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  5 Lower Minnesota River Watershed District
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  7 Draft Rules
  - <sup>8</sup> February 2020
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#### 1 Definitions

- 2 Regarding these Rules, unless the context otherwise requires, the following terms are defined below.
- 3 References in these Rules to specific sections of the Minnesota Statutes or Minnesota Rules include
- 4 amendments, revisions, or recodifications of such sections. The words "shall" and "must" indicate a
- 5 mandatory rule, and the word "may" indicates a permissive rule. The following definitions and
- 6 acronyms apply to the District rules and accompanying guidance materials.
- Abstractions: Removal of stormwater from runoff by such methods as infiltration; evaporation;
  transpiration by vegetation; and capture and reuse, such as capturing runoff for use as irrigation water.
- 9 Agricultural Activity: The use of land for the growing and/or production of agronomic, horticultural, or
   10 silvicultural crops, including nursery stock, sod, fruits, vegetables, flowers, cover crops, grains,
- 11 Christmas trees, and grazing.
- Alteration or Alter: When used in connection with public waters or wetlands, is any activity that will change or diminish the supply, course, current, or cross section of public waters or wetlands.
- 14 Atlas 14: Precipitation frequency estimates released by the National Oceanic and Atmospheric
- 15 Administration's National Weather Service Hydrometeorological Design Studies Center. The
- 16 information supersedes precipitation frequency estimates in Technical Paper No. 40 (1961), National
- 17 Weather Service HYDRO-35 (1977), and Technical Paper No. 49 (1964).
- Base Flood Elevation: The computed elevation to which floodwater is anticipated to rise during the
  base flood. Base flood elevations are shown on flood insurance rate maps (FIRMs) and on the flood
  profiles.
- Best Management Practices, or BMPs: Structural or nonstructural methods used to treat runoff, including such diverse measures as ponding, street sweeping, filtration through a rain garden, and infiltration to a gravel trench.
- Bioengineering: Various shoreline and stream bank stabilization techniques using aquatic vegetation
   and native upland plants along with techniques such as willow wattling, brush layering, and willow
   posts.
- Buffer Zone: An area consisting of perennial vegetation, excluding invasive plants and noxious weeds,
  adjacent to a waterbody that protects water resources from runoff pollution; stabilizes soils, shores, and
  banks; and protects or provides riparian corridors.
- Compensatory Storage: Excavated volume of material below the floodplain elevation required to offset
   floodplain fill.
- 32 **Construction Activity:** Disturbance to the land that results in a change in the topography, existing soil
- cover (both vegetative and nonvegetative), or existing soil topography that may result in accelerated
- stormwater runoff, leading to soil erosion and the movement of sediment into surface waters or drainagesystems.
- 36 Development: The construction of any public or private improvement project, infrastructure, structure,
   37 street, or road or the subdivision of land.
- **Dewatering:** The removal of water for construction activity.

- 1 **Drain or Drainage:** Any method for removing or diverting water from waterbodies, including
- 2 excavation of an open ditch and installation of subsurface drainage tile, filling, diking, or pumping.
- 3 **Easement:** The right to use another owner's land for a specified use, which may be granted for the
- purpose of constructing and maintaining walkways, roadways, subsurface sewage treatment systems,
  utilities, drainage, driveways, and other uses.
- Erosion: The wearing away of the ground surface as a result of wind, flowing water, ice movement, or
  land-disturbing activities.
- 8 Erosion and Sediment Control Plan: A plan of BMPs or equivalent measures designed to control
  9 runoff and erosion and to retain or control sediment on land during the period of land-disturbing
- 10 activities in accordance with the applicable Rule.
- 11 **Excavation:** The intentional removal of soil or other earth material.
- 12 **Existing Conditions:** Site conditions at the time of application consideration by the LGU or District
- 13 before any of the work has commenced, except that, when impervious surfaces have been fully or
- 14 partially removed from a previously developed parcel but no intervening use has been legally or
- 15 practically established, "existing conditions" denotes the parcel's previously established developed use
- 16 and condition.
- 17 **FEMA:** Federal Emergency Management Agency.
- 18 Fens: Rare and distinctive wetlands characterized by a substrate of nonacidic peat and dependent on a
- 19 constant supply of cold, oxygen-poor groundwater rich in calcium and magnesium bicarbonates.
- 20 Fill: Any rock, soil, gravel, sand, debris, plant cuttings, or other material placed onto land or into water.
- **Floodplain:** The area adjacent to a waterbody that is inundated during a 100-year flood.
- Floodway: The channel of the river or stream and the adjacent land that must remain free fromobstruction so that the 100-year flood can be conveyed downstream.
- Fully Reconstructed: The reconstruction of an existing impervious surface that involves site grading and subsurface excavation so that soil is exposed. Mill and overlay and other resurfacing activities are not considered fully reconstructed.
- Groundwater Recharge: The replenishment of groundwater storage through infiltration of surface
   runoff into subsurface aquifers.
- High Value Resources Area, or HVRA: Portion of land (or a watershed) that contributes runoff to a
  trout water and/or fen within the Lower Minnesota River Watershed District.
- 31 **H:V:** horizontal:vertical.
- 32 Impervious Surface: A constructed hard surface that either prevents or retards the entry of water into
- the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than
- 34 before development. Examples include rooftops, sidewalks, patios, driveways, parking lots, storage
- areas, concrete, asphalt, and gravel roads or other areas of compacted gravel.
- **Infiltration:** A passage of water into the ground through the soils.

- 1 Infrastructure: The system of public works for a county, state, or municipality, including but not
- 2 limited to structures, roads, bridges, culverts, and sidewalks; stormwater management facilities,
- 3 conveyance systems, and pipes; pump stations, sanitary sewers, and interceptors; hydraulic structures,
- 4 permanent erosion control, and stream bank protection measures; water lines, gas lines, electrical lines,
- 5 and associated facilities; and phone lines and supporting facilities.
- 6 Land-Disturbing Activity: Any change of the land surface to include removing vegetative cover,
- 7 excavating, fill, grading, stockpiling soil, and constructing any structure that may cause or contribute to
- 8 eroding or moving sediment into water bodies. Land use for new and continuing agricultural activities
- 9 shall not constitute a land-disturbing activity under these Rules.
- Landlocked Basin: A localized depression that does not have a natural outlet at or below the 100-year
   flood elevation.
- 12 Linear Project: Construction or reconstruction of a public road, sidewalk, or trail or construction,
- 13 repair, or reconstruction of a utility or utilities that is not a component of a larger contemporaneous
- 14 development or redevelopment project.
- 15 **Local Government Unit (LGU):** Entity such as a city or county.
- Local Water Plan (LWP): A plan adopted by each municipality pursuant to Minnesota Statutes
   103B.235.
- 18 **MNDOT:** Minnesota Department of Transportation.
- 19 MPCA: Minnesota Pollution Control Agency.
- 20 MPCA General Construction Permit: General Permit Authorization to Discharge Storm Water
- 21 Associated with Construction Activity under the National Pollutant Discharge Elimination System/State
- 22 Disposal System Permit Program, Permit MN R100001 (NPDES General Construction Permit), issued
- by the Minnesota Pollution Control Agency, August 1, 2018, and as amended.
- Municipality: Any city or township wholly or partly within the Lower Minnesota River WatershedDistrict.
- 26 Natural Vegetation: Any combination of ground cover, understory, and tree canopy that, although
- human activity may have altered it, continues to stabilize soils, retain and filter runoff, provide habitat,and recharge groundwater.
- 29 NAVD: North American Vertical Datum.
- 30 Nested: A hypothetical precipitation distribution whereby the precipitation depths for various durations
- 31 within a storm have the same exceedance probabilities. This distribution maximizes the rainfall
- 32 intensities by incorporating selected short-duration intensities within those needed for longer durations
- 33 at the same probability level. As a result, the various storm durations are "nested" within a single
- 34 hypothetical distribution. Nested-storm distribution (or frequency-based hyetograph) development must
- be completed using the most recent applicable National Weather Service reference data (e.g., Atlas 14),
- 36 in accordance with

