Minutes- Approved August 20th, 2025
Meeting Type: LMRWD Board
Time/Date: 7:00pm, July 16th, 2025
Location: County Board Room, Carver County Government
602 East 4th Street, Chaska, MN 55318

LOWER MINNESOTA RIVER
WATERSHED DISTRICT

1. CALL TO ORDER AND ROLL CALL

President Barisonzi called the meeting to order at 7:00 PM.
Managers Present: Barisonzi, Viswanathan, Williams, Kuplic, Salvato
Managers Absent: None
Staff Present: Will Lytle (Administrator), Della Young (Young Environmental), Linda Loomis
Others Present: Representatives Casey Zebrev and Kyle Bakkum from the Citizen Advisory Committee, Jody Brennan (Scott County), and Lisa Anderson (Carver County)

2. CITIZEN INPUT ON NON-AGENDA ITEMS

No citizen input was offered.

3. APPROVAL OF THE AGENDA

Manager Williams moved to approve the agenda as amended. Seconded by Manager Salvato. Motion carried unanimously.

4. PUBLIC HEARINGS, COMMUNICATIONS & PRESENTATIONS

A. 2025 Projects and Programs Quarter 2 Progress Report
Motion by Manager Salvato to accept the Q2 report. Seconded by Manager Williams. Motion carried unanimously.
B. Report from Citizen Advisory Committee
Representatives Casey Zebrev and Kyle Bakkum from the Citizen Advisory Committee introduced themselves and summarized current engagement efforts including grant support, community education, and upcoming involvement in the riverboat tour and strategic planning process. Board members expressed appreciation for CAC efforts and encouraged continued collaboration and community engagement.
C. Scott County District Manager Redistribution Letter
No additional presentation. Scott County acknowledged receipt of the Board's letter and confirmed it is under review by the County Administrator.

5. CONSENT AGENDA

Items removed: Minutes from June 18, 2025; Naiad Consulting invoice.
Items added: Dakota County SWCD Q2 invoice.

Approved Consent Agenda Items:

- Minutes of May 21, 2025 Regular Meeting
- Financial Report for June 2025
- Invoices for Payment (CLA, Rinke Noonan, Hron rent, US Bank Equipment Finance, YECG, EISS, Bolton & Menk, Braun Intertec, Park Street Public, Redpath & Co., TimeSaver, DCSWCD, 4M Fund)
- Pay App #2 – Vernon Avenue
- Reimbursement to City of Eden Prairie – WRRF Grant
- Finance Committee Minutes – July 9, 2025

Motion to approve the consent agenda as amended by Manager Williams. Seconded by Manager Salvato. Motion carried unanimously.

6. PERMITS

A. LMRWD Permit Renewals

Permits recommended for one-year extensions: 2022016, 2023008, 2022040, 2024009.
Motion by Manager Kaplik to approve renewal. Seconded by Manager Salvato. Motion carried unanimously.

B. 2024 Municipal LGU Audit Report

Reviewed. No action required.
Motion by Manager Kuplic to receive the report. Seconded by Manager Salvato. Motion carried unanimously.

7. ACTION ITEMS

A. 2026 Budget Public Hearing Announcement

Motion by Manager Salvato to approve Resolution 25-08 calling for the public hearing on the 2026 Budget and levy. Seconded by Manager Viswanathan. Motion carried unanimously.

B. Finance Committee Recommended Action Items

i. Revised Internal Financial Controls Policy
Motion by Committee. Seconded by Manager Kuplic. Motion carried unanimously.
It was agreed the Finance Committee would revisit this policy annually in May, 2026.

ii. Debit Card Authorization for Administrator

Motion by Manager Salvato. Seconded by Manager Viswanathan. Motion carried unanimously.

iii. Digital Infrastructure Updates Authorization

Funding to come from realigned 2025 budget allocations.

Motion by Manager Salvato. Seconded by Manager Williams. Motion carried unanimously.

C. Study Area #3 Update

Discussion acknowledged Barr Engineering's dual roles (design and permit review) with no objections.

Motion by Manager Salvato to receive the report and acknowledge Barr's roles. Seconded by Manager Viswanathan. Motion carried unanimously.

D. Seminary Fen Ravine C-2 Partnership Request

Board discussed need for additional non-engineering commitments from Chaska (education, irrigation BMPs).

Motion by Manager Salvato to approve $80,000 contribution contingent on Administrator's approval of a forward-looking remediation strategy. Seconded by Manager Viswanathan. Motion carried unanimously.

E. Gully Inventory Update

Motion by Manager Salvato to adopt recommendations and proceed with planning 2026 implementation. Seconded by Manager Viswanathan. Motion carried unanimously.

F. Response Letter to Scott County

Motion by Manager Viswanathan to approve and send the letter reaffirming the Board's position on board expansion. Seconded by Manager Salvato. Motion carried unanimously.

G. Watershed Plan Visioning Facilitator Selection

Authorize the Administrator to Execute Contract for Visioning Facilitation Services with a total cost not to exceed $15,000.

Motion by Manager Kuplic. Seconded by Manager Viswanathan. Motion carried unanimously. Manager Salvato abstained.

H. Spring Creek Site 1 & 2 Final Payment

Motion by Manager Salvato to authorize final payment and execute compliance certificate. Seconded by Manager Williams. Motion carried unanimously.

I. MN Nutrient Reduction Strategy Comment Letter

Motion by Manager Salvato to authorize Administrator to prepare and Board President to sign comment letter. Seconded by Manager Kuplic. Motion carried unanimously.

8. BOARD DISCUSSION ITEMS

None.

9. FOR INFORMATION ONLY

A. June 2025 Insurance Advisory

B. Permit Program Summary

10. COMMUNICATIONS

Administrator's Report highlighted flooding response at Merriam Junction and the need for policy scoping on emergency response protocols.

It was noted that a proposal to improve inspection and bonding processes will be developed with the Engineer and Attorney for future Board review.

11. PRESIDENT'S REPORT

Update on strategic communications was not addressed at this meeting.

12–15. MANAGERS, COMMITTEES, LEGAL COUNSEL, ENGINEER

No formal reports beyond what was discussed in agenda items.

16. ADJOURNMENT

The meeting adjourned at approximately 10:00 PM.