

**Lower Minnesota River Watershed District  
Board of Manager's Personnel Committee  
7:00 p.m., Wednesday, November 13, 2024  
Red Maple Room – Chaska Community Center  
1661 Park Ridge Drive, Chaska, MN  
Approved February 3, 2025**

In attendance: In-person: Manager Theresa Kuplic; Manager Lauren Salvato; President Joseph Barisonzi; and Linda Loomis, LMRWD Administrator.

The purpose of this meeting was to develop plans for retaining new administrative services pending the retirement of the current Administrator.

President Barisonzi prepared a draft process to recommend to the Board at the December 11, 2024, Board of Managers meeting. The committee went through the document and tweaked the document.

They also developed a job description and a timeline to accomplish the recruitment process. The Committee would like to post the position immediately after the December 11<sup>th</sup> Board meeting.

The committee intends to ask the Board for authorization to go ahead with publishing the notice, accepting applications, interviewing prospects and then making a recommendation to the Board of Managers.

The meeting adjourned at 8:09 p.m.

Next Personnel Committee meeting: the next meeting of the personnel committee is planned for 7:00 p.m. January 8, 2024.