

Date: March 1, 2019

Invoice:

2019-02

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Mary Kaye Wahl
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 February 1 through February 28, 2019

Description	Hours	Rate/Hour	Amount
General Administration	149	\$75	\$ 11,175.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	149	\$75	\$ 11,175.00

Parking (7706)		
Date	Description	Total
2/2/2019	parking at Super Bee Weekend	\$ 6.00
2/6/2019	Parking at Capitol to meet w/Rep. Hansen	\$ 4.00
TOTAL:		\$ 10.00

Taxable Meal (7721)		
Date	Description	Total
2/21/190	Attend UMWA monthly meeting	\$ 20.00
TOTAL:		\$ 20.00

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
2/1/2019	45.9	\$0.580	\$ 26.62	Travel to Chaska to pick up mail & pay claims
2/2/2019	24.7	\$0.580	\$ 14.33	Travel to U of M St. Paul Campus to attend Super Bee Weekend
2/6/2019	30.4	\$0.580	\$ 17.63	Travel to Capitol to meet w/ Representative Hansen
2/15/2019	45.9	\$0.580	\$ 26.62	Travel to Chaska to pick up mail & pay claims
2/19/2018	20.4	\$0.580	\$ 11.83	Travel to Barr Engineering to discuss dredge capital project
2/20/2019	73.1	\$0.580	\$ 42.40	To Cap Region for MAWA mtg.; to Shakopee for Amazon mtg.; to Chaska for LMRWD board mtg.
2/21/2019	48.1	\$0.580	\$ 27.90	To Lilydale for UMWA monthly meeting
2/22/2019	49.1	\$0.580	\$ 28.48	Travel to Chaska to pick up mail& attend CCWMO TAC meeting; meet w/ P. Nelson in Minnetonka
2/28/2019	47.1	\$0.580	\$ 27.32	Travel to Chanhassen for TH 101 meeting
TOTAL:	384.7		\$ 223.13	

Hourly Charges.....	\$ 11,175.00
Expenses.....	\$ 20.00
Mileage & Parking.....	\$ 233.13
TOTAL INVOICE CHARGES.....	\$ 11,428.13