- a. the alternating block methodology, as outlined in Chapter 4 of the *HEC-HMS (Hydrologic Engineering Center-Hydrologic Modeling System) Technical Reference Manual* (USACE, 2000);
- 4 b. methods in HydroCAD;
- 5 c. methods established by the Natural Resources Conservation Service; or
- 6 d. otherwise as approved by the District.
- 7 Reference: US Army Corps of Engineers. 2000. *Hydrologic Modeling System: HEC-HMS Technical*8 *Reference Manual.*
- 9 Nondegradation: For purposes of these rules, nondegradation refers to the regulatory policy stated in
  10 Minnesota Administrative Rules 7050.0185, and as amended.
- 11 **NOT:** Notice of Termination.
- 12 NPDES: National Pollutant Discharge Elimination System.
- 13 Ordinary High Water Level (OHWL): Ordinary high water level, as defined by the Minnesota
- Department of Natural Resources, means the boundary of water basins, watercourses, public waters, and
   public waters wetlands, and
- a. the OHWL is an elevation delineating the highest water level maintained for a sufficient period
   of time to leave evidence upon the landscape, commonly the point where the natural vegetation
   changes from predominantly aquatic to predominantly terrestrial;
- b. for watercourses, the OHWL is the elevation of the top of the channel bank; and
- 20 c. for reservoirs and flowages, the OHWL is the operating elevation of the normal summer pool.
- 21 **Overlay District:** A district established by Lower Minnesota River Watershed District rules/regulations
- that may be more or less restrictive than the primary District's rules/regulations. Where a property is
- located within an overlay district, it is subject to the provisions of both the primary rules/regulations and
  those of the overlay district.
- Owner: Any individual, firm, association, partnership, corporation, trust, or other legal entity having
   proprietary interest in the land.
- Person: Any individual, trustee, partnership, unincorporated association, limited liability company, or
   corporation.
- 29 Practical Difficulties: As defined in Minnesota Statutes section 462.357, subdivision 6.
- 30 **Professional Engineer**: a licensed engineer registered under the laws of the state of Minnesota.
- Public Drainage System: Any drainage system as defined in Minnesota Statutes 103E.005, subdivision
   12.
- 33 **Public Project:** Land development or redevelopment or other land-disturbing activity conducted or
- 34 sponsored by a federal, state, or local governmental entity, for which a permit from the Lower
- 35 Minnesota River Watershed District, or its designee is required.

- 1 **Public Waters:** Waters as defined in Minnesota Statutes 103G.005, subdivision 15, and included in the
- 2 public waters inventory.
- Qualified Professional: A person, compensated for her/his service, possessing the education, training,
   experience, or credential to competently perform or deliver the service provided.
- **Redevelopment:** Any construction or improvement performed on sites where the existing land use is
  commercial, industrial, institutional, or residential.
- 7 **Runoff:** Rainfall, snowmelt, or irrigation water flowing over the ground surface.
- 8 Sediment: The solid mineral or organic material that is in suspension, is being transported, or has been
- 9 moved from its original location by erosion and deposited at another location.
- 10 Sedimentation: The process or action of depositing sediment.
- 11 Shoreland District: Shoreland areas regulated by a local municipal or county shoreland ordinance or by
- 12 Minnesota Statutes 103F. Generally, a shoreland district consists of land located within a floodplain,
- 13 within 1,000 feet of the ordinary high-water level of a public water or public waters wetland, or within
- 14 300 feet of a stream or river.
- 15 Shoreline: The lateral measurement along the contour of the ordinary high water level of waterbodies
- 16 other than watercourses, the top of the bank of the channel of watercourses, and the area waterward
- 17 thereof.
- Site: A contiguous area of land under common ownership, designated and described in official public
   records and separated from other lands.
- 20 **Standard:** A preferred or desired level of quantity, quality, or value.
- Steep Slope: A natural topographic feature having average slopes of 18 percent or greater measured
   over a horizontal distance of 25 feet or more.
- 23 Steep Slopes Overlay District: A district containing steep slope areas established by Lower Minnesota
- River Watershed District rules/regulations that is subject to the provisions of both the primary rules/ regulations and those of the overlay district.
- Stormwater: Water discharged to natural and artificial conveyance or holding systems resulting from
   precipitation, including rainfall and snowmelt.
- Structure: Anything manufactured, constructed, or erected that is normally attached to or positioned on land, including portable structures, earthen structures, water and storage systems, drainage facilities, and parking lots.
- 31 Subsurface Sewage Treatment System, or SSTS: A sewage treatment system or part thereof serving a
- 32 dwelling, other establishment, or group thereof and using sewage tanks followed by soil treatment and
- disposal or using advanced treatment devices that discharge below final grade. A subsurface sewage
   treatment system includes holding tanks and privies.
- **Subwatershed:** A portion of land (or a watershed) contributing runoff to a particular point of discharge.

- 1 Surface Water: All streams, lakes, ponds, marshes, wetlands, reservoirs, springs, rivers, drainage
- 2 systems, waterways, watercourses, and irrigation systems regardless of whether natural or artificial,
- 3 public or private.
- 4 **Thalweg:** A line following the lowest points of a valley, river, stream, or creek bed.
- 5 **TP:** Total phosphorus.
- 6 **Trout Waters:** Lakes or streams that support a population of stocked or naturally produced trout.
- 7 **TSS:** Total suspended solids.
- 8 Waterbody: All surface waters, watercourses, and wetlands as defined in these Policies.
- 9 Watershed: A region draining to a specific watercourse or water basin.
- 10 Wellhead Protection Plan: A document that provides for the protection of a public water supply,
- submitted to the Minnesota Department of Health, that is implemented by the public water supplier and
- 12 complies with (a) the wellhead protection elements specified in the 1986 amendments to the Federal
- 13 Safe Drinking Water Act, United States Code, title 42, chapter 6A, subchapter XII, part C, section 300h-
- 14 7 (1986 and as subsequently amended) and (b) Minnesota Rules parts 4720.5200 to 4720.5290.
- 15 Wetland: Any land as defined in Minnesota Statutes 103G.005, subdivision 19.

### 1 1 Rule A: Administrative and Procedural Requirements Rule

- 2 Minnesota Statutes 103D.341 requires the Lower Minnesota River Watershed District (District) to adopt
- 3 rules. Pursuant to Minnesota Statutes chapter 103D, on October 24, 2018, the District adopted its Board
- 4 of Water and Soil Resources-approved watershed management plan (Plan). The Plan establishes
- 5 management standards that form the foundation of these rules.
- 6 These rules are primarily applied by a local governmental unit (LGU) under a Municipal (LGU) Permit
  7 (Section 1.1) or by the District through an Individual Permit (Section 1.2)
- 8 Implementation by municipalities or LGUs of these rules is required on all projects within their
- 9 jurisdiction and by the District on projects within unincorporated and ungoverned areas of the Fort
- 10 Snelling Historic District and on Minnesota Department of Transportation (MnDOT) right-of-way.

# 11 1.1 Municipal (LGU) Permit

- 12 The municipal (LGU) permit allows local municipalities to issue permits and manage actions as the
- 13 primary permitting authority and allows the District to act in the event the LGUs are unable to permit.
- 14 1.1.1 Policy
- 15 It is the policy of the District to
- a. recognize that control and determination of appropriate land use is the responsibility of LGUs;
- b. hold LGUs to the requirement of Minnesota Statutes section 103G.235, subdivision 1, that each
   adopt the official controls necessary to bring local water management into conformance with the
   Plan;
- c. present minimum threshold requirements and allow LGUs to adopt more restrictive
   requirements;
- d. recognize that the authorities and procedures that LGUs use in implementing these rules will not
   be identical and that, therefore, some LGUs may occasionally need language and procedures that
   vary from the language and procedures outlined herein; and
- e. coordinate with and provide a municipal permit to all LGUs with compliant local controls.
- 26 1.1.2 Regulation
- All LGUs must obtain a municipal permit highlighting how they intend to implement and enforce these
  rules through official controls, in accordance with Minnesota Statutes 103B.235, on or before May 1,
  2020.
- 30 1.1.3 Application
- An LGU must submit an application packet to the District to obtain a municipal permit under these rules
- 32 on or before February 7, 2020. The submitted permit application must address how the LGU's official
- controls adhere to these rules. LGUs are encouraged to contact the District on or before January 1, 2020,
  to begin this process; this allows for nonbinding, informal review to conform with the District's rules
- 35 before the May 1, 2020, implementation deadline.

- a. The municipal permit application packets are due on or before February 7, 2020. The District has
   up to 60 business days to take action on a submitted permit application that is considered
   complete.
- b. The municipal permit application forms can be obtained from the District office or downloaded
  on the District website at www.lowermnriverwd.org/.
- c. The municipal permit applications must be signed by the City Administrator, a licensed
  professional engineer under the laws of the state of Minnesota (professional engineer), or
  designated City staff upon authorizing action of the LGU's governing board or council.
- d. All municipal permit application packets must include a completed application form and all
   required exhibits. These documents must be electronically submitted to the District in .pdf
   format. Compliance with these specifications will be used to determine whether the municipal
   permit application is complete. The District will not act on an incomplete municipal permit
   application and will notify LGUs within 15 business days of receiving the application if it is not
   complete.
- 15 1.1.4 Municipal Permit Renewal and Assignment
- 16 Municipal permit approval is valid for five calendar years from the approval date, with or without
- 17 conditions, unless otherwise specified. This does not include suspended or revoked municipal permits.
- 18 Substantive changes, such as updates to official controls that affect the specific standards identified in
- 19 the Plan, require a new municipal permit application. To renew or assign a municipal permit, the
- 20 original permittee must notify and provide an explanation to the District, in writing, before the
- 21 expiration date.
- When approved by the District, the permittee may assign a municipal permit to another LGU. Approvalmay be granted if
- a. the proposed assignee agrees in writing to assume responsibility for compliance of all terms and
   conditions of the municipal permit as issued; and
- b. at the time of the request, there are no pending violations of the municipal permit or conditionsof approval.
- If the District finds that the proposed assignee has not demonstrated the ability to fulfill the municipal permit terms, it may impose new or additional conditions or deny the permit renewal or assignment. The assignment of a permit does not extend the term.
- 31 1.1.5 Audit Process
- The District reserves the right to conduct periodic audits and/or inspections of LGU programs, project approvals, issued municipal permits, and other processes to assess conformance with the municipal permit, the standards identified in the Plan, and these Rules.
- 35 1.1.6 Enforcement
- 36 LGUs are responsible for implementing and enforcing local water plans (LWPs) covering their
- 37 jurisdictions. To avoid unnecessary duplication of permitted programs, the District anticipates providing
- oversight to confirm that LWPs, including these Rules and local controls, are properly implemented and

