

Minutes- Approved September 3rd, 2025

Meeting Type: Finance Committee

Time/Date: 8:00pm, August 6th, 2025

Location: District Headquarters

Virtual Location: [Join Meeting](#)



LOWER MINNESOTA RIVER
WATERSHED DISTRICT

Call to Order and Roll Call

The meeting was called to order by President Barisonzi. Roll call was conducted:

- Joseph Barisonzi (President)
- Theresa Kuplic (Manager)
- Vinatha Viswanathan (Manager)
- Linda Loomis
- Jody Brennan (Commissioner)
- Will Lytle (Administrator)

Approval of Agenda and Minutes

Motion by Kuplic, second by Barisonzi to approve the agenda and the July 2025 Finance Committee minutes. Motion carried unanimously.

Public Comment

No public comments were received.

Administrative Reports

Financial Report

Motion by Viswanathan, second by Barisonzi to receive the financial report and direct the Administrator to (1) update classifications in QuickBooks with Naiad and CLA to reflect accurate budget categories (e.g., tax revenue, clearing accounts, accounts payable), and (2) reconcile accounts with bookkeeping staff prior to the next Finance Committee meeting. Motion carried unanimously.

Standing Business

2025 Midyear Budget Reallocations

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A midyear budget reallocation and draft resolution were presented by Naiad Consulting to revise certain line items for budget-neutral adjustments.

Motion by Viswanathan to recommend the midyear reallocation resolution to the full Board for adoption at the August meeting. Motion carried unanimously.

2026 Proposed Budget

The draft 2026 budget, prepared by EISS, was reviewed alongside the 2017 WMP implementation forecast. Recommendations included:

- Removing inactive line items with \$0 allocations
- Increasing funding for municipal coordination, rules enforcement, and next-gen watershed planning
- Reducing administrative and miscellaneous lines
- Preparing benchmarking analysis of revenues/expenses with adjacent WDs and WMOs

Motion by Viswanathan to recommend the 2026 budget with discussed modifications to the full Board. Motion carried unanimously.

2026 Proposed Levy

The Committee reviewed the proposed 2026 levy and noted the upcoming public hearing.

Motion by Kuplic to direct the Administrator to update the hearing notice with revised 2026 budget details. Motion carried unanimously.

CLA Audit Progress and Filing Timeline

President Barisonzi instructed Naiad Consulting to ensure the CPA or auditor only attend the Board meeting if their review of the 2022 audit revealed any material findings beyond those already addressed since 2022.

Member Recruitment and Appointments

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President Barisonzi encouraged Managers and staff to identify qualified individuals to serve as ex officio members on District committees to build capacity and strengthen expertise.

Adjournment

The meeting was adjourned at 9:06 PM.

Respectfully submitted,

Will Lytle, District Administrator

Lower Minnesota River Watershed District