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
Date								
	5.75				5.75		Carry forward from previous month	
02/01/19	7				7	45.9	Emails to/from: D. Meyer, B. Zabel, J. Carlson, D. Wall, D. Young, K. Galles, Hennepin County; get signed up for Hennepin County new tax portal; travel to Chaska to pick up mail and pay claims; prepare claims for payment	
02/02/19	0				0	24.7	Attend Super Bee Weekend at University of Minnesota St. Paul Campus	
	12.75	0	0	0	12.75		WEEKLY TOTAL	
02/04/19	2.5				2.5		Emails to/from: A. Hillman, B. Zabel, J. Kinney, D. Young, S. Middleton, D. Gaross, J. Skancke, D. Jacobson, B. Watson, Legislative Water Commission; review report from Legislative Water Commission; Review Mississippi River Gorge Park Master Plan	
02/05/19	7.5				7.5		Phone calls to/from: L. Frenette; emails to/from: C. Zadak, A. Helmers, E. Javens, R. Leaf, L. Frenette, S. Sparlin, MPARS, J. Horn, W. Hong; meet with Kelly Spitzley and D. Young to discuss website maintenance; Update website; review legislative water commission weekly report;	
02/06/19	5				5	30.4	Travel to St. Paul to meet with Representative Hansen; emails to/from: K. Templin, J. Carlson, B. Watson, S. Khazrajafari, D. Young, R. Leaf, K. Phillips	
02/07/19	8				8		Review draft rules; emails to/from: City of Shakopee, D. Young Hennepin County Natural Resource Partnership, Pace Labs, K. Larson, L. Stovring, S. Arnold, C. Magnuson, S. Sparlin,	
02/08/19	4				4		Review USGS Report on acoustic doppler monitoring: review Mississippi River Gorge report; emails to/from D. Young, L. Frenette, K. Templin, J. Groten, MPARS, Friends of Pool 2, G, Schroeder, L. Stovring	
02/09/19						1.5	Emails to/from: J. Brennan, D. Young; review staff review of MN River Sediment Reduction Strategy;	
	27	0	0	0	27		WEEKLY TOTAL	
02/11/19	3.25				3.25		phone calls to/from: D. Young; emails to/from: D. Young, S. Sparlin, S. Kinzel, B. Martin, Pace Labs, E. Alms, M. Bokman, Metro Sales, K. Spitzley; review invoices; review project review for West Chaska Creek project;	
02/12/19	6				6		meet with D. Young to review I-494 project and TH101 project; phone calls to/from: L. Frenette; emails to/from: D. Young, T. Luke, P. Leete, S. Kinzel, R. Thibault, MAWD, M. Perry, B. Gruidl; arrange meeting with other stakeholders to discuss I494	
02/13/19	9				9		emails to/from: P. Nelson, D. Young, MPARS, G. Genz, R. Main, T. Suss, S. Sparlin, B. Gruidl, R. Anhorn, S. Ristow, M. Perry, T. Dill; work on February meeting packet and agenda;	
02/14/19	6				6		Work on Febraury agenda and meeting packet; emails to/from: R. Johnson, S. Dingle, P. Nelson, Pace Labs, S. Cotton, B. Mareck, Friends of MN Valley, Friends of Pool 2, Lake Pepin Legacy Alliance	
02/15/19	9				9	45.9	Travel to Chaska to pick up mail; prepare and pay claims; email to/from: D. Young, P. Nelson, H. Zeng, L. Stovring, K. Templin, S. Cotton, D. Lynch, T. Sundby, MAWD; work on February meeting packet and agenda; post packet on line;	
02/16/19	9				9		Complete meeting packet; upload to website; email Managers & agenda distribution list; emails to/from: D. Wall, D. Young	
02/17/19	4				4		Work on January meeting minutes; emails to/from: D. Hron, J. Kolb	
	46.25	0	0	0	46.25		WEEKLY TOTAL	
02/18/19	4.5				4.5		Finish January meeting minutes and administrator report; post to website; emails to/from: D. Young	
02/19/19	5.5				5.5	20.4	Phone calls to/from: J. Hamlin; emails to/from: Manager Raby, J. Hamlin, meet with D. Young, Barr, T. Luke to discuss dredge site; Invoicing;	
02/20/19	12				12	73.1	Attend Minnesota Association of Watershed Administrators meeting at Cap Region WD; emails to/from: D. Wabbe, J. Kolb, B. Zabel, J. Utecht, Managers, G. Genz, D. Young, B. Gruidl, C. Coudron; meet with City of Shakopee re: Amazon stormwater issue; prepare meeting packet for public; prepare for and attend Board of Manager meeting	

02/21/19	5.5				5.5	48.1	Prepare meeting minutes to send to Time Savers; emails to/from: C. Coudron, P. Nelson, B. Gruidl; attend UMWA monthly meeting;
02/22/19	8				8	49.1	Attend Carver County WMO Plan update meeting in Chaska; pick up mail at office; prepare claims for payment; emails to/from: E. Javens, D. Young, J. Kolb, Board of Managers, L. Ross; Review material for upcoming drinking water meetings; review flood forecast; Review Mississippi River Gorge Regional Park Master Plan; Send Carver SWMP approval to city'
	35.5	0	0	0	35.5		WEEKLY TOTAL
02/25/19	3.5				3.5		emails to/from: K. Bruns, MPCA; review MPCA E. coli TMDL: send claim to President Hartmann for signature;
02/26/19	8				8		phone calls to/from: D. Young; emails to/from: D. Young, S. Sparlin, S. Kinzel, B. Martin, Pace Labs, E. Alms, M. Bokman, Metro Sales, K. Spitzley; review invoices; review project review for West Chaska Creek project;
02/27/19	8				8		emails to/from: B. Zabel, T. Dill, S. Sparlin, G. Zembal, D. Young, R. Anhorn, B. Gruidle, L. Frenette, S. Middleton, J. Skancke; work on Annual Report;
02/28/19	8				8	47.1	Travel to Chanhassen for TH 101 meeting; emails to/from: Y. Shirk, Hennepin County, K. Templin, B. Gruidl, D. Young; work on 2018 Annual Report; prepare claims for payment
	27.5	0	0	0	27.5		WEEKLY TOTAL
	149	0	0	0	149	384.7	MONTHLY TOTAL
					150		
					0		Carry forward to next month

