; continue preparation for Board meeting	
02/18/20	8				8	32.9	work on February Administrator Report; phone calls to/from: P. Donnay, D. Young; travel to RPBKWD for Lower Minn & Hennepin County Chloride project meetings; emails to/from: D. Young, J. Kolb, S. Roberts, L. Albright, B. Zabel, City of Shakopee, C. Bleser, L. Frenette, Great River Greening	
02/19/20	9.25				9.25	46.6	emails to/from: BWSR, B. Zabel, L. Frenette, K. Bigalke, J. Carlson, J. Kolb, D. Young, C. Schmitt, C. Chromy, MPCA, J. Ward, J. Desrude, H. Nelson, Manager Raby, K. Templin; prepare for Board meeting; copy meeting packet for public, prepare additional items for Board meeting; distribute copies of comments on rules received 2/19/20; travel to Chaska to attend Board meeting; meet with D. Youn and J. Kolb prior to meeting;	
02/20/20	7.25				7.25	74.3	emails to/from: D. Brazil, J. Kolb, D. Young, S. Roberts, E. Jean, Great River Greening, K. Templin, S. Sparlin, L. Frenette, Bush Lake Ikes; attend UMWA monthly meeting in Lilydale; begin preparation for distribution of rules; attend Bloomington planning Commission meeting;	
02/21/20	5.5				5.5	29.2	emails to/from: D. Young, J. Kolb, N. Campbell, M. Apfelbacher, D. Bovitz. W. Penner, J. Spensley, S. Sparlin; attend TH 13 meeting at MNDOT to discuss impacts of project on Savage Fen;	
02/22/20	4				4		Work on billing; prepare documents required for rule distrubution;	
02/23/20	4				4		Review Timber Creek EAW; review Savage Comp Plan Transportation Section;	

	42	0	0	0	42		WEEKLY TOTAL	
02/24/20	2				2			
02/25/20	4				4		Phone calls to/from: D. Young	
02/26/20	4.25				4.25			
02/27/20	8.25				8.25	44.5	Teleconference w/ D. Young, J. Kolb and K.	
02/28/10	8.75				8.75	94.1	Phone calls to/from: L. Frenette	
02/29/20	4.25				4.25		Finalize 2018 Annual Report; post to website;	
	31.5	0	0	0	31.5		WEEKLY TOTAL	
	136.75	0	0	0	136.75	573.5	MONTHLY TOTAL	
					150			
					-13.25			

Date : April 15, 2020

Invoice:

2020-03

Naiad Consulting, LLC
c/o Linda Loomis
6677 Olson Memorial Highway, Golden Valley, MN 55427
Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
c/o Carver County Finance Department
Mary Kaye Wahl
Carver County Government Center
600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
March 1, 2020 through March 31, 2020

Description	Hours	Rate/Hour	Amount
General Administration	150	\$75	\$ 11,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Postage (7719)		
Date	Description	Total
3/30/2020	Postage/signed Eagle Creek WOMP to MCES	\$ 1.20
3/30/2020	Postage to send claims to Carver Co Finance	\$ 1.40
	TOTAL:	\$ 2.60

Parking (7706)		
Date	Description	Total
3/5/2020	Parking to attend House Committee Hearing	\$ 4.00
	TOTAL:	\$ 4.00

Subscriptions/license fees (?)		
Date	Description	Total
3/18/2020	Purchase of WebEx to conduct virtual mtg.	\$ 162.00
3/19/2020	Purchase of Office 365 for new laptop	\$ 60.00
	TOTAL:	\$ 222.00