- 1 enforced. Oversight will include spot checks of municipal projects and program audits. If the LGU is
- 2 found noncompliant, the District will work with the LGU to correct the issue. However, if problems
- 3 persist, the District may revoke or suspend the municipal permit and require individual permits, issued
- 4 by the District, for all activities covered by these Rules. The District may also pursue remedies as
- 5 provided by law to ensure compliance with these Rules.
- 6 The District will not be responsible for liabilities, costs, and damages caused by the LGU's lack of7 proper implementation.
- 8 1.1.7 Suspension or Revocation
- 9 1.1.8 The District may revoke or suspend an issued municipal permit if it was issued based upon
   10 inaccurate information provided by the permittee, the permittee has not demonstrated the ability
   11 to fulfill the terms, or the permittee fails an audit. Variance
- 12 It is the District's policy to allow LGUs to grant variances and issue conditional use permits according
- 13 to processes for such actions contained in existing local controls, except for the professional certification
- 14 requirement for steep slopes. At least thirty days before municipal consideration of a variance or
- 15 conditional use permit request, the District shall be notified of the requested action and be allowed to
- 16 provide comment on the requested action. Variances that would circumvent the intent and purposes of
- 17 these rules shall not be granted.
- 18 1.1.9 Permits Subject to Rule F: Steep Slope Rule
- 19 Upon showing, to the satisfaction of the District, that the LGU has enacted and is following official
- 20 controls necessary to meet the intent of these rules, the District may issue an exception to the rule for
- 21 projects with land-disturbing activities that require a municipal grading, building, parking lot, or
- foundation permit that impact less than 50 cubic yards or less than 5,000 square feet of surface area or
- 23 vegetation. The exception, if issued, will be documented in the municipal permit, wherein the LGU must
- agree (1) that it will enforce its official controls; (2) that the exception will terminate if the LGU amends
- 25 its official controls such that they no longer meet the intent of these rules; and (3) that the LGU will
- 26 provide notice to the District of all permits issued under the exception.

# 27 **1.2 Individual Permit**

- 28 The Individual Permit allows the District to act as regulatory body in those areas not regulated by a 29 municipality. These include unincorporated and ungoverned areas of the Fort Snelling Historic District 30 and on MnDOT right-of-way.
- 31 1.2.1 Policy
- 32 An individual permit is required for projects proposed by the MnDOT and all projects occurring in the
- Fort Snelling Historic District unincorporated area of the District (i.e., where there is no LGU exercising
   official controls).
- Except where a municipal permit has been issued and remains in effect (i.e., has not been revoked or suspended), a person undertaking an activity for which these rules require a permit must obtain the
- 37 required permit from the District before commencing the regulated activity.
- 38 1.2.2 Application

- 1 An application must be submitted to the District to obtain a permit for all projects subject to these rules.
- 2 Applicants are strongly advised to contact the District early in the project development process. This
- 3 will allow for a nonbinding, informal review to assess conformity with District rules.
- 4 Permit applications are due 20 business days before the monthly board meeting to be considered at that
- 5 board meeting. The District will act on permit applications in a manner consistent with Minnesota
- 6 Statutes section 15.99.
- a. Application forms can be obtained from the District office or downloaded on the District website
  at www.lowermnriverwd.org/.
- 9 b. The project/property owner must sign all permit applications.

c. All permit application packets must include a completed application form, all required exhibits,
and a check (if applicable). These documents can be electronically submitted to the District in
.pdf format. Applicable fees should be mailed to the District office. See the District website for
the most current fee schedule. Compliance with these specifications will be used to determine
whether an application is complete. The District will not act on an incomplete permit application.
If the application is not complete, the District will notify applicants within 15 business days of
receiving it.

- d. Any entity undertaking emergency activity immediately necessary to protect life or prevent
   substantial physical harm to persons or property must submit an application within 30 days of
   commencing the work. The emergency activity must be brought into compliance with District
   rules in a timely manner.
- 21 1.2.3 Conditional Approval

The District may conditionally approve an application; however, it will not issue the permit until the applicant has met all approval conditions. The applicant must demonstrate clear intent to comply with these Rules and all conditional approval requirements that the District has outlined. All conditions must be met 12 months from the date conditional approval was granted. After this timeframe, the conditional approval will expire.

- 27 1.2.4 Reconsideration
- An applicant aggrieved by the District's decision regarding a permit application may file a notice ofreconsideration.
- a. A notice of reconsideration must be filed with the District within 10 business days of the board
   meeting at which the original decision was made. The notice must include a statement
   identifying the specific conditions and findings to be reconsidered.
- b. The District will schedule a reconsideration of the matter by the Board of Managers. The
  applicant will receive a notice of the reconsideration date at least 20 business days in advance.
- c. The applicant may supplement existing permit exhibits with additional documentation and
   submit all additional exhibits to the District no later than 10 business days before the date of the
   reconsideration.

- d. In accordance with Minnesota Statutes section 103D.345, subdivision 2, an applicant will
   assume the analytical costs incurred by the District while conducting a reconsideration. Costs
   will not be recovered when the applicant is a local, state, or federal governmental body.
- e. Once an applicant has filed a notice for reconsideration, the underlying permit decision will be
  suspended until the Board of Managers issues a final decision on the reconsideration.

6 f. The District's decision on the reconsideration constitutes the final decision on the application.

7 1.2.5 Appeal

Pursuant to Minnesota Statutes section 103D.537, an applicant may appeal a permit decision or order
made by the managers by a declaratory judgment action brought under Minnesota Statutes chapter 555.
An applicant must file an appeal of a permit decision or order within 30 days of the managers' decision.
An applicant may request a meeting with the dispute resolution committee of the Board of Water and
Soil Resources to informally resolve a dispute before initiating a declaratory judgment action.

13 1.2.6 Permit Renewal and Assignment

Permit approval is valid for one calendar year from the date the permit was approved, with or without 14 conditions, unless otherwise specified. This does not include suspended or revoked permits. To renew or 15 assign permit approval, the original permittee must notify and provide an explanation to the District, in 16 writing, before the permit expiration date. The District may impose different or additional conditions on 17 the permit renewal or deny the renewal if there is a significant change in the work proposed. The first 18 19 renewal request will not be subject to new or additional requirements solely because of a change in the District's rules where substantial progress has been made toward the completion of the permitted 20 project. Applicants wishing to continue projects for which permit approval has expired must reapply for 21 a permit and pay associated fees. All District rules in effect at the time of the reapplication will apply. 22

- When approved by the District, the permittee may assign a permit to another party. Approval may begranted if
- a. the proposed assignee agrees in writing to assume responsibility for compliance with all terms
   and conditions of the permit as issued; and
- b. at the time of the request, there are no pending violations of the permit or conditions of approval;
  and
- c. the proposed assignee has provided any required financial assurance necessary to complete the
   permitted project.
- 31 If the District finds that the proposed assignee has not demonstrated the ability to fulfill the permit
- terms, it may impose new or additional conditions or deny the permit assignment. The assignment of a
   permit does not extend the term of the permit.
- 34 1.2.7 Suspension or Revocation
- 35 The District may revoke or suspend an issued permit if the permit was issued based upon inaccurate
- information provided by the permittee, or the permittee has failed to meet the requirements of aconditional approval.
  - Lower Minnesota River Watershed District Draft Rules

#### 1 1.2.8 Variance

2 The Board of Managers may consider a request for a variance from compliance with these rules. To3 grant a variance, the applicant must demonstrate the following:

4 a. Practical Difficulties

"Practical difficulties" is a legal standard set forth in law that regulatory authorities must apply when
considering applications for variances. It is a three-factor test and applies to all requests for variances.
To constitute practical difficulties, all three factors of the test must be satisfied.