Date: April 5, 2019

Invoice:

2019-03

Naiad Consulting, LLC
 c/o Linda Loomis
 6677 Olson Memorial Highway, Golden Valley, MN 55427
 Phone: 763-545-4659

TO: Lower Minnesota River Watershed District
 c/o Carver County Finance Department
 Mary Kaye Wahl
 Carver County Government Center
 600 East 4th Street, Chaska, MN 55318

FOR: Watershed Administration Services for
 March 1 through March 31, 2019

Description	Hours	Rate/Hour	Amount
General Administration	150	\$75	\$ 11,250.00
Cooperative Projects	0	\$75	\$ -
509 Plan	0	\$75	\$ -
9' Channel	0	\$75	\$ -
TOTALS	150	\$75	\$ 11,250.00

Expenses - Office Supplies (7716)		
Date	Description	Total
3/7/2019	file folders for office	\$ 19.34
TOTAL:		\$ 19.34

Registration		
Date	Description	Total
3/13/2019	registration for Freshwater Ice Out/Loon In	\$ 800.00
3/30/2019	Registration for Water Storage Forum	\$ 40.00
TOTAL:		\$ 840.00

Meeting Expense		
Date	Description	Total
3/20/2019	Food for Draft Rules development mtg.	\$ 33.98
3/20/2019	Beverages for Draft Rules mtg.	\$ 6.48
TOTAL:		\$ 40.46

Taxable Meal (7721)		
Date	Description	Total
3/5/2019	Coffee at meeting with P. Nelson	\$ 4.39
3/21/2019	Attend UMWA monthly meeting	\$ 20.00
TOTAL:		\$ 24.39

Expenses - Mileage (7706)				
Date	Miles	Cost/Mile	Total	Reason for Travel
3/4/2019	46.5	\$0.580	\$ 26.97	Travel to Chaska to pay claims & pick up mail
3/5/2019	26.1	\$0.580	\$ 15.14	Travel to Roseville to meet w/ MNDoT re: I 494 project
3/7/2019	53.3	\$0.580	\$ 30.91	Travel to Nine Mile Creek to meet w/NMCWD & RBWMO re: I494 project
3/14/2019	55.4	\$0.580	\$ 32.13	Pick up mail in Chaska, meet with Cost Share Program applicant in EP; travel to Shakopee for Scott Co. Emergency Management meeting; Travel to Bloomington for MN Valley Trail TEP meeting
3/15/2019	46.4	\$0.580	\$ 26.91	Travel to Nine Mile Creek to discuss EP Adopt-a-Drain program
3/18/2019	46	\$0.580	\$ 26.68	Travel to Chaska to pay claims & pick up mail
3/19/2019	32.5	\$0.580	\$ 18.85	Travel to RPBCWD to discuss Hennepin Co. Chloride Project
3/20/2019	65.8	\$0.580	\$ 38.16	Travel to Shakopee for Spring flooding response meeting; to Chaska for Board meeting; pick up meals in Chanhassen
3/21/2019	47.8	\$0.580	\$ 27.72	Meet w/NMCWD & RBWMO to discuss I 494 project; to Lilydale to attend UMWA monthly meeting
3/23/2019	26.1	\$0.580	\$ 15.14	Attend Izaak Walton Clean Water Summit @ Normandale
3/27/2019	22.4	\$0.580	\$ 12.99	Attend Freshwater event for Steve Woods & John Linc Stine
3/28/2019	35.7	\$0.580	\$ 20.71	Attend Future of Drinking Water meeting at Cap Region
3/29/2019	45.9	\$0.580	\$ 26.62	Travel to Chaska to pay claims & pick up mail
TOTAL:	549.9		\$ 318.94	

