



Item 4A
LMRWD 1-18-2023

LOWER MINNESOTA RIVER WATERSHED DISTRICT

Minutes of Regular Meeting
Board of Managers
Wednesday, December 14, 2022
Carver County Government Center, 602 East 4th Street, Chaska, MN 7:00 p.m.
Approved January 18, 2023

1. CALL TO ORDER AND ROLL CALL

On Wednesday, December 14, 2022, at 7:00 PM CST, in the Board Room of the Carver County Government Center, 602 East 4th Street, Chaska, Minnesota, President Hartmann called to order the meeting of the Board of Managers of the Lower Minnesota River Watershed District (LMRWD).

President Hartmann asked for roll call to be taken. The following Managers were present: President Jesse Hartmann, Manager Laura Amundson, and Manager Theresa Kuplic. Manager David Raby, and Manager Lauren Salvato was absent. In addition, the following attended the meeting: Linda Loomis, Naiad Consulting, LLC, LMRWD Administrator; and Della Schall Young, Young Environmental Consulting Group, LLC, LMRWD Technical Consultant. Hannah LeClaire, Young Environmental Consulting Group, LLC, LMRWD Technical Consultant; joined the meeting virtually.

2. APPROVAL OF THE AGENDA

Administrator Loomis asked to add delete Item 4. C. vi. – TimeSaver Off Site Secretarial, Inc. – Preparation of November 2022 meeting minutes.

President Hartmann made a motion to approve the agenda with the deletion of 4. C. vi. – TimeSaver Off Site Secretarial, Inc. – Preparation of November 2022 meeting minutes. Manager Amundson seconded the motion. Upon a vote being taken motion carried unanimously.

3. CITIZEN FORUM

Administrator Loomis reported that she had not received communication from anyone that wished to address the Board. No one was present that wished to address the Board.

4. CONSENT AGENDA

President Hartmann introduced the item.

A. Approve Minutes November 16, 2022, Regular Meeting

B. Receive and file November 2022 Financial reports

C. Approval of Invoices for payment

- i. **Barr Engineering Company – November 2022 services related to Area #3**
- ii. **Clifton Larson Allen (CLA) - Financial services through November 30, 2022**

- iii. **US Bank Equipment Finance – December 2022 payment on copier lease**
 - iv. **Rinke Noonan, Attorneys at Law – November 2022 legal services**
 - v. **Young Environmental Consulting Group, LLC – November 2022 technical, and Education & Outreach services**
 - ~~vi. **TimeSaver Off Site Secretarial, Inc. – Preparation of November 2022 meeting minutes**~~
 - vii. **Daniel Hron – December 2022 office rent**
 - viii. **HDR Engineering, Inc. – Website services through November 2022**
 - ix. **Naiad Consulting, LLC – November 2022 Administrative services, mileage, and expenses**
 - x. **Frenette Legislative Advisors 0 4th Quarter 2022 legislative services**
 - xi. **4M Fund – October 2022 bank service charges**
- D. Receive and file November 2022 Citizen Advisory Committee meeting minutes**
 - E. Authorize final payment to Blackstone Construction**
 - F. Approve Agreement with HDR Engineering, Inc. for Professional Services**
 - G. Approve Memorandum of Agreement Between Carver County Public Services, Planning and Water Management Dept. and the LMRWD Regarding Water Quality Monitoring**

President Hartmann made a motion to approve the Consent Agenda as amended under the approval of the agenda. Manager Kuplic seconded the motion. Upon a vote being taken the motion carried unanimously.

5. NEW BUSINESS/PRESENTATIONS

- A. Approve 2021 Annual Report and authorize distribution**
- B. Administrator Loomis introduced and provided background on this item. She noted that if it is approved it will be forwarded to the Board of Water and Soil Resources and the DNR.

Manager Amundson made a motion to approve the 2021 Annual Report and authorize distribution. President Hartmann seconded the motion. Upon a vote being taken the motion carried unanimously.

6. OLD BUSINESS

- A. 2021 Financial Audit**
No new information to report since last update.
- B. Cost Share Application - S. Mueller, 10745 Lyndale Bluffs Trail**
No new information to report since last update.
- C. City of Carver Levee**
No new information to report since last update.
- D. Dredge Management**
 - i. Vernon Avenue Dredge Material Management site**
No new information to report since last update.
 - ii. Private Dredge Material Placement**
No new information to report since last update.
- E. Watershed Management Plan**
Administrator Loomis introduced and provided background on this item. She shared that Ms. Young has provided work plans for the work that is budgeted for.