- 8 i. The applicant proposes to use the property in a reasonable manner. This factor means that 9 the applicant would like to use the property in a particular reasonable way but cannot do 10 so under the regulatory rule. It does not mean that the land cannot be put to any 11 reasonable use whatsoever without the variance. Activities causing environmental 12 degradation, creating increased risk of damage to property or public or private 13 infrastructure, or unable to be certified as suitable for site conditions may not be 14 considered reasonable.
- ii. The applicant's problem is caused by circumstances unique to the property and are not
  caused by the applicant. The uniqueness generally relates to the physical characteristics
  of the particular piece of property, that is, to the land and not to personal characteristics
  or preferences of the landowner.
- iii. The variance, if granted, will not alter the locality's essential character. Under this factor,
   consider whether the resulting structure or land modification will be out of scale, out of
   place, or otherwise inconsistent with the surrounding area.
- 22 b. Additional Considerations
- i. The activity for which the variance is sought will not adversely affect water resources,
  flood levels, or drainage in the District.
- 25 ii. A better natural resource protection or enhancement can be achieved by the proposed
  26 project if a variance is approved.
- 27 c. Term and Revocation

A variance granted by the District remains valid as long as the activity for which the variance was granted remains consistent with the conditions of the underlying permit. A variance may be revoked if the activity for which the variance was granted is abandoned.

31 1.2.9 After-the-Fact Permits

Any work requiring a permit that is performed without a permit is subject to enforcement and restoration under Minnesota Statutes 103D. The District may grant an after-the-fact permit in certain situations. The work sought to be permitted by an after-the-fact permit must have been capable of receiving a permit before the work was performed or must be capable of correction to meet the intent or performance standards of these Rules. Because an after-the-fact permit will require increased investigation of the conditions of the unauthorized work, an increased inspection fee may be required before processing the

- 1 after-the-fact permit. After-the-fact inspection fees are found District website at
- 2 www.lowermnriverwd.org/.
- 3 If the work does not qualify for a permit, no after-the-fact permit shall be issued, and corrective actions
- 4 may be sought pursuant to Minnesota Statutes 103D.545 and 103D.551. Before considering an after-the-
- 5 fact permit application, the District may require that the property be returned to the condition that
- 6 existed before the unpermitted work was performed.
- 7 a. Completed Work

8 If, after inspection, the unauthorized work is found to comply with these Rules or the performance 9 standards herein, the after-the-fact permit shall be issued to the applicant without further cost. If, 10 after inspection, the unauthorized work is found not to comply with these Rules or the performance 11 standards herein, further inspection and permit processing may be required, including additional 12 inspection fees. An after-the-fact permit may require correction work and be subject to additional 13 conditions.

14 b. Incomplete Work

For work in progress, work must cease and the work site must be stabilized until a permit is issued. Standard administrative procedures shall apply to the application, except for increased inspection fees as described above. For any portion of work completed that does not meet performance standards herein, deficiencies must be corrected as a condition of permit issuance.

19 c. Emergency Work

An after-the-fact permit may be required after emergency work. If the work is deemed an emergency 20 and otherwise performed in compliance with these Rules or the performance standards herein, the 21 22 after-the-fact permit shall be issued to the applicant without cost. If the work is deemed an emergency but is not otherwise performed in compliance with these Rules or the performance 23 standards herein, the after-the-fact permit shall be issued to the applicant without any increased cost, 24 rather than that required for a before-the-fact permit. If the work is not deemed an emergency, the 25 standard after-the-fact permit requirements will apply. In all cases, an after-the-fact permit may 26 include conditions to correct any damage caused by the emergency work. 27

- 28 d. Enforcement
- The District may pursue remedies as provided by law to ensure compliance with an issued permit,variance, or permit condition.
- 31 1.2.10 Permit and Inspection Fees
- 32 1.2.10.1 Policy
- 33 It is the determination of the Board of Managers that
- a. charging a minimal permit application fee will increase public awareness of and compliance with
   District permitting requirements and will reduce enforcement and inspection costs;
- b. the public interest will benefit from inspection by District staff of certain large-scale projects in
   locations presenting particular risk to water resources to provide the Board of Managers with
   sufficient information to evaluate compliance with District rules and applicable law; and

- c. from time to time, persons perform work requiring a permit from the District without a permit,
   and persons perform work in violation of an issued District permit. The Board of Managers
   determines that its costs of inspection and analysis in such cases will exceed costs incurred
   where an applicant has complied with District requirements.
- 5 1.2.10.2 Requirement

6 The District will charge applicants permit and inspection fees in accordance with a schedule that will be 7 maintained and revised from time to time by resolution of the Board of Managers to ensure that permit fees cover the District's actual costs of administrating and enforcing permits and the actual costs related 8 9 to field inspections of permitted projects, such as investigation of the area affected by the proposed activity, analysis of the proposed activity, services of a consultant, and any required subsequent 10 monitoring of the proposed activity. Costs of monitoring an activity authorized by permit may be 11 charged and collected as necessary after permit issuance. The fee schedule may be obtained from the 12 District office or the District's website at http://lowermnriverwd.org/. A permit applicant must submit 13 14 the required permit fee to the District at the time it submits the relevant permit application. The fee provided by this rule will not be charged to any agency of the United States or any governmental unit or 15

- 16 political subdivision of the State of Minnesota.
- 17 1.2.11 Financial Assurances
- 18 1.2.11.1 Policy

19 It is the District's policy to protect and preserve the water resources within the District by requiring

- financial performance assurances with a permit application. Such assurances will ensure adequate
   adherence to District rules when performing authorized activities.
- 22 1.2.11.2 Requirement

The District may require a performance bond, letter of credit, or other financial assurance in a form approved by the District for an activity permitted under these rules. A financial assurance will not be

- required of any agency of the United States or any governmental unit of the State of Minnesota.
- 26 1.2.11.3 Criteria
- Financial assurances required pursuant to this rule must be issued in compliance with the followingDistrict criteria:
- a. The financial assurance must be a performance bond, letter of credit, cash deposit, or other form
   acceptable to the District. Commercial financial assurances must be from an issuer licensed and
   doing business in the State of Minnesota.
- b. Any bond issued under this section shall be executed by such sureties as are named in the list of
  "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as
  Acceptable Reinsuring Companies," as published in Circular 570 (amended) by the Financial
  Management Service, Surety Bond Branch, US Department of the Treasury. All bonds signed by
  an agent or attorney-in-fact must be accompanied by a certified copy of that individual's
  authority to bind the surety. The evidence of authority shall show that it is effective on the date
  the agent or attorney-in-fact signed each bond.

- c. Financial assurances must be issued in favor of the District and are contingent upon the
   applicant's compliance with the issued permit and payment of District fees. The financial
   assurance must state that, in the event of financial assurance conditions not being met, the
   District may make a claim against it. If the District makes a claim against a financial assurance,
   the full amount of the financial assurance required must be restored within 20 business days.
- d. The financial assurance must be effective for a minimum of three years from the date it was
   issued. The District may require the financial assurance to remain in place until all project
   components are stabilized and verified to be functioning to permitted specifications. The
   financial assurance must contain a provision that it may not be released without the District's
   consent.
- e. The permit applicant must submit the financial assurance. The financial assurance principal may
  be the landowner or the individual or entity undertaking the proposed activity.
- 13 f. Financial assurance will be released only under the terms of section 1.2.11.4
- 14 g. No interest will be paid on financial assurances held by the District.
- h. The District Board of Managers will set the amount of financial assurances by resolution.
   Financial assurance amounts are set to cover potential liabilities to the District, including but not
   limited to the following:
- 18 i. Field inspections and monitoring
- ii. Maintaining and implementing erosion and sediment control and other protections as the
   permit requires
- 21 iii. Planting and establishing buffer area
- iv. Remediation of damages resulting from noncompliance with the permit or for which the
   permittee is otherwise responsible
- 24 1.2.11.4 Financial Assurance Release
- 25 Once the District has received written notification of project completion, it will promptly inspect the
- 26 project to determine whether the project was constructed in accordance with the issued permit and
- 27 District rules. If the project is found in compliance, all practices and project components are stabilized,
- all practices and project components are verified to be functioning to permitted specifications, all
- 29 required documentation has been submitted and approved by the District, and all permit fees have been
- 30 paid, the District will release the financial assurance.
- Further, upon written notice, a portion of the assurance may be released if the District finds that the entire amount is not needed to ensure compliance. After inspection, the District will determine what portion, if any, of the financial assurance can be released. If a portion of the financial assurance is not
- released, the District will notify the permittee of the outstanding compliance matters to address.
- 35 1.2.11.5 Financial Assurances by Rule
- Financial assurance required for a particular permit will include a 10 percent contingency and a 30 percent administrative costs in addition to the amounts calculated according to the criteria found in section 1.2.11.3.h. No financial assurance is required for a project undertaken by or for a resident

- 1 owner on a single-family home site requiring only a permit under Erosion and Sediment Control, unless
- 2 the Board of Managers determines that the project presents a significant risk of damage to water
- 3 resources from erosion. See the fee schedule policy on the District's website for additional information.
- 4 1.2.12 Enforcement
- 5 1.2.12.1 Investigation of Noncompliance
- 6 District staff, agents, and contractors may enter and inspect a property within the watershed to determine
- 7 if a violation of permit conditions or District rules has occurred.
- 8 1.2.12.2 Informal Resolution of Noncompliance
- 9 Before initiating formal proceedings (see below), the District and its staff shall attempt to informally
  10 resolve incidences of noncompliance (i.e., by voluntary corrective actions or after-the-fact permitting).
- 11 1.2.12.3 Board Hearing; Administrative Compliance Order
- 12 The District will provide the permittee or landowner with reasonable notice when a compliance hearing
- 13 will take place. An opportunity to be heard by the Board of Managers will be allotted at the compliance
- 14 hearing, during which the permittee or landowner can address the finding of probable violation. At the
- 15 hearing's conclusion, the District may issue a compliance order.
- 16 1.2.12.4 District Court Enforcement
- 17 The District Board of Managers may seek judicial enforcement of an order and recovery of associated
- 18 legal costs and fees, as provided by Minnesota Statutes chapter 103D.
- 19 1.2.12.5 Liability for Enforcement Costs
- 20 The permittee or owner of a property subject to the District's enforcement action will be liable for
- 21 associated costs incurred by the District. Such costs include but are not limited to inspection and
- 22 monitoring, engineering, technical analysis, and legal and administrative expenses.