Hourly Charges..... \$ 11,250.00
 Expenses..... \$ 924.19
 Mileage & Parking..... \$ 318.94
TOTAL INVOICE CHARGES..... \$ 12,493.13

Category	General Administration	Cooperative Projects/Programs	509 Plan Implementation	9 Channel	Total	Mileage Expense	Detail	Expenses
Date								
					0		Carry forward from previous month	
03/01/19	3.5				3.5		Phone calls to/from: D. Hartley, L. Caldwell, B Kohl, City of Carver; emails to/from: Carver County, M. Leary; work on annual report	
	3.5	0	0	0	3.5		WEEKLY TOTAL	
03/04/19	5.75				5.75	46.5	finish review of draft rules; emails to/from: D. Young, K. Templin, T. Kuphal, B. Martin, Pace Labs, R. Donnell	
03/05/19	6.75				6.75	26.1	Meet with D. Young to discuss updates on LMRWD projects and project reviews; meet with MnDOT to discuss I494 issues; complete review of draft rules; phone calls to/from: J. Klima, L. Caldwell, P. Sejkora; emails to/from: D. Young, E. Javens, D. Krystosek, B. Neuendorf, P. Nelson, Y. Shirk, L. Albright, P. Leete	
03/06/19	5.25				5.25		Phone calls to/from: K. Templin, M. Engstrom; emails to/from: P. Leete, L. Albright, P. Nelson, R. Holbeck, L. Ross, J. Dorshak, Pace Labs; review Veg. Management Plan;	
03/07/19	2.75				2.75	53.3	Phone calls to/from: P. Sejkora; emails to/from: S. Segar, J. Skancke, B. Zabel, A. Edgcumbe; Meet with Nine Mile Creek WD and city of Bloomington to discuss I494 project - issues and opportunities	
03/08/19	5				5		Conference call with D. Young, J. Kolb & S. Middleton to discuss draft rules: emails to/from: D. Young, B. Gruidl, B. Zabel, A. Helmers, T. Cameron; phone calls to/from: D. Hartley	
03/09/19	8				8		emails to/from: B. Zabel, L. Frenette; L. Stovring work on February financial report; add Seminary Fen project to website and other work to update website; work on March meeting packet;	
	33.5	0	0	0	33.5		WEEKLY TOTAL	
03/11/19	6.25				6.25		Phone calls to/from: J. Berglund; emails to/from: D. Young, B. Zabel, B. Gruidl, L. Stovring, C. Bleser, E. Young, J. Jernberg, T. Sundby, Pace Analytical; review draft rule revisions;	
03/12/19	7.5				7.5		Phone calls to/from: D. Young; Emails to/from: E. Javens, D. Young, R. Holbeck, K. Spitzley, K. Templin, S. Henderson, C. Bleser	
03/13/19	4				4		Work on March meeting packet & agenda; emails to/from: B. Gruidl, Legislative Water Commission, T. Kuphal, M. Salisbury, L. Frenette, P. Sejkora, B. Zabel, S. Segar; prepare February financial report	
03/14/19	6				6	55.4	Phone calls to/from: D. Young; meet with Scott County Emergency Management; meet with Chimney Pines Cost Share Applicant; meet with MN Valley State Trail TEP; emails to/from: Suralink, B. Zabel, S. Woods, J. Kolb, D. Young, S. Middleton, N. Bren; work on March meeting packet	
03/15/19	7.5				7.5	46.4	Work on March meeting packet; emails to/from: Suralink, E. Young, L. Colwell, A. Helmers, B. Gruidl, R. Anhorn; meet w/NMCWD, City of Eden Prairie & RPBCWD to discuss EP adopt-a-drain;	
03/16/19	8				8		work on March meeting packet and post on website: emails to/from: Suralink	
03/17/19	6				6		Complete March meeting packet; post on website; notify Board, staff and agenda distribution list that packet is ready; prepare notes for Board meeting; update website; prepare claims for payment; emails to/from: B. Zabel, L. Frenette, G. Genz	
	45.25	0	0	0	45.25		WEEKLY TOTAL	
03/18/19	6.75				6.75	46	Travel to Chaska to pick up mail and pay claims; prepare claims for payment; emails to/from: T. Sundby, D. Wabbe, D. Young, B. Zabel, K. Andrews, K. Templin, K. Andrews, S. Middletin, M. Clark, B. Watson, E. Javens, C. Bleser, Watershed Partners;	
03/19/19	8				8	32.5	Attend MN River Hennepin Chloride project meeting at RPBCWD; work on cooperative agreements for all WBF projects; prepare February meeting minutes; Phone calls/ to/from: D. Young; emails to/from: R. Anhorn J. Polachek, C. Bleser, D. Young, D. Krystosek, B. Christopher, Watershed Partners.; research Adopt-a-Drain program	