Manager Amundson asked if action needed to be taken on this item. Administrator Loomis said it can be tabled until next month.

Administrator Loomis suggested bringing this to a work session where the board could be walked through the work plans.

Administrator Loomis shared that Hennepin County is looking for a manager to replace Manager Raby and an appointment likely will not be made until February or March.

F. 2022 Legislative Action

No new information to report since last update.

G. Education and Outreach Plan

No new information to report since last update.

H. LMRWD Projects

(Only projects that require Board action will appear on the agenda. Informational updates will appear on the Administrator Report)

i. MN River Corridor Management Plan

Administrator Loomis introduced and provided background on this item.

Ms. Young shared that they typically allow a month or two for the Board to review and no action is required currently. She said this could also be put on the agenda for a work session. She explained that this is the framework for the projects going forward.

Administrator Loomis shared that she wished all cities on the river would take a look at this plan as everything that happens upstream affects the cities downstream. She stated that the DNR came out with a report concerning the evaluation of the hydrologic change in the Lower Minnesota River. She noted that the flows have increased.

Manager Amundson made a motion to table this discussion to a work session in January. President Hartmann seconded the motion. Upon a vote being taken the motion carried unanimously.

I. Project/Plan Reviews

(Only projects that require Board action will appear on the agenda. Informational updates will appear on the Administrator Report)

i. Structures, Inc. (LMRWD No. 2022-036)

Administrator Loomis introduced and provided background on this item. She shared the recommendation of approval subject to the final construction plans and documentations.

Manager Amundson made a motion to conditionally approve LMRWD permit 2022-036 conditioned upon receipt of final construction plans signed by a professional engineer, name and contact information for all contractors undertaking land disturbing activities as part of the proposed project, name and contact information for the person (s) responsible for erosion control inspections and maintenance, a copy of the NPDES permit and documentation that the applicant has received full approval for the project from the City of Chaska. President Hartmann seconded the motion. Upon a vote being taken the motion carried unanimously.

ii. Chaska TH 41/CSAH 61 (LMRWD No.2022-014)

Administrator Loomis introduced and provided an overview of this item. She noted that this is an update on this project for the Board. She answered questions from the Board. She shared that Ms. LeClaire has issued a permit.

iii. Permit Program Summary

Administrator Loomis introduced and provided background on this item.

iv. 535 Lakota Lane, Chanhassen – work without a permit

Administrator Loomis introduced and provided background on this item. Attorney Kolb provided an update of the legal action progress.

6. COMMUNICATIONS

- A. **Administrator Report:** Administrator Loomis shared that her report is available online for the Board to review. She added that there is a link to the report concerning the evaluation of hydrologic changes in the Minnesota River. She explained where the administrator report can be found on the website. She reviewed and gave updates on the Hennepin County open appointment, the One River, One Watershed, One Plan, and the Association of Minnesota Watershed Administrators annual meeting. She shared that former Manager Len Kramer reached out to her about his work with a group that is trying to get a handle on drainage projects. She stated that this group is drafting legislation and would like the Board to take a look and support the group. She added that they were notified by CenterPoint Energy concerning another mud release, which has been contained and cleaned up. She shared that the city of Shakopee has done a draft of their riverbank stabilization study and the project will be done in phases. She added that the Corp of Engineers held their river resource forum in December. She stated she included a link in her report to a lecture concerning the critical zone. She shared she is waiting on grant information from the city of Savage.
- B. **President:** No report
- C. **Managers:** No report
- D. **Committees:** No report
- E. **Legal Counsel:** No report
- F. **Engineer:** No report

7. ADJOURN

At 7:41 PM, President Hartmann made a motion to adjourn the meeting. Manager Amundson seconded the motion. Upon a vote being taken the motion carried unanimously.

The next meeting of the LMRWD Board of Managers meeting will be 7:00, Wednesday, January 18, 2023, and will be held at the Carver County Government Center, 602 East 4th Street, Chaska, MN. Electronic access will also be available.

Attest:

Lauren Salvato, Secretary

Linda Loomis, Administrator