### 1 2 Rule B: Erosion and Sediment Control Rule

### 2 **2.1** Policy

- 3 It is the District's policy to
- 4 a. minimize erosion and sediment transport to lakes, streams, fens, and the Minnesota River;
- 5 b. retain or control sediment on land and during land-disturbing activities;
- 6 c. prevent resource degradation and loss or damage to property from erosion and sedimentation;
- 7 d. protect receiving water bodies, wetlands, and storm sewer inlets; and
- e. require the preparation and implementation of erosion and sediment control plans to control
  runoff and erosion.

#### 10 2.2 Regulation

A municipal or District erosion and sediment control permit must be obtained for any land-disturbing
 work in overlay districts or other areas within the watershed as defined below:

- 13 a. General: Land-disturbing activities of one (1) acre or more
- b. HVRA: Land-disturbing activities that involve the displacement or removal of 5,000 square feet
   or more of surface area or vegetation or the excavation of 50 cubic yards or more of earth within
   the HVRA Overlay District, as shown on the Lower Minnesota River Watershed District—High
   Value Resources Area Overlay District Map (Figure 1)

#### 18 2.3 Exceptions

- 19 An erosion and sediment control permit is not required for the following land-disturbing activities:
- a. Minor land-disturbing activities, such as home gardens contained within a residential lot,
  landscape repairs, and maintenance work
- b. Installation of any fence, sign, telephone or electric poles, or other kinds of posts or poles
- 23 c. Emergency activity necessary to protect life or prevent substantial harm to persons or property
- d. All maintenance, repair, resurfacing, and reconditioning activities of existing road, bridge, and
   highway systems that do not involve land-disturbing activities outside of the existing surfaced
   roadway
- 27 e. Agricultural activity

#### 28 2.4 Criteria

- Permit approval for activities that meet the general threshold must demonstrate that the implementationof their erosion and sediment control will meet the following criteria:
- 31 2.4.1 Erosion and sediment control plan that provides the following:
- 32 a. Protection of natural topography and soil conditions

- b. Temporary erosion and sediment control practices consistent with the Minnesota Pollution
   Control Agency's "Protecting Water Quality in Urban Areas," as amended or updated, and the
   "Minnesota Stormwater Manual," as amended or updated
- 4 c. Minimization of the disturbance's intensity and duration
- 5 d. Provide adequate stabilization measures on slopes of 3:1 (H:V) or steeper
- 6 e. Protection of all stormwater conveyance systems during construction activities
- 7 f. Final site stabilization measures
- 8 2.4.2 All waste generated by project activities will be properly managed and disposed of to avoid
  9 adverse impacts on water quality.
- 10 2.4.3 Site Stabilization
- a. Establish sediment control BMPs on all downgradient perimeters of the site and downgradient
   areas of the site that drain to any surface water, including curb and gutter systems, locate
   sediment control practices upgradient of any buffer zones, install sediment control practices
   before any upgradient land-disturbing activities begin and must keep the sediment control
   practices in place until permanent vegetative cover is established.
- b. All soil surfaces that are compacted during construction and remain compacted upon
   construction completion must be decompacted. Decompaction can be achieved through soil
   amendment and/or ripping to a depth of 18 inches. All decompaction measures should be
   completed before final stabilization.
- c. All temporary erosion and sediment control BMPs must be maintained until construction is
   completed and permanent vegetative cover is established, where appropriate, to a consistent,
   uniform density of 70 percent of its expected final growth..
- d. When final stabilization is achieved, all temporary erosion and sediment control BMPs must be
   removed from the project site.
- e. All disturbed areas must be finally stabilized within 14 days of completing land-alteringactivities.
- 27 2.4.4 Inspection and Maintenance
- The permit holder is responsible for inspecting and maintaining the project site until final stabilization is complete, including ensuring that all erosion and sediment control measures are effective.
- 30 a. Inspection
- Routine inspections shall be conducted at least once every seven (7) days during active construction and within 24 hours after a rainfall event greater than 0.5 inch in 24 hours by the owner or the owner's representative. Following a rainfall inspection, the next inspection shall be conducted within seven (7) days. The inspection schedule will be modified for the following conditions:
- i. Where parts of the construction site have permanent cover, but work remains on otherparts of the site, inspections shall be reduced to once per month.

1 2 3 4 5	ii.	Where construction sites have permanent cover on all exposed soil areas and no construction activity is occurring anywhere on the site, monthly inspections shall be performed for 12 months (except during frozen ground conditions). After the 12th month of permanent cover and no construction activity, inspections may cease until construction activity resumes or sooner if notified by the District or the LGU.
6 7 8	iii.	Where frozen ground conditions have resulted in suspension of work, the inspection and maintenance schedule shall resume within 24 hours after runoff occurs at the site or upon resuming construction, whichever comes first.
9	iv.	Routine inspections shall include the following:
10 11		1. All areas disturbed by construction activity and areas used for storage of materials exposed to precipitation
12 13		2. Discharge locations, inaccessible locations, and nearby downstream locations where inspections are practicable
14 15		3. Locations where vehicles enter or exit the site for evidence of off-site sediment tracking
16 17	v.	Records for each inspection and maintenance activity shall be kept on file with the owner and shall contain the following information:
18		1. Date and time of inspection
19		2. Name, title, and qualifications of person(s) conducting inspection
20 21		3. Date, duration, and amount of all rainfall events that produce more than 0.5 inch of rain in a 24-hour period and whether any discharges occurred
22 23		4. Inspection findings, including corrective action recommendations and implementation dates
24		5. Locations of the following:
25		a. Sediment discharges or other pollutants from the site
26		b. BMPs that need to be maintained
27 28		c. BMPs that have failed to operate as designed or have proven inadequate for a particular location
29		d. Needed BMPs that did not exist at the time of inspection
30		6. Documented changes to the erosion and sediment control plan
31		7. Inspector's signature

- 1 The owner shall keep an inspection log with the erosion and sediment control plan for a period of 2 three (3) years following the completion of the project and filing of the Notice of Termination 3 (NOT).
- 4 b. Maintenance

All maintenance conducted during construction must be recorded in writing, and these records must
be kept. All nonfunctional BMPs must be repaired, replaced, or supplemented with functional BMPs
within 24 hours after discovery or as soon as field conditions allow access, unless another period is
specified below. Maintenance will include the following:

- 9 i. Excess sediment behind silt fences and biorolls shall be removed and properly disposed
  10 of when sediments reach one third the height of the structure. Such sedimentation shall be
  11 corrected by the next business day following discovery.
- ii. Construction site vehicle exit locations shall be inspected for evidence of off-site
  sediment tracking onto paved surfaces. Tracked sediment will be removed from all paved
  surfaces within 24 hours of discovery or, if applicable, within a shorter time.
- iii. Surface waters, including drainage ditches and conveyance systems, shall be inspected
  for evidence of erosion and sediment deposition. Evidence of erosion and/or sediment
  deposition will be addressed within seven (7) calendar days.
- iv. Infiltration areas shall be maintained to ensure that no compaction or sedimentation
   occurs.
- 20 v. Construction entrances shall be maintained daily.
- 21 vi. Turf shall be maintained until final stabilization is established.
- 22 The maintenance of temporary erosion and sediment controls and implementation of additional

23 controls shall be performed as soon as possible and before the next storm event, whenever

24 practicable. All remaining temporary erosion and sediment controls and accumulated sediments from

- silt fences will be removed within 30 days of achieving final stabilization at the site.
- 26 2.5 Required Information and Exhibits
- The following exhibits must accompany the permit application (one hardcopy set of plans [11 inches by 17 inches] and one set as electronic files in a format acceptable to the District):
- 29 2.5.1 A narrative that includes the following:
- 30 a. The name, address, and telephone number(s) of all property owners
- b. The name, address, and telephone number(s) for all contractors undertaking land-disturbing
   activities as part of the proposed project
- 33 c. The property owner's signature
- 34 d. A statement granting the District and its authorized representatives' access to the site for35 inspection purposes