03/20/19	11.25				11.25	65.8	emails to/from: H. Harvey, D. Young, J. Kolb, S. Middleton, J. Polachek, S. MacLean, R. Thibault, L. Stovring, L. Frenette, A. Hingeveid, L. Boraas, G. Genz; invoicing; review draft rules; meet with Scott County Emergency Management to discuss Spring Flooding; Rules discussion meeting; Prepare for Board of Manager meeting; attend Board of Manager meeting
03/21/19	5				5	47.8	Attend meeting with NMCWD, City of Bloomington, City of Edina and MnDOT to discuss options for I494; attend UMWA monthly meeting; attend Drinking water protection guidance workshop; emails to/from: D. Young, J. Kolb, Manager Frey, M. Doneaus, L. Ross
03/22/19	5.5				5.5		phone calls to/from: L. Frenette; emails to/from: T. Suss, L. Frenette, D. Young, J. Kolb, MNDoT, S. Arnold, C. Bleser, B. Ripp, Suralink; research and prepare spreadsheet with historical dredging events and amounts;
03/23/19	1.5				1.5	26.1	phone calls to/from: L. Frenette; emails to/from: D. Young, Suralink; attend Clean Water Summit;
	38	0	0	0	38		WEEKLY TOTAL
03/25/19	4.25				4.25		review Scott Emergency management Plan actions/project and prepare comments to go to Della for review: phone calls to/from: D. Young; emails to/from: D. Young, Suralink, A. Lutaya, K. Spitzley, L. Stovring, R. Thibault, B. Gruidl
03/26/19	8				8		Phone calls to/from: D. Young, S. Khazrajafari; emails to/from: D. Young, L. Glomski, B. Gruidl, K. Spitzley, L. Stovring, S. Woods, Pace Labs, Auditor, J. Skancke, MAWD, C. Jennings, R. Holbeck; Test project tracking program; review Burnsville Projects; work on 2018 Annual Report; upgrade District computer with office 365;
03/27/19	7.25				7.25	22.4	Work on Annual Report; emails to/from: J. Berglund, M. Jordan, Suralink, L. Frenette, Microsoft; Attend Reception for John Linc Stine;
03/28/19	5.5				5.5	35.7	Work on Annual Report; respond to requests from auditor; emails to/from: S. Sparlin, B. Watson, B. Zabel, A. Hillman, B. Gruidl, D. Wabbe, L. Frenette, D. Henley, MPCA
03/29/19	4.75				4.75	45.9	Travel to Chaska to pick up mail and pay claims; prepare claims for payment; phone calls to/from: L. Frenette, Tele-conference with Corps, Scott County, Shakopee, Savage; emails to/from: D. Young, L. Frenette, J. Hamlin, B. Zabel, City of Savage, L. Albright, S. Sparlin, L. Glomski, Z. Kimmel, I. Carlson
03/30/19	1.5				1.5		Emails to/from: G. Genz, D. Young, L. Frenette, A. Lutaya
03/31/19	0.5				0.5		Emails to/from: J. Hamlin, L. Frenette
	31.75	0	0	0	31.75		WEEKLY TOTAL
	152	0	0	0	152	549.9	MONTHLY TOTAL
					150		
					2		