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
3/3/2020	47.7	\$0.575	\$ 27.43	Meet w/YECG in Hopkins; pick up mail in Chaska
3/4/2020	45.3	\$0.575	\$ 26.05	Travel to Chaska to do work in office
3/5/2020	30.3	\$0.575	\$ 17.42	Attend House Environmental Committee hearing @ Capitol in St. Paul
3/7/2020	15.1	\$0.575	\$ 8.68	Attend Clean Water Summit @ Normandale College
3/12/2020	46.9	\$0.575	\$ 26.97	Travel to Chaska to pay claims; meet w/YECG in Hopkins
3/13/2020	46.8	\$0.575	\$ 26.91	Travel to Chaska to meet with Ted Suss
3/17/2020		\$0.575	\$ -	Travel to Savage to meet w/L. Rathjen @ Cost Share project site
3/21/2020	44.5	\$0.575	\$ 25.59	Travel to Chaska to pick up mail
3/27/2020	44.8	\$0.575	\$ 25.76	Travel to Chaska to pick up mail & work in office
	321.4		\$ 184.81	

Hourly Charges.....	\$ 11,250.00
Expenses.....	\$ 224.60
Mileage & Parking.....	\$ 188.81
TOTAL INVOICE CHARGES.....	\$ 11,663.41

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	g' Channel	Total	Mileage Expense	Detail	Expenses
Date								
	0				0		Carry forward from previous month	
03/01/20	4.25				4.25		Prepare approved minutes for signatures and posting on website; post 2018 Annual Report to website and distribute;	
03/03/20	8				8	47.7	Meet with D. Young to discuss rules, permit applications and website; travel to Chaska to pick up mail and work at office; prepare notice of rules to LGU's and for publication; review EAW for Summerland Place in Shakopee; prepare comment letter for Timber Creek EAW; Emails to./from:	
03/04/20	8				8	45.3	Travel to Chaska to work at office; review Centerpoint pipeline replacement in Burnsville; emails to/from: S. Roberts, D. Young, J. Ward, K. Galles, D. Brisk. P. Moline; Phone calls to/from: L. Frenette, B. Peichel; upload rules to website; upload municipal application to website;	
03/05/20	5.5				5.5		Phone calls to/from: B. Peichel, D. Young, L. Burgerhoffer, P. Donnay; emails to/from: S. Roberts, B. Johnson, B. Zabel, B. Weber. B. Peichel, J. Jacobson, A. Sullivan, J. Mocol-Johnson, P. Machajewski, L. Frenette, G. Genz, J. Ward; attend House Natural Resources & Environment committee hearing to testify	
03/06/20	8				8		prepare letter to City of Carver on Timber Creek; emails to/from: S. Soukup, S. Sparlin, Star Tribune, D. Young, HDR, B. Zabel; work on LMRWD website;	
03/07/20	8.25				8.25	15.1	Attend Izaak Walton Clean Water Summit	
	42	0	0	0	42		WEEKLY TOTAL	
03/09/20	4.25				4.25		Conference call with YECG & HDR regarding changes to website to manage rules; work on CIP spreadsheet; emails to/from: D. Young, Phone calls to/from: D. Young; emails to/from: Manager Raby, D. Young, K. : review response to Shakopee Amazon Fulfillment Center plans; perform computer maintenance;	
03/10/20	7.25				7.25		work on March 2020 meeting packet; phone calls to/from: ; upload meeting packet to website; emails to/from: D. Young, T. Suss, B. Zabel. upload documents to auditor:	
03/11/20	8				8		Travel to Chaska to pick up mail and pay claims: work on March 2020 agenda and meeting packet; emails to/from: ;meet with Young Environmental to review rules pages on website and project database interface:	
03/12/20	9				9	46.9	Work on meeting packet; Meet with Ted Suss to discuss River Watch and County Fair Project; emails to/from: ; monitor situation with COVID-19;	
03/13/20	6.25				6.25	46.8	work on March 2020 meeting packet;	
03/14/20	8				8		edit February 202 meeting minutes; prepare for March Board meeting;	
03/15/20	4.75				4.75			
	47.5	0	0	0	47.5		WEEKLY TOTAL	
03/16/20	3.75				3.75		emails to/from: C. Jennings, J. Jacobson, Freshwater, President Hartmann, City of Bloomington, B. Gruidl, Star Tribune, M. Westrick, K. Templin, Alejandra Pelinka, MAWA, C. Bleser, D. Wabbe; Distribute March meeting packet;	
03/17/20	8				8		Phone calls to/from: D. Young, L. Frenette; emails to/from: D. Young, J. Jacobson, S. Sparlin, B. Weber, D. Lynch, L. Rathjen, S. Hvizdos, C. Brandel; submit comments on Savage WMP to City; phone conference on property maintenance manual for salt applicators; meet Lori Rathjen in Savage to visit Cost Share Project site	
03/18/20	10.5				10.5		Prepare for Board meeting; research virtual meeting options; emails to/from: J. Kolb, T. Kuphal, C. Hengtes, B. Mareck, L. Frenette, Manager Raby, Cisco WebEx, S. Sparlin, J. Carlson, R. Leaf, K. Templin, President Hartmann, D. Young; attend Board meeting:	
03/19/20	4.25				4.25		telephone conference with K. Spitzley, D. Young & K. Thompson; emails to/from: D. Young, K. Spitzley, J. Kolb, B. Zabel, J. Smyth, T. Huinker, Suralink Microsoft, E. Javens;	
03/20/20	3				3		emails to/from: D. Bokern, G. Shimek, J. Kolb, Manager Raby, C. Bleser, T. Guetter, L. Frenette, Suralink, S, Tapp; work on follow up from Board meeting	