- e. Designation of an individual who will remain liable to the District for performance under this
   Rule from the time the permitted activities commence until vegetative cover is established and
   the District has certified satisfaction with erosion and sediment control requirements
- 4 2.5.2 An erosion and sediment control plan that includes the following:
- a. Topographic maps of existing and proposed conditions that clearly indicate all hydrologic
  features and areas where grading will expose soils to erosive conditions as well as the flow
  direction of all runoff (single-family home construction or reconstruction projects may comply
  with this provision by providing satellite imagery or an oblique map acceptable to the District)
- 9 b. Tabulation of the construction implementation schedule for all projects except construction or
   10 reconstruction of a single-family home
- c. Name, address, and phone number of the individual responsible for inspection and maintenance
   of all erosion and sediment control measures
- d. Temporary erosion and sediment control measures that will remain in place until vegetation is
   established
- 15 e. All final erosion control measures and their locations
- 16 f. Staging areas, as applicable
- 17 g. Delineation of any floodplain and/or wetland area changes
- 18 h. Documentation of the project's NPDES Construction Stormwater Permit status, if applicable

# **3** Rule C: Floodplain and Drainage Alteration Rule

### 2 **3.1** Policy

- 3 It is the District's policy to
- a. regulate alterations within the floodplain and drainageways within the watershed to provide flood
  protection to natural resources, permanent structures, and private lands, in accordance with
  Minnesota Statutes 103F;
- b. preserve existing water storage capacity below the 100-year high-water elevation of all public
  waters, wetlands subject to the Wetland Conservation Act, and public drainage systems subject
  to Minnesota's buffer law in the watershed to minimize the frequency and severity of high water;
  and
- c. minimize development below the Federal Emergency Management Agency (FEMA) 100-year
   flood elevation that will unduly restrict flood flows or aggravate known high water problems.

#### 13 3.2 Regulation

A municipal or District permit is required for any alteration to or filling of land below the 100-year flood
 elevation of any wetland, public water, or landlocked subwatershed (as identified by municipalities) in
 accordance with state-approved floodplain management and shoreland ordinances.

# 17 3.3 Exceptions

- 18 A floodplain and drainage alternation permit is not required if all of the following conditions exist:
- 19 a. The 100-year flood elevation of a waterbody is entirely within a municipality.
- 20 b. The water basin is landlocked.
- 21 c. The municipality has adopted a floodplain ordinance regulating floodplain encroachment.
- d. The proposed project is entirely within the water basin drainage area.

#### 23 **3.4** Criteria

- All permitted projects under this rule shall be subject to the following criteria and shall be completed in accordance with state-approved floodplain management and shoreland ordinances:
- a. Placement of fill below the 100-year flood elevation is prohibited unless documentation prepared
  by a professional engineer shows that the proposed fill will not cause a rise in the 100-year flood
  elevation of the waterbody.
- 29 i. A no rise certification by a professional engineer satisfies this requirement.
- ii. Compensatory storage used to offset proposed fill in the floodplain, shall be created
   before the proposed fill is placed in the floodplain, unless the permit applicant
   demonstrates that doing so is impractical and that placement of fill and creation of
   compensatory storage can be achieved concurrently.
- b. All new residential, commercial, industrial, and institutional structures shall be constructed such
  that the lowest floor of the lowest enclosed area (including basement or crawl space) is at a

- minimum of two (2) feet above the 100-year high water elevation, unless they have protection
   through floodproofing or by another approved construction technique.
- c. No permanent structure, except for FEMA and National Flood Insurance Program approved
   structures and uses, may be constructed in the floodway.
- d. No person shall install or remove a culvert or other artificial means to remove or drain surface
  water, create artificial pond areas, or obstruct the natural flow of waters without demonstrating
  that the activity has no adverse impact on upstream or downstream landowners or water quality,
  habitat, or fisheries.
- 9 e. Temporary placement of fill within the floodway for river dredge, including facilities for such
  10 activity, shall be allowed when it is conducted in agreement with the United States under the
  11 Rivers and Harbors Act and it meets requirements of the LGU.

# 12 **3.5** Required Information and Exhibits

- The following exhibits must accompany the permit application (one hardcopy set of plans [11 inches by 14 17 inches] and one set as electronic files in a format acceptable to the District):
- 15 3.5.1 A site plan showing the following:
- 16 a. Property lines
- b. Delineation of the work area
- 18 c. Existing elevation contours of the work area
- d. Ordinary high water level or normal water elevation and 100-year flood elevations (all elevations must reference the NAVD 1988 datum)
- 21 3.5.2 Grading plan showing proposed elevation changes
- 22 3.5.3 Preliminary plat of proposed land development
- 3.5.4 Determination by professional engineer of the 100-year flood elevations for the parcel before and
   after the project
- 3.5.5 Computation by a professional engineer of cut, fill, and change in water storage capacity and
   conveyance resulting from proposed activity
- 27 3.5.6 Erosion control plan
- 28 3.5.7 Soil boring information, if requested by the municipal or District engineer
- 3.5.8 Documentation that drainage and flowage easements over all land and facilities below the 100-year flood elevation, if required by the municipality with jurisdiction, have been conveyed and
  recorded. For public entities, this requirement may be satisfied by a written agreement executed
  with the District in lieu of a recorded document. The agreement must state that, if the land within
  the 100-year floodplain is conveyed, the public body will require the buyer to comply with this
  subsection.

# 1 4 Rule D: Stormwater Management Rule

## 2 **4.1 Policy**

- 3 It is the District's policy to
- a. manage new development, redevelopment, and drainage alternations by requiring each
   development or land-disturbing activity to manage its stormwater effectively, either on- or off site;
- b. promote and encourage a reduction in runoff rates to encourage infiltration and to promote
  groundwater recharge;
- 9 c. encourage infiltration and stormwater storage in the District's upland areas;
- d. maximize groundwater recharge as a means of maintaining drinking water supplies, preserving
   base flows in streams and water levels in fens, and limiting discharges of stormwater to
   downstream receiving waters;
- e. protect and maintain existing groundwater flow, promote groundwater recharge, and improvegroundwater quality and aquifer protection;
- f. require that property owners control the rate and volume of stormwater runoff originating from
  their property so that surface water and groundwater quantity and quality is protected or
  improved, soil erosion is minimized, and flooding potential is reduced; and
- 18 g. protect and improve natural resources within the watershed to prevent further degradation.

### 19 4.2 Regulation

- A municipal or District permit that incorporates an approved stormwater management plan is required under this rule prior to the commencement of any activities to which this rule applies. The District may review a stormwater management plan at any point in the development of a regulated project and encourages project proposers to seek the District's early review of plans.
- 24 The requirements of this rule apply to any land-disturbing activity that will involve the following:
- a. General: Development, redevelopment, and drainage alterations (including roads) creating new
   impervious areas greater than one (1) acre
- b. HVRA: Development, redevelopment, and drainage alternations (including roads) creating new
   impervious areas greater than 10,000 square feet in an HVRA Overlay District, as shown on the
   Lower Minnesota River Watershed District—High Value Resources Area Overlay District Map
   (Figure 1)

#### 31 4.3 Exceptions

36

- 32 The requirements of this rule do not apply to the following:
- a. Construction or remodeling on a single-family homesite consistent with a subdivision,
   development, or redevelopment plan implemented in accordance with a District permit issued
   after May 1, 2020, and an approved erosion control prevention and sediment control plan
  - b. Rehabilitation of paved surfaces

- c. Trails, sidewalks, and retaining walls that do not exceed 10 feet in width and are bordered down
   gradient by a pervious area extending at least half the trail width
- d. Land-disturbing activities that do not involve creation of new impervious surface, reconstruction
   of existing impervious surface, or grading that materially alter stormwater flow at a site
   boundary

#### 6 4.4 Criteria

Permit approval for activities that meet the general threshold must demonstrate that the implementation
of their stormwater management plan will meet the following criteria:

9 4.4.1 Rate Control

Stormwater runoff rate from development, redevelopment, and drainage alterations shall not exceed the existing runoff rates for the 1 or 2-year, 10-year, and 100-year 24-hour events using Atlas 14 nested distribution.

13 4.4.2 Volume

a. General: For projects that create one (1) acre or more of new impervious surface on sites without restrictions (such as factors that prevent attainment of the performance goal, like shallow depth to bedrock, presence of contaminated soils, and lack of access because utilities are present [*Minnesota Stormwater Manual*, 2019]), the post-construction stormwater runoff volume retained on-site shall be equivalent to one (1) inch of runoff from impervious surfaces or the MPCA's Construction General Permit abstraction requirements (as amended), whichever is greater.

b. HVRA: Projects that create new impervious areas greater than 10,000 square feet in an HVRA
 Overlay District have the following volume requirements:

- i. New development: For new, nonlinear developments that create 10,000 square feet or
   more of new impervious surface on sites without restrictions, the post-construction
   stormwater runoff volume retained on-site shall be equivalent to 1.0 inch of runoff from
   impervious surfaces.
- ii. Redevelopment: Nonlinear redevelopment projects on sites without restrictions that
  create 10,000 square feet or more of new and/or fully reconstructed impervious surfaces
  shall capture and retain on-site 1.1 inches of runoff from the new and/or fully
  reconstructed impervious surfaces.
- iii. Linear projects: Linear projects on sites without restrictions that create 10,000 square feet
   or greater of new and/or fully reconstructed impervious surfaces shall capture and retain
   the larger of the following:
- 341.0.55 inch of runoff from the new and fully reconstructed impervious surfaces
  - 35 2. 1.1 inches of runoff from the net increase in impervious area

To the maximum extent practicable, volume control shall be fully met on-site. Site conditions may make infiltration undesirable or impossible. The owner must make soil corrections and/or investigate other

- locations on the site for feasible infiltration locations. Infiltration of stormwater must avoid areas of
   contaminated soil.
- 3 c. Infiltration practices are not allowed in the following areas:
- 4 i. Areas that receive discharges from vehicle fueling and maintenance facilities
  5 ii. Areas with less than three (3) feet of separation distance from the bottom of the
  6 infiltration system to the elevation of the seasonally saturated soils or the top of bedrock
- iii. Areas that receive discharges from industrial facilities that are not authorized to infiltrate
   industrial stormwater under an NPDES/SDS Industrial Stormwater Permit issued by the
   MPCA
- 10iv.Areas where infiltrating stormwater will mobilize high levels of contaminants in soil or11groundwater
- v. Areas of predominately Hydrologic Soil Group D (clay) soils, unless allowed by an LGU
   with a current NPDES/SDS Municipal Separate Storm Sewer Systems (MS4) permit
- vi. Areas within 1,000 feet up gradient or 100 feet down gradient of active karst features,
   unless allowed by an LGU with a current MS4 permit
- vii. Areas within a Drinking Water Supply Management Area (DWSMA), as defined in
   Minnesota Administrative Rules 4720.5100, subpart 13., unless allowed by an LGU with
   a current MS4 permit
- viii. Areas where soil infiltration rates are more than 8.3 inches per hour, unless soils are
  amended to slow the infiltration rate below 8.3 inches per hour or as allowed by an LGU
  with a current MS4 permit
- 22 ix. Areas within the LMRWD Steep Slopes Overlay District (See Rule F)

If the permittee claims that infiltration is not feasible or allowed on-site, sufficient supporting documentation must be provided with the permit application. Filtration technologies are an acceptable alternative for types C and D soils and other sites where infiltration is infeasible given the criteria above.

26 4.4.3 Water Quality

- a. General: Projects that create one (1) acre or more of new impervious surface shall have no net
   increase from existing conditions in total phosphorus (TP) and total suspended solids (TSS) to
   receiving waterbodies.
- b. HVRA: Projects that create new impervious areas greater than 10,000 square feet in an HVRA
   Overlay District have the following water quality requirements:
- i. Total phosphorus and total suspended solids: All projects shall have a net decrease TP
   and TSS to receiving waterbodies from existing conditions. For new development
   projects, the decrease in TP and TSS shall be 60 percent and 80 percent, respectively,
   from existing conditions.
- 36 ii. Buffer zone: An undisturbed buffer zone of 100 linear feet from trout waters shall be
  37 maintained at all times, both during construction and as a permanent feature after

1 2	construction, except where a water crossing, or other encroachment is necessary to complete the project.
3 4 5 6 7	1. Exceptions: The replacement of existing impervious surfaces within the buffer zone is allowed provided that the use of additional or redundant BMPs minimizes all potential water quality, scenic, and other environmental impacts of the activity. Buffer encroachments (circumstance and reason) and minimization activities must be documented.
8 9 10 11 12 13	iii. Temperature controls: Permanent stormwater management facilities shall be designed to minimize any increase in the temperature of trout waters receiving waters resulting from the 1 and 2-year 24-hour precipitation events. This includes all tributaries of designated trout streams within the Public Land Survey System (PLSS) section where a trout water is located. Projects that discharge to trout waters must minimize the impact using one or more of the following measures, in order of preference:
14	1. Minimize new impervious surfaces
15 16	2. Minimize the discharge from connected impervious surfaces by discharging to vegetated areas or grass swales and using other nonstructural controls
17 18	3. Use infiltration or other volume reduction practices to reduce stormwater runoff in excess of pre-project conditions (up to the 2-year, 24-hour precipitation event)
19 20 21 22	<ol> <li>Design an appropriate combination of measures, such as shading, filtered bottom withdrawal, vegetated swale discharges, or constructed wetland treatment cells, that will limit temperature increases when incorporating ponding. Also, design the pond to be drawn down in 24 hours or less.</li> </ol>
23	5. Use other methods that will minimize any increase in trout water temperature
24	4.4.4 Maintenance and Easement
25 26	The permittee is responsible for developing and adhering to a maintenance plan for the permitted project, including the acquisition of all necessary easements.
27 28	a. All stormwater management structures and facilities must be designed for maintenance access and properly maintained in perpetuity so that they continue to function as designed.
29 30 31	b. A maintenance plan shall identify and protect the design, capacity, and functionality of on-site and off-site stormwater management facilities; specify the methods; and schedule responsible parties for maintenance for every stormwater management facility.
32 33 34 35 36	c. The maintenance agreement shall be recorded with the applicable county (Carver, Dakota, Hennepin, Scott, or Ramsey) as part of the LGU or other development approval process. The District may require that stormwater management structures and facilities be publicly dedicated or placed in a conservation easement, giving rights of enforcement to an LGU, the District, or other appropriate public authority.
37 38	d. A public entity assuming a maintenance obligation may submit a written executed agreement in lieu of the recorded maintenance agreement.

1 4.4.5 Alternative Measures

2 At sites where infiltration is infeasible, an applicant must comply with the NPDES General Construction

3 Permit, issued by the MPCA, August 1, 2018, as amended.

#### 4 4.5 Required Information and Exhibits

- 5 The following exhibits must accompany the permit application (one hardcopy set of plans [11 inches by
- 6 17 inches] and one set as electronic files in a format acceptable to the District):
- 7 4.5.1 A narrative explaining the existing and proposed conditions
- 8 4.5.2 Stormwater management system modeling in a form acceptable to the District that utilizes the
   9 most recent applicable precipitation reference data (e.g., Atlas 14), for example, HydroCAD,
   10 SWMM, MIDS calculator, or P8
- 11 4.5.3 A site plan showing the following:
- 12 a. Property lines and delineation of lands under ownership of the applicant
- 13 b. Existing and proposed elevation contours
- c. Identification of existing and proposed normal and ordinary high- and 100-year water elevations
   on-site.
- 16 4.5.4 A stormwater management plan that includes, at a minimum, the following:
- 17 a. Proposed and existing stormwater facility locations, alignment, and elevation
- b. Delineation of existing wetlands, marshes, shoreland, and/or floodplain areas on-site or to which
  any portion of the project parcel drains; except where a project will not alter or change the
  hydrology of a wetland, the plan need only identify the wetland.
- c. Geotechnical analysis, including soil borings, at all proposed stormwater management facility
   locations
- 23 d. If infiltration of runoff is proposed, data must be submitted showing the following:
- i. No evidence of groundwater or redoximorphic soil conditions within three (3) feet of the
  bottom of the facility, practice, or system
- 26 ii. Soil conditions within five (5) feet of the bottom of any stormwater treatment facility,
  27 practice, or system
- iii. If requested by the engineer, site-specific infiltration capacity of soils at the bottom of the
  facility, practice, or system. In addition, the District engineer may require submission of a
  phase I environmental site assessment and/or other documentation to facilitate analysis
  by the District of the suitability of the site for infiltration.
- e. Construction plans and specifications for all proposed stormwater management facilities,
   including design details for outlet control structures
- f. Stormwater runoff volume and rate analyses for the 2-, 10-, and 100-year 24-hour critical events,
   existing and proposed conditions, using Atlas 14 nested distribution

- g. All hydrologic, water quality, and hydraulic computations completed to design the proposed
   stormwater management facilities
- 3 h. Narrative addressing incorporation of retention BMPs
- i. Platting or easement documents showing sufficient drainage and ponding/flowage easements
  over hydrologic features, such as floodplains, storm sewers, ponds, ditches, swales, wetlands,
  and waterways, if required by the municipality with jurisdiction
- 7 j. Documentation of the project's NPDES Construction Stormwater Permit status, if applicable
- k. If a stormwater harvest and reuse practice is proposed to meet applicable requirements, the
   following materials must be submitted:
- i. An analysis using a stormwater reuse calculator or equivalent methodology approved by
   the District engineer
- 12 ii. Documentation of the adequacy of soils, storage capacity, and delivery systems
- 13 iii. Delineation of green space area to be irrigated, if applicable
- iv. A detailed irrigation or usage plan showing compliance with the District's volume retention requirements.
- 4.5.5 Documentation demonstrating that the applicant holds the legal rights necessary to discharge to
   any off-site stormwater facility/facilities used for compliance and that the facility/facilities are
   subject to a maintenance document satisfying the requirements of this rule
- 4.5.6 An erosion and sediment control plan complying with the District's Erosion and Sediment
   Control Rule
- 21 4.5.7 A maintenance plan and applicable maintenance agreements

1 5 Rule E: Shoreline and Streambank Alteration Rule (Reserved)

# 1 6 Rule F: Steep Slopes Rule

### 2 **6.1 Policy**

- 3 It is the District's policy to
- a. protect water quality down gradient of steep slopes from sediment, nutrients, bacteria, and other
   contaminant pollutant loadings;
- 6 b. maintain stability of steep slopes, shorelines, and other areas prone to erosion;
- c. sustain and enhance the biological and ecological functions of noninvasive vegetation on steep
   slopes as outlined in the Lower Minnesota River Watershed District Vegetation Management
   Plan;
- 10 d. minimize impacts to and preserve the natural character and topography of steep slopes;
- e. protect properties and waterbodies adjacent to steep slopes from erosion, sedimentation,
   flooding, and other damage; and
- f. promote public safety by requiring certification from qualified individuals before land-disturbing
   activities and other changes to land on steep slopes.

#### 15 6.2 Regulation

- 16 A municipal or District permit must be obtained for the following activities:
- a. Land-disturbing activities that involve the excavation of 50 cubic yards or more of earth or
   displacement or removal of 5,000 square feet or more of surface area or vegetation within the
   Steep Slopes Overlay District, as shown on the Lower Minnesota River Watershed District—
   Steep Slopes Overlay District Map (Figure 2)
- b. Activities requiring municipal/LGU grading, building, parking lot, and foundations permits that
   result in a net increase in impervious surface or stormwater runoff within the Steep Slopes
   Overlay District, as illustrated on Figure 2

#### 24 6.3 Exceptions

- 25 A steep slopes permit is not required for the following activities:
- a. New impervious areas associated with driveway widenings that drain to the street where a
   municipal storm sewer system manages runoff water
- b. Maintenance, repair, or in-kind replacement of existing structures, public roads, utilities, and
   drainage systems within the Steep Slopes Overlay District
- c. Disturbances that are part of an approved LWP to repair, grade, or reslope existing steep slopes
   that are eroding or unstable to establish stable slopes and vegetation
- 32 d. Native plantings that enhance natural vegetation of steep slopes
- e. Selective removal of noxious, exotic, or invasive vegetation, using locally recognized methods to
   control and/or minimize their spread
- f. Pruning of trees or vegetation that are dead or diseased or pose a public hazard and removal of
   vegetation in emergency situations from steep slopes

- 1 g. Maintenance of existing lawns, landscaping, and gardens
- 2 h. Agricultural and forestry activities

# 3 6.4 Criteria

4 All permitted projects under the Steep Slopes Rule must comply with the following regulations:

- 6.4.1 Land-disturbing activities as regulated in this section may occur within the Steep Slopes Overlay
   District provided that a qualified professional/professional engineer registered in the state of
   Minnesota certifies the area's suitability for the proposed activities, structures, or uses resulting
   from the activities and that the following requirements are addressed:
- 9 a. Minimum erosion and sediment control BMPs include site stabilization and slope restoration
   10 measures to ensure the proposed activity will not result in
- 11 i. adverse impacts to adjacent and/or downstream properties or water bodies;
- 12 ii. unstable slope conditions; and
- 13 iii. degradation of water quality from erosion, sedimentation, flooding, and other damage.
- b. Preservation of existing hydrology and drainage patterns. Land-disturbing activities may not result in any new water discharge points on steep slopes or along the bluff.
- 6.4.2 Stormwater ponds, swales, infiltration basins, or other soil saturation-type features shall not be
   constructed within a Steep Slopes Overlay District.
- 18 6.5 Required Information and Exhibits
- The following exhibits must accompany the permit application (one hardcopy set of plans [11 inches by17 inches] and one set as electronic files in a format acceptable to the District):
- 21 6.5.1 A narrative that includes the following:
- a. The name, address, and telephone number(s) of all property owners
- b. The name, address, and telephone number(s) for all contractors undertaking land-disturbing
   activities as part of the proposed project
- 25 c. The signature of the property owner
- d. A statement granting the District and its authorized representatives' access to the site for
   inspection purposes
- e. Designation of an individual who will remain liable to the District for performance under this
   rule from the time the permitted activities commence until vegetative cover is established and the
   District has certified its satisfaction with erosion and sediment control requirements
- 31 f. An explanation of existing and proposed conditions
- 32 6.5.2 An erosion and sediment control plan including the following:
- a. Topographic maps of existing and proposed conditions that clearly indicate all hydrologic
   features and areas where grading will expose soils to erosive conditions as well as the flow

1 2		direction of all runoff (single-family home construction or reconstruction projects may comply with this provision by providing satellite imagery or an oblique map acceptable to the District)	
3 4	b.	Tabulation of the construction implementation schedule for all projects, except construction or reconstruction of a single-family home	
5 6	c.	Name, address, and phone number of the individual responsible for inspection and maintenanc of all erosion and sediment control measures	
7 8	d.	Temporary erosion and sediment control measures that will remain in place until vegetation is established	
9	e.	All final erosion control measures and their locations	
10	f.	Staging areas, as applicable	
11	g.	Delineation of any floodplain and/or wetland area changes	
12	h.	Documentation of the project's NPDES Construction Stormwater Permit status, if applicable	
13 14 15	6.5.3	Stormwater management system modeling in a form acceptable to the District and that uses the most recent applicable precipitation reference data (e.g., Atlas 14), for example, HydroCAD, SWMM, MIDS calculator, or P8	
16	6.5.4	A site plan showing the following:	
17	a.	Property lines and delineation of lands under ownership of the applicant	
18	b.	Existing and proposed elevation contours	
19 20	c.	Identification of existing and proposed normal and ordinary 100-year and high water elevations on-site	
21	6.5.5	A stormwater management plan, including, at a minimum:	
22	a.	Proposed and existing stormwater facilities location, alignment, and elevation	
23 24 25	b.	Delineation of existing wetlands, marshes, shoreland, and/or floodplain areas on-site or to which any portion of the project parcel drains; except that where a project will not alter or change the hydrology of a wetland, the wetland need only be identified on the plan.	
26 27	c.	Geotechnical analysis, including soil borings, at all proposed stormwater management facility locations	
28	d.	If infiltration of runoff is proposed, data must be submitted showing the following:	
29 30	i	. No evidence of groundwater or redoximorphic soil conditions within three (3) feet of the bottom of the facility, practice, or system	
31 32	ii	. Soil conditions within five (5) feet of the bottom of any stormwater treatment facility, practice, or system	
33 34 35 36	iii	. If requested by the engineer, site-specific infiltration capacity of soils at the bottom of the facility, practice, or system. In addition, the District engineer may require submission of a phase I environmental site assessment and/or other documentation to facilitate analysis by the District of the suitability of the site for infiltration.	
		Ainnesota River Watershed District	

1 2	e.	Construction plans and specifications for all proposed stormwater management facilities, including design details for outlet control structures
3 4	f.	Stormwater runoff volume and rate analyses for the 2-, 10-, and 100-year 24-hour critical events, existing and proposed conditions, using Atlas 14 nested distribution
5 6	g.	All hydrologic, water quality, and hydraulic computations completed to design the proposed stormwater management facilities
7	h.	Narrative addressing incorporation of retention BMPs
8 9 10	i.	Platting or easement documents showing sufficient drainage and ponding/flowage easements over hydrologic features, such as floodplains, storm sewers, ponds, ditches, swales, wetlands, and waterways, if required by the municipality with jurisdiction
11	j.	Documentation of the project's NPDES Construction Stormwater Permit status, if applicable
12 13	k.	If a stormwater harvest and reuse practice is proposed to meet applicable requirements, submission of
14 15	iv	<i>an</i> analysis using a stormwater reuse calculator or equivalent methodology approved by the District engineer;
16	•	documentation of the adequacy of soils, storage capacity, and delivery systems;
17	v	i. delineation of green space area to be irrigated, if applicable; and
18 19	vi	i. a detailed irrigation or usage plan showing compliance with the District volume-retention requirements.
20 21 22	6.5.6	Documentation that the applicant holds the legal rights necessary to discharge to any off-site stormwater facility/facilities used for compliance and that the facility/facilities are subject to a maintenance document satisfying the requirements of this rule
23	6.5.7	A maintenance plan and applicable maintenance agreements
24 25 26 27	6.5.8	Construction plans and specifications certifying construction on the steep slope by a registered professional engineer. The certification must indicate that the slope is suitable to withstand proposed construction.
27		
## 1 7 Rule G: Water Appropriations Rule (Reserved)

## 1 8 Rule H: Water Crossing Rule (Reserved)

1 Figure 1 Lower Minnesota River Watershed District—High Value Resources Area Overlay District Map









5/4/2018



Source: Minnesota Geospatial Commons (MNDNR and BWSR), Burns & McDonnell Engineering Company, Inc.

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1 Figure 2 Lower Minnesota River Watershed District—Steep Slopes Overlay District Map

Lower Minnesota River Watershed District Draft Rules











Source: Minnesota Geospatial Commons (MNDNR, BWSR, and MPCA), Burns & McDonnell Engineering Company, Inc.

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