03/21/20	4.75				4.75	44.5	prepare meeting minutes template; emails to/from: L. Jester, D. Bokern; pick up mail in Chaska; work on files in office; conference call with D. Young, K. Thompson & K. Spitzley	
03/22/20	1				1		emails/to/from: L. Jester; work on River Watch grant agreement;	
	35.25	0	0	0	35.25		WEEKLY TOTAL	
03/23/20	5				5		emails to/from: D. Young, L. Kremer, Elink, B. Zabel, K. Spitzley, T. Suss, K. Templin,; research handouts for County Fair project; review Gully inventory update; phone conference w/ D. Young, K. Thompson, K. Spitzley;	
03/24/20	5				5		Phone calls to/from: D. Young; D. Hartley; emails to/from: D. Young, B. Mareck, J. Skancke, J. Skancke, S. Tapp, T. Brough, K. Andrews, S. Soukup, J. Maxwell, C. Daher, A. Pelinka	
03/25/20	6				6		Phone conference w/Bloomington re: Old Cedar Avenue Bridge celebration; emails to/from: A. Harwood, K. Templin, H. Harvey, E. Javens, K. Spitzley, L. Frenette, B. Weber, MPARS, L. Jester, T. Carstens, D. Lynch, S. Hvizdos, K. Thompson, J. Smyth, J. Waln	
03/26/20	8				8		video conference with D. Brisk & S. Hvizdos; emails to/from: D. Young, B. Gruidl, B. Zabel, J. Kostrzewski, D. Brisk, E. Javens; begin work on April meeting agenda	
03/27/20	7.25				7.25	44.8	Pick up mail in Chaska; work in office; manage LMRWD records; emails to/from: M. King, J. Kostrzewski, B. Weber, MAWD, D. Young, B. Weber, K. Spitzley, K. Thompson, L. Frenette, S. Roberts, C. Hentges	
03/29/20	1.5				1.5		emails to/from: Freshwater, L. Frenette;	
	32.75	0	0	0	32.75		WEEKLY TOTAL	
03/30/20	4.25				4.25		Work on file/data management with S. Hvizdos; emails to/from: D. Young, J. Kolb, G. Zembal, Y. Shirk, USGS, S. Hvizdos; Phone calls to/from: L. Frenette	
03/31/20	4.5				4.5		Phone calls to/from: D. Young; phone conference on monitoring activities during stay in place order; emails to/from: T. Sundby, D. Young, MAWD, J. Utecht, A. Sullivan, B. Zabel, N. Lorenz, C. Bedsted,	
	157.5	0	0	0	157.5		MONTHLY TOTAL	
					150			
					